



Timsbury Pre-school

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Registered Charity No. 1026092



About Us

Timsbury Pre-school is a registered charity run by a voluntary committee of parents of the children attending the Pre-school. It is based in a modern building with good indoor facilities and a large outdoor play area in a lovely rural setting.

TPS is an equal opportunity Pre-school affiliated with the Pre-school Learning Alliance, Children's Links and we are registered with Hampshire County Council and the Early Education and Child Care unit to accept children from the age of 2 years 3 months.

One of our main aims is to help children become confident and secure in order to be better prepared for school.

Children are encouraged to develop at their own pace through high quality play which is tailored to individual needs. We provide a safe, happy, relaxed and stimulating environment in order for children to have fun, make friends and learn as they play.

Sessions times

Monday: 9.30-12.30 or 9.30-1:30 (with lunch club)

Tuesday: 9.30-1.30 (With lunch club)

Wednesday: Closed

Thursday: 9.30-12.30

Friday: 9.30-2.30 (With lunch club) or 9.30-12.30

Registration

When your child is due to start Pre-school you will be asked to fill in a registration form and read our policy documents which set the policies and procedures of the group. If any details on your child's registration form change you are responsible for informing the supervisor.



Fees

Our fees are charged by the hour, payable half-termly. Please ask the supervisor for the current rate. You will be invoiced at the beginning of each term. Cheques should be made out to Timsbury Pre-school, or, payment can be made directly through your bank (details on the invoice). Prompt payment is appreciated- other arrangements can be made confidentially if required.

We are a registered provider with the EYE scheme in Hampshire so that grant claims can be made by the Pre-school for eligible 3 and 4 year olds. Your child is eligible for the grant at the beginning of the term after their 3rd birthday. If your child is to start Pre-school before they are 3, a deposit of £40 must be paid to secure the sessions. This will be returned in full once they are eligible for the grant.

The fees provide the main source of income for the Pre-school, however we are unable to survive without a significant input from fund-raising activities organised by the staff and committee. For the Pre-school to be a success we do ask for parental involvement and support.

Notice

We require a terms notice of your intention to reduce the number of sessions your child attends or if they are leaving the Pre-school before starting school at the statutory age. The notice is required to assist the Pre-school with financial planning and organisation. If notice isn't given a terms fees in lieu of notice will be charged.

What to Bring

Children will need a named bag with spare named clothes (in case of 'accidents'). If your child is still in nappies please ensure you provide these. A warm coat and wellies are needed for outside play during the colder wetter months. If the weather is hot please ensure your child has a sun hat and sun cream is applied before they arrive.

If your child is staying for lunch please provide them with a healthy packed lunch and a drink. We ask parents to avoid nuts and whole grapes/olives as these can be choking hazards. Please ensure lunch boxes are clearly named.



Key person System

When your child starts at Pre-school they will be assigned a key-person. This member of staff will take a special interest in your child and be responsible for keeping records of your child's development by making observations of their progress, taking photographs and collecting examples of their work. These records will be shared with parents/carers.

They will also be your first point of contact to discuss any worries or concerns you have.

Our Daily sessions

All sessions begin at 9.30. Parents need to sign their children in (the book is in the foyer). Children need to hang up coats and bags and find their name labels in their trays. Parents are welcome to come and settle their children in the hall. The Pre-school is set up with 'free-flow' activities for the children to take part in. Children will have access to indoor and outdoor activities, where experiences will be planned by the children's spontaneous free-play.

Our activities include, play-dough, jigsaws, board games, threading, sand and water, I.T toys, role play, dressing up, painting, junk modelling, craft, Brio, climbing, reading, frames, balls, hoops and many more.

There will be some small group, adult led activities to encourage a particular aspect of learning. These will be planned to meet individual children's needs.

