

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 23rd March 2005 at 7.30 p.m. in the Jubilee Hall, Timsbury.

Present: Parish Councillors Dr. W. A. Lees (Chairman), Mr. D. Cowling, Mrs. C. Evans, Dr. J. Glasspool, Mr. P. Pritchett-Brown, Dr. M. Subramanyam, Mr. R. Vie and Parish Clerk Mr. P. Buist.

Action

1. Apologies

Apologies were received from and TVBC Cllr. David Bidwell.

2. Open Period

No matters were raised.

3. Declarations of Interest

There were no declarations of interest.

4. Confirmation of Minutes of the Parish Council Meeting held on 23 February 2005.

The minutes were **agreed** as a true record and signed by the Chairman.

5. Matters Arising from meeting of 23 February 2005.

5.1 Actions completed

- Test Valley Area Meeting attended by Chairman and Mrs. Evans.
- Letter of instruction to Solicitors

5.2 Items still to be actioned.

- Hampshire CC were objecting to the "your shout" campaign. The Chairman & Dr. Subramanyam would respond.
- Alverstton – Chairman to talk to Cllr. Bidwell.
- Servicing of fire alarms – quote to be requested from BRS.
- A code for the future – Chairman was working on this.

WAL /MS
WAL
PBu
WAL

6. Planning

6.1 Applications

There were no applications to be considered.

6.2 Determinations

Detached building for offices and fly fishing tuition room, Kimbridge Trout Farm (revised scheme), permission subject to conditions.

Erection of 3 dwellings, Whynot, discharge of condition no. 02, storage of cycles.

6.3 Hunts Farm

The Chairman had received confirmation from TVBC that enforcement action was in progress.

Dr. Subramanyan arrived.

7. Financial Matters

7.1 Current Financial Situation

The financial statement circulated earlier was noted. This paper is attached to the minutes.

7.2 Invoices for Payment

It was agreed to make the following payments:

P. Buist	Salary & Expenses for Jan & Feb	£557.19
----------	---------------------------------	---------

The Clerk advised that there had been a break-in to both Pavilion and Store and as a result new locks would be required on doors to both buildings. Due to the urgency of the matter, a company (1-2-1 Locksmiths)

had been asked to carry out the work. This was estimated at about £350 plus VAT. The Council **agreed** that the work was required and authorised payment on completion of the job.

8. Recreation Ground

8.1 Playground Inspection

The playground equipment had been inspected and no deterioration was noticeable. It was **agreed** to ask for a RoSPA inspection to be carried out.

PBu

8.2 Working Party Report

The Chairman and Vice-Chairman had met the representative from TVBC on site. TVBC recommend a sign with the words:

“Please Note: This playground has been designed for use by children of a mixed age range. Supervision is required at all times.

PLAY IT SAFE!

MICHELMERSH & TIMSBURY PARISH COUNCIL

Followed by a telephone number for a ‘Hot Line’”

TVBC were not prepared to accept liability for the ‘hot line’ number and it was not considered feasible to use a M&T PC number as the Council did not have a full time member of staff. It was further noted that a sign at Awbridge did not have a telephone contact number. It was **proposed** by Peter Pritchett-Brown and seconded by Carol Evans that we use the short statement (above) without a phone number. This was **agreed** unanimously.

The Chairman had asked three companies for a three-part quotation. The renovation of surfaces, the provision of minimal equipment to meet our obligations under the Disability Act and the latter plus a multiplay unit. The Chairman pointed out that surfaces and disability equipment were a must, while the multiplay unit, likely to cost about £10k, could only be purchased if we were to be very successful with grant applications. Two company representative had been seen so far and the third would quote after an unaccompanied (No PC member present) visit. Grants were thought possible from TVBC, Landfill Tax and the Lottery.

9. Highways & Environment

9.1 Dog Stiles

The team who would install the stiles had met and agreed the materials to be purchased. This included concrete for fixing posts, Total estimate was £204 plus VAT. It was also agreed to hire a ground auger at £19. It was **proposed and agreed** that up to £250 could be spent on this project.

PBu

10. Correspondence

10.1 Re-location of Council Depot

The letter on the proposed relocation of the Council depot to Yokesford Hill was **noted**.

10.2 Byways open to all traffic

The letter from CPRE informing the Council that the Trail Riders Fellowship were writing to Parish Councils advising them that they were applying for tracks to become BOATs was **noted**. M&TPC had not had such an approach.

