

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 22<sup>nd</sup> February 2006 at 7.30 p.m. in the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. P. Pritchett-Brown (Chairman) Mr. R. Vie, Mr. N. Cooper, Mr. D. Cowling, Mrs. C. Evans, Dr. J. Glasspool, Dr. M. Subramanyam, TVBC Councillor, Mr. D. Bidwell, Parish Clerk, Mr. P. Buist and four members of the public, including Mr. Belcher, General Manager Michelmersh Brick & Tile Company.

### Action

#### 1. Apologies

None.

#### 2. Open Period

Mr. Belcher outlined future plans for extracting clay stocks. Stocks of clay were running low and other options for clay were being considered. They were planning to dig an area to the west of the factory and would be applying for planning permission for this. The company planned to talk to residents close to the site and hold an open day. Clay would be dug two times a year in April and September. After the clay had been extracted the land would be returned to agricultural use. The footpath across the site would be kept open with a temporary bridge for walkers. Digging would start in about two years and it would take about eight years to extract the clay. Digging would be for periods of up to 14 days, between the hours of 8 a.m. to 5 p.m. and there would be no weekend working.

#### 3. Declarations of Interest

Nick Cooper advised that he had been elected Chairman of the Michelmersh & Timsbury Cricket Club.

#### 4. Confirmation of Minutes of the Parish Council Meeting held on 25 January 2006.

The minutes were **agreed** as a true record and signed by the Chairman.

#### 5. Matters Arising from meeting of 25 January 2006.

##### 5.1 Consultation on Reorganisation of Health Service.

The paper produced by Dr. Glasspool and circulated earlier was **noted**. The conclusion was that there should be no difference to consumers and any changes should not affect local Doctor's services.

All other actions had been completed.

#### 6. Planning

##### 6.1 Applications

Erection of two storey extension, Linhay Meads, Stockbridge Road. No objection.

##### 6.2 Determinations

Erection of two storey and single storey rear extension, 4 Waterworks Cottages, New Road, permission subject to conditions and notes.

Erection of detached dwelling, plot adjoining 4 Waterworks Cottages, New Road, permission subject to conditions and notes.

Erection of building for replacement offices and fly fishing tuition, Kimbridge Trout Farm, permission subject to conditions and notes.

Development of land without complying with condition 1 and variation to extend time, Hunts Farm Quarry, permission subject to conditions.

The appeal against permission for a three bedroom dwelling at Mobile Tyre Repairs, New Road was **noted**.

### 6.3 Report on meeting with Hampshire CC re. Rudd Lane

The Chairman had met Mr. Walton of Hampshire CC. The Chairman's report of the meeting circulated earlier was **noted**. Uncertainty remained about how Rudd Lane would be improved.

### 6.4 Old Redland Tileworks

It was **noted** that the Environment Agency had withdrawn their objection to the application. However, methane still leaks from the old landfill and there were safety concerns. The letter from SITA expressing their concerns was also **noted**. The applications would come before the Planning Committee on 7 March.

### 6.5 Local Plan Review, Inspectors Report Part 2

It was agreed to request a copy of the report.

PBu

## 7. Financial Matters

### 7.1 Current Financial Situation

The financial report was **noted**. A copy is attached to the minutes.

### 7.2 Invoices for Payment

The following invoices were approved for payment:

TVBC (Business Rates)	£141.29
BRS Fire Protection (Fire extinguisher service)	£123.06
Audit Commission (Audit fees 2004 & 2005)	£282.00
Russell Service (Electrical Inspection)	£293.75
P. Buist (Salary & Expns.)	£304.28
The Studio (Newsletter)	£166.95
M&T Jubilee Hall (Hall hire)	£28.79

### 7.3 Grant Request from Timsbury Pre-School.

The request for a grant from the Pre-School Group to purchase some up to date equipment was considered. It was **agreed unanimously** to meet the full cost of the equipment at £381.90 and to delegate payment to the Chairman and Clerk if it was within our policy limits.

*Afternote: Accounts from organisations requesting grants are only required if the amount of the grant is in excess of £500. The grant has been paid to the Pre-School.*

PPB / PBu

### 7.4 Renewal of HAPTC Affiliation

It was **agreed unanimously** to renew the Council affiliation to HAPTC at a cost of £171.00.

## 8. Recreation Ground

### 8.1 Playground Inspection

The playground equipment had been inspected and no deterioration was noticeable.

### 8.2 Playground Repairs

TVBC Commercial Services had been asked to quote to repair the slide and the guttering on the Sports Store.

### 8.3 Infill Irrigation tank to enable Pre-School use of their shed

The Chairman had met Paul Cass of TVBC Commercial Services on site. Advice on infilling was awaited.

## 9. Highways & Environment

### 9.1 Cycle-way Progress

No progress was apparent. The matter would be followed up.

PBu

### 9.2 Brickwork Plans

It was **agreed** that a visit to the site would be useful.