Each day parents are asked to provide a healthy snack for their child in a labelled box. Milk and water are provided by the pre-school. On Monday, Tuesdays and Fridays the children are able to stay for lunch. Parents are asked to provide a healthy lunch for their child in a labelled lunch box. Children are encouraged to pour drinks and tidy away cups and plates.



Curriculum

Timsbury Pre-school follows government guidelines for the curriculum which are known as The Early Years Foundation Stage. These set the standards for learning, development and care for children from birth to five.

It has been designed in four distinct/complementary themes.

A Unique Child

Positive Relationships

Enabling Environments

Learning and Development

The Early Learning Goals are as follows:

1. Personal Social and Emotional Development
2. Communication, Language and Literacy
3. Problem Solving, Reasoning and Numeracy
4. Knowledge and Understanding of the World
5. Physical Development
6. Creative Development

It is hoped that each area of the Early Learning Goals will be achieved by the end of the Foundation Stage (end of reception year in primary school)



Children will be at different stages in these areas, depending on their age and stage of development. While your child is with us, their key person will record their stages of development within their key file. This will inform you of their development in the six areas of learning. Remember your child is an individual and we will take this into account when planning and differentiating activities for your child's individual needs.

Free play within the preschool offers your child an opportunity to explore, question, develop and use their curiosity in a safe and secure environment. The adults will support your child's learning through planned play and extension of spontaneous opportunities.

Both indoor and outdoor areas will be used regularly. Your child will work in large and small groups, and each experience they have will help them develop a range of competencies. Parents are the first and enduring educators and understand their children best. We therefore want you to share your information with us, to help us plan appropriately for your child. Regular parent key worker information sessions will hopefully help you to understand the EYFS better. We can also put you in touch with other useful organisations - please ask!

Collecting Children

When picking up your child we request that you wait in the foyer where a member of staff will bring your child/children to you. Please check in your child's tray for correspondence and anything your child has made during the session.

Could parents please inform a member of staff if a child is to be collected by any person other than themselves.



Illness

If your child appears off-colour, has a high temperature or has vomited during the past 48 hours, please do not bring him/her to Pre-school as there are no facilities at the hall for unwell children.

If your child becomes unwell during the session you will be contacted to collect him/her. Please let the supervisor know if you have administered any medication to your child before bringing them to Pre-school.

Dress

The children have the opportunity to take part in 'messy play' activities, we therefore suggest they come dressed for mess!

Although we don't have a uniform, Pre-school T-shirts and sweatshirts are available to buy from the supervisor.

T-Shirts... £7.50

Sweatshirts... £8.50

Comfort toys

Whilst we are happy for children to bring along comfort toys we suggest that they do not bring along other toys as loss or damage could be upsetting.

Birthdays

We celebrate children's birthdays as near to the day as possible. We are often asked if children may share a cake etc. with their Pre-school friends. We are happy to do this.

Newsletters/Information

Regular newsletters are sent to parents (in trays) or placed on the Pre-school notice-board with information about forthcoming events. (Help and suggestions are always appreciated!)

Information about each day's session will be displayed on the board.



Family Help Rota

We ask parents to sign up to our help rota. This involves helping set up from 9am and helping to tidy away at the end of the session.

Parents are more than welcome to stay for the whole session. During the session you can play with the children, read stories or do anything you feel happy with. We hope you will find the experience beneficial and rewarding.

Extra Activities

We arrange visits from people from the local community such as police officers, vets, dentists, artists etc. If you think you could help with this in any way please speak to the supervisor.

If you have any questions or require any additional information please speak to the supervisor. All matters concerning your child will be in the strictest confidence.

Committee

Timsbury Pre-school is run by a voluntary committee and relies largely on the kindness of parents with children attending the Pre-school. However, grandparents or other members of the community may also be on the committee. The committee play an important part in pre-school life from interviewing new staff, setting policies, and fundraising to name just a few of their responsibilities. Although it does involve giving up some free time it also comes with the advantage of having an input in your child's early education, and is a great way to make friends.