10.3 Proposed Cango Bus Service

The letter from Hampshire CC on the new proposed bus service was **noted**.

10.4 Activities for Young People

The results of the survey conducted by the Test Valley Area Committee were **noted**.

10.5 Landscape & Trees Training

The letter advising of the training day to be held on Tuesday 12 April at 7.00 p.m. was **noted**. Donald Cowling would try and attend. It was also

agreed to offer the opportunity to attend to Bryan Raines.

PP-B

10.6 Speed Complaint

The letter from Hampshire Constabulary about our enquiry on the use of a speed camera on the A3057 was **noted**. Since the road improvements had been made there was a low injury collision rate and the police view was that a camera could not be justified. They would continue to police the road as resources allowed.

10.7 HCC Elections

It was **noted** that elections would take place on 5 May.

11. Risk Assessment Actions for February

11.1 Check of Financial Records

The Chairman had not been able to review the financial records due to lack of time. He would arrange a review before the next meeting.

WAL

11.2 Budget Review

The paper taken at item 7.1 compared budget and actual spend. There were no areas of concern.

12. Review and Approve New Version of Risk Assessment

The new draft of the Risk Assessment had been circulated to Councillors earlier. It was agreed to accept the new version with the addition of a further item on Playground Reporting.

PBu /WAL

13 Disaster Planning

The Chairman would arrange a meeting to the group considering this matter.

WAL

14 Parish Plan – Village Shop Proposal

A letter from Sharon Thomas, a member of the Parish Plan Group, asking for Parish Council approval in principle to the idea of a village shop and asking about space available in the Jubilee Hall or Pavilion for such a venture was **noted**. The Council wondered if a shop would be a viable proposition. The only successful one had been in the brickworks and that had been heavily subsidised. The pavilion was on lease to the Sports Club and therefore not currently available and a request to use the Jubilee Hall would have to be addressed to the JH Management Committee.

PBu

The Chairman put forward the proposal that a pilot taxi service might be considered to meet the new late night bus service from Southampton to Romsey and take young people home to the villages. Richard Vie agreed to consult young people in the villages about the idea. A further idea on car sharing using the internet to link sharers was suggested.

15 Meetings Attended

Dr. Glasspool had attended a meeting of the Jubilee Hall Management Committee.

Dr. Glasspool also reported that he had attended the Sports Club AGM. Dr. Glasspool thought that the meeting may have been unconstitutional as changes to the constitution had been debated without proper notice. A proposal made at the AGM had been that if the club was wound up then the Parish Council had to accept the club's assets within 6 days. At the AGM, Peter White had suggested a public meeting to try and resolve the situation between club and Council. He had contacted the Chairman with this suggestion. The Chairman's view was that as two public meetings had already been held, that had discussed Council and Club finance and the Annual Parish Meeting for 2005 was coming up, the value of such a meeting was questionable. However, as all actions by the Chairman were under scrutiny he had asked HAPTC for a view as to whether, with a court case pending, the Council should hold a dedicated meeting. A reply was still awaited. In the meantime, the Chairman had informed Mr. White that he had the right to call a parish meeting and had suggested if he wish to do so then he should contact TVBC legal department in order to ensure that the proper procedures were followed.

16. M&T Sports Club

It was **proposed** by the Chairman and seconded by Peter Pritchett-Brown that: Pursuant to Section 1 (22) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the subject of Sports Club, as it could prejudice any settlement. This was **agreed** unanimously.

16.1 To consider a proposal to open the minutes of the meetings of the 4th & 9th August 2004.

These minutes contained offers made by the Parish Council to the Sports Club. The Chairman **proposed** that these minutes were now made open. This was **agreed** unanimously.

16.2 To consider a proposal to keep item 17.2 of the meeting of 24th Nov. 2004 confidential until the dispute with SC settled or to review on a month by month basis.

It was **proposed** by the Chairman that the content of minute 17.2 of the minutes of the meeting held on 24 November 2004 was not released until a settlement with the Sports Club was agreed. This was **agreed** unanimously.

16.3 Sports Club Correspondence.

It was noted that the court had ordered a further stay of 3 months from 14 February 2005.

The letter from Bells to Kirkland of 10 March and the reply of 15 March were **noted**. It was suggested that Kirklands may have missed the point that the Council was making on the public liability insurance. The lease requires the Sports club to provide evidence of insurance, liquor licence and a fixture list. None of these had been provided. It was **agreed** to ask our solicitor for advice on whether the lease had been broken and what action he would recommend.