PPB

### 9.3 Gateway Build-out

The highway authority was concerned about the amount of repairs required

to the village gateway. Some widening work was to be carried out.

## **10. Correspondence**

### **10.1 Police Community Support Officers**

The briefing paper was **noted**.

### **10.2 Meeting with R F Salvidge Farms**

*Representatives from R F Salvidge Farms were present and it was agreed to open the meeting for this item to allow them to speak.*

It was **agreed** to meet with R F Salvidge Farms on site on Saturday 25 February at 10.00 a.m. Cllr Bidwell would also attend.

### **10.3 CPRE AGM**

The papers were **noted**.

### **10.4 TVAPTC Meeting**

Dr. Subramanyam would attend the meeting on 2 March. Dr. Glasspool may also attend if available.

### **10.5 Kings Somborne Parish Plan**

The receipt of a copy of Kings Somborne's Parish Plan was **noted**.

## **11. Risk Assessment Actions for February**

### **11.1 Check that lessees have adequate, current insurance**

This check had been completed recently.

### **11.2 Review of lease related contract requirements**

This review had been completed recently.

## **12. Electrical Inspection of Pavilion.**

The electrical inspection of the pavilion and store had been completed and a satisfactory certificate issued. It was recommended that a further inspection be carried out in five years time.

## **13. Meetings Attended**

None.

## **14. Sports Facility Licence**

Following the last Parish Council meeting, the Clerk wrote to Bells Solicitors with the Council's instructions. The Solicitor replied expressing concern about sending a covering letter as described to the Sports Club with a copy of the licence for signature. His advice was to send only the licence. The Clerk considered that this matter could not wait for the next Parish Council meeting for a decision and with the approval of the Chairman he used his powers under para 17.1 of Standing Orders and had written to the Solicitor to accept his advice. Dr. Subramanyam considered that there had been a breach of Standing Orders. It was **proposed** by Donald Cowling and seconded by Carol Evans that the Parish Council note Dr. Subramanyam's concerns, but agree that the matter had been dealt with appropriately. This was **agreed** on a vote of six for and one against.

It was **noted** that the Sports Club had now signed the licence and the Chairman and Vice-Chairman signed the licence at the meeting on behalf of the Parish Council.

The letter from the Sports Club Chairman confirming that letters from the Sports Club Secretary to the Council had the approval of the Sports Club Management Committee was **noted**.

Dr. Glasspool suggested that a member of the Parish Council might be given observer status on the Sports Club Management Committee.

## **15. Pressure of business and how to reduce it.**

It was **agreed** that documents to be considered would be passed to a specified Councillor to read and report back to the Council.

## **16. Chairman's Mandate**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes. This mandate was extended to the Vice Chairman, during the Chairman's absence.

## **17. Any Other Business**

### **17.1 Annual Parish Meeting**

The Jubilee Hall was not available on the preferred APM date of 8 May. The meeting had been rescheduled to 15 May when the hall was available.

### **17.2 Timsbury Hut Charity**

The charity needed a new trustee. This matter would be placed on the agenda for the next meeting.

PBu

### **17.3 Land at Stonymarsh**

It was noted that the strip of land at Stonymarsh was now for sale. TVBC had not informed the Council as promised.

### **17.4 Local Government Re-Organisation**

The proposed re-organisation may mean that PC elections due in 2007 may not take place.

## **18. Dates of future meetings.**

Parish Council – Wednesday 22 March 2006, Wednesday 26 April.

The Annual Parish Meeting was re-scheduled for 15 May.

All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 9.35 p.m.

Peter Buist  
Parish Clerk  
8 March 2006.

## Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 8 February 2006

	2005/6 Budget £	2005/6 Actual £
<b>INCOME</b>		
Precept	14000.00	14000.00
Sports Facility Rent	60.00	4772.50
Jubilee Hall Rent	5.00	10.00
VAT Recovered	160.00	
Interest on Bank Account	120.00	191.18
Grants/Donations	4500.00	3025.00
Newsletter Advertising	100.00	597.00
<b>Total Income</b>	<b>18945.00</b>	<b>22595.68</b>
Transfer from Reserves	12050.00	4118.00
<b>Total</b>	<b>30995.00</b>	<b>26713.68</b>

### EXPENDITURE

#### ADMINISTRATION

##### Unavoidable Costs

Clerk's salary & expenses	3800.00	3121.31
Clerk's use home as office allowance		
Stationery + Refreshments	100.00	85.17
Election Costs		42.25
Insurance	2800.00	2479.54
Audit	600.00	140.00
Pocket Park rent	10.00	
Bank charges	25.00	17.50
Village Hall hire	275.00	95.73
Data Protection Fee		35.00
Legal / Professional Fees	6000.00	4501.01

##### Avoidable Costs

SLCC/CPRE/HAPTC subs	220.00	26.00
Newsletter	825.00	784.05
Web Hosting & Domain Registration	110.00	105.16
Deliveries	90.00	30.00
Training	100.00	20.00

#### GRANTS & DONATIONS

##### Unavoidable Costs

Jubilