

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 23<sup>rd</sup> November 2005 at 7.30 p.m. in the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. R. Vie (Vice-Chairman in the Chair), Mr. N. Cooper, Mr. D. Cowling, Mrs. C. Evans, Dr. J. Glasspool, Dr. M. Subramanyam, TVBC Councillor, Mr. D. Bidwell and Parish Clerk, Mr. P. Buist.

### Action

#### 1. Apologies

Apologies were received from Mr. P. Pritchett-Brown.

#### 2. Open Period

No matters were raised.

#### 3. Declarations of Interest

Dr. Glasspool declared an interest in the grant application from St. Andrew's Church. He was the Churchwarden.

#### 4. Confirmation of Minutes of the Parish Council Meeting held on 19 October 2005.

The minutes were **agreed** as a true record and signed by the Chairman.

#### 5. Matters Arising from meeting of 19 October 2005.

##### 5.1 Items outstanding.

- Jubilee Hall Insurance – fidelity guarantee to be discussed with Secretary. PPB
- Parish Plan – Richard Vie and Nick Bone would be meeting to discuss. RV
- Disaster Plan – The Chairman would produce an article on what precautions individuals should take for the next Newsletter. PPB
- Repair work on village assets. The Clerk would review work required and action. PBu
- Amendments to Standing Orders. To be tabled at January meeting. PBu
- Pre-school garden and shed – advice awaited from TVBC. PBu
- Footpath Stile – Lady Frost had confirmed repairs would be made.
- Gypsies & Travellers – meeting arranged for 28 November at Nursling. Dr. Glasspool would attend if available. JG
- Jubilee Hall Rent – Clerk to advise JHMC. PBu

#### 6. Planning

##### 6.1 Applications

Change of use from general storage to waste electrical storage, BKP, Bunny Lane. The Council expressed concern that they were not able to reconcile the lorry movements and sizes with the tonnage of material being transported. They would not wish to approve the scheme until further information on this was available. PBu

##### 6.2 Determinations

It was noted that the appeals on an enforcement order and CLE for Hunts Farm would be heard on 10 & 11 January 2006 in the Crossfield Hall, starting at 10.00 a.m.

##### 6.3 TV Borough Local Plan Review, Inspectors Report.

The availability of the report was **noted**. A free hard copy would be requested.

*Dr. Subramanyam arrived during the above item.*

PBu

##### 6.4 Statement of Community Involvement – Submission

The Vice-Chairman would review the document.

RV

## 6.5. Changes to Planning Legislation and Procedures

The proposed meetings between TVBC Planning Services and Parish Councils was **noted**. A date for a meeting at Michelmersh & Timsbury had not yet been set.

## 7. Financial Matters

### 7.1 Current Financial Situation

The current and provisional position at 31 October was noted as:

Savings Account - £16470

Current Account - £9402

Un-cashed cheques - £8679

The grant of £3025 from TVBC towards the playground surface replacement had been received after 31 October.

### 7.2 Invoices for Payment

The following invoices were approved for payment:

HAPTC (Planning Matters Seminar)	£20.00
Shaw & Sons (Declaration Forms)	£13.36
ADT Fire & Security (Fire Alarm Service)	£96.03
TVBC (Election Costs)	£42.25
Peter Buist (Salary & Expns)	£304.12

### 7.3 Business Rates Bill for Pavilion.

It was **noted** that exemption from business rates bill for the pavilion had been granted to 31 March 2006.

### 7.4 Grant Applications and Awards

*Dr. Glasspool left the room while the grant application for St. Andrew's Church was considered.*

St. Andrew's Church had requested a grant to help with churchyard maintenance. A grant of £300 was **proposed** by Donald Cowling, seconded by Dr. Subramanyam. It was **agreed** unanimously.

*Dr. Glasspool returned to the room.*

Richard Vie **proposed** that a grant of £250 should be made to Michelmersh Conservation Initiative (Bryan Raines) for expenses incurred as tree warden. This was seconded by Donald Cowling and **agreed** unanimously.

A request for a grant from Farming and Wildlife Advisory Group was rejected.

A request for a grant from Southern Test Valley Voluntary Transport Scheme was rejected.

### 7.5 Review of Clerks Salary and Equipment Allowance

*The Clerk left the room while this item was discussed.*

It was **agreed** to provide a budget of £4,000 for the Clerk's Salary and expenses. In future budget papers this will be shown as two amounts. That is "Salary" and "Use of home as office allowance"

### 7.6 Budget & Precept for 2006/7

The draft budget paper was considered. It was agreed that a number of changes should be made as follows:

Expenditure

Increase "Stationary & Refreshments" to £200 to allow Councillors to claim their stationary costs.

Increase Audit to provide for both internal and external audit fees.