PBu

16.4 Further discussion as necessary about Club, Claim and Legal Advice.

There were no further matters for discussion.

16.5 To consider the proposal: 'In the event of the Club closing, item 8 of the M&T SC's Constitution, requires the Club to offer all its assets to the Council for safe-keeping until such time as they can be used by a reformed or new Club. However, while the Council can continue to store equipment and goods, as presently held, it is proposed that no monies shall be accepted until such time as the Club's Officers can clearly demonstrate that all debts and obligations have been properly discharged.'

The Chairman said that he wished to withdraw the above proposal and submit the following proposal.

"In the event that the M&T Sports Club closes or disbands, the Council will, with immediate effect, accept all the Club's equipment and goods for safekeeping and will hold them as currently stored. However, while the Council also undertakes to hold all the Club's financial assets secure it will not accept liability for the settlement of any debts"

This proposal was seconded by Dr. Glasspool and **agreed** unanimously.

It was also **agreed** to request a current copy of the Sports Club constitution.

PBu

The meeting was re-opened.

17. Chairman for April Meeting

The Chairman announced that he may not be available for the April meeting of the Council. The Vice-Chairman also may not be available. A Chairman must be elected at the meeting, but if someone was willing to be elected then that person

could be kept briefed. Dr. Subramanyam was willing to be considered. Donald Cowling proposed Carol Evans be considered, this was seconded by Dr. Glasspool. Mrs. Evans was willing to be considered and would be kept briefed by the Chairman.

18. Chairman's Mandate

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

19. Any Other Business

19.1 Motor Bike trials on Casbrook Common

An event had taken place at the week-end. However, this was an organised event and 21 were allowed each year. There was therefore little that could be done.

20. Dates of future meetings, including the Annual Parish Meeting.

Parish Council – Wednesday 27 April 2005.
Annual Parish Meeting – Friday 13 May 2005.
Parish Council – Wednesday 25 May 2005.
Parish Council – Wednesday 22 June 2005.
All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 9.50 p.m.

Peter Buist
Parish Clerk
4 April 2005.

Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 29 February 2005

	2004/5 Budget £	2004/5 Actual £
INCOME		
Precept	14000.00	14000.00
Sports Club Rent	0.00	247.50
Jubilee Hall Rent	5.00	
VAT Recovered	160.00	
Interest on Bank Account	50.00	153.70
Grants/Donations	0.00	
Newsletter Advertising	100.00	117.00
Transfer from Earmarked Reserves	4949.00	4949.00
Total	19264.00	19467.20

EXPENDITURE

ADMINISTRATION		
Unavoidable Costs		
Clerk's salary & expenses	3500.00	2674.99
Petty Cash + stationery + refs	200.00	40.90
Election Costs [data ex TVBC]	0.00	
Insurance	2200.00	2268.42
Audit	600.00	140.00
Pocket Park rent	10.00	10.00
Bank charges	25.00	7.50
Village Hall hire	250.00	184.82
Legal / Professional Fees	3500.00	975.50

ADMINISTRATION

Avoidable Costs		
SLCC/CPRE/HAPTC subs	200.00	182.00
Newsletter	800.00	1059.98
Web Hosting Fee		105.69
Deliveries	90.00	30.00
Training	100.00	100.00
Framing Picture		25.00

GRANTS & DONATIONS

Unavoidable Costs		
Jubilee Hall	2949.00	

GRANTS & DONATIONS

Avoidable Costs		
Parish Churches	500.00	500.00
Parish Plan	500.00	
Others	100.00	50.00

REC GROUND & PAVILION

Unavoidable Costs		
Fire alarm maintenance	400.00	334.01
Electrical inspection	100.00	
Maintenance	1500.00	

REC GROUND & PAVILION

Avoidable Costs		
Grass cutting	0.00	
Playground	2000.00	456.40
Fences	0.00	
Seats	0.00	

ENVIRONMENT

Avoidable Costs		
Grass cutting/Tree Warden	450.00	345.18
Bus shelter/signs	1000.00	
Other (Inc. N. Hecks on B. Plan)	1000.00	
Dog Stiles	200.00	

Total 22174.00 9490.39

Current Financial Statement as at 29 02 05

Gold Account	20781.35
Current Account	622.00
Petty Cash	2.93
Cheques written but not cashed	624.49
Invoices awaiting payment	557.19
Funds available	20224.60
Invoices to be paid	
P Buist (Salary & Expenses)	557.19
Total	557.19