The Chairman **proposed** that the Precept for 2006/7 should be set at £13,300. This was seconded by Dr. Subramanyam and **agreed** unanimously. It was further **agreed** that additional money should be transferred from reserves to balance the budget. Councillors were

unconvinced that reserves needed to be a great as 1.5 times the Precept.

## 8. Recreation Ground

### 8.1 Playground Inspection

The playground equipment had been inspected and no deterioration was noticeable.

### 8.2 Reply from RoSPA on Playground Accident

The letter from RoSPA commenting on the letter from Nick Cooper was **noted**. The view of RoSPA was that the slide was "not any more unsafe than other similar slides in common use elsewhere". Cllr. Cooper accepted this.

## 9. Highways & Environment

### 9.1 Dog Stiles

It was **noted** that although the material for the stiles had been purchased, work on installation by the volunteers had not begun. Richard Vie would contact the group leader, Mike Kelly.

RV

### 9.3 Minerals and Waste Development Framework, Statement of Community Involvement

Dr. Glasspool would review the document.

JG

## 10. Correspondence

### 10.1 Alternate Bin Collections

The letter and briefing paper were **noted**.

## 11. Risk Assessment Actions for November

### 11.1 Ensure detailed budget has an historic & future perspective.

The budget had been considered earlier in the meeting and contained both perspectives.

### 11.2 Annual Review of Section 17 of Crime & Disorder Act.

The Council was confident that they were operating within the requirements of the act.

## 12. Meetings Attended

### 12.1 Jubilee Hall Management Committee

Dr. Glasspool had attended this meeting. The Committee were keen to see the deed of variation revoked to enable them to proceed with the hall extension. Hall finances were sound.

### 12.2 TVAPTC

Dr. Subramanyam had attended this meeting.

## 13. Revoking Deed of Variation to Jubilee Hall Agreement

A draft document received from solicitors was **noted and agreed**. The Chairman and Vice-Chairman would sign on behalf of the Parish Council and it was suggested that the Chairman and Secretary of the JHMC should be asked to do likewise.

PBu

## 14. Electrical Inspection of Pavilion.

A quote for a full electrical inspection of the pavilion had come in at over £500. It was **agreed** to ask for two further quotes. To avoid a delay, it was further **agreed** that the selection of the contractor could be done by email.

PBu

## 15. Consider the response of the M&T Sports Club to the offer of a licence and agree any further actions.

The letter from the Sports Club and the Solicitor's notes were considered. On the various points raised by the club:

1.4. The Council agreed with the Solicitors note and did not require any change to the licence.

1.3 and 2. The Council agreed with the Solicitors note. However, it was not the Councils intention to issue licenses to any others to use the sports facilities.

3.2. As the Council understood it, the Twinning Association and Youth Club were affiliated to the Sports Club and therefore they would be entitled to use the facilities under the terms of the licence.

3.3. The Council agreed with the Solicitors note.

3.4. The Council was not prepared to waive the rent for the first two quarters. However, the Council would pay for the first quarters rent out of it's own grant fund. The Council would continue to allow the junior football section to play matches on the recreation ground until the end of the season.

3.5 and 3.6. The Council remained of the view that the premises should be maintained by the licensee in the condition they were in at the date of agreement. The Council also wished the licensee to mow the grass around the children's play area. It took the point about the use of gang mowers and would welcome a grant application from the licensee for the purchase of a suitable mower. The Council would be responsible for boundary fences and hedges as per 4.2 of the licence.

3.12. The Council agreed with the Solicitors note.

4.1 The Council would check it's insurance to see if the non-turf wicket was included under its policy.

PBu

5.1.2 and 5.3. The Council wished the period of notice to remain at one quarter. This was in line with the payment pattern. If the licensee pays the rent and abides by the other terms of the licence, then they would have the security they require. A **proposal** to extend the period of notice to 6 month from Dr. Subramanyam, seconded by Nick Cooper was **defeated** by 4 votes to 2.

Other matters:

A) The licensee would be required to meet their running costs for the pavilion. Solicitor's advice on the need to state this more clearly in the license would be taken.

B) Business rates relief was a matter for the licensee.

C) The Council shares Solicitors concern that there may be no trustees of the club in the future. They were unsure if this mattered when it came to signing the licence.

The Solicitors would be instructed on the above.

PBu

## **16. Chairman's Mandate**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes. In the Chairman's absence, the Vice-Chairman was given the same mandate.

## **17. Any Other Business**

There was no other business.

**18. Dates of future meetings.**

Parish Council – Wednesday 25 January 2006, Wednesday 22 February 2006 and Wednesday 22 March 2006.

All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 10.10 p.m.

Peter Buist  
Parish Clerk  
6 December 2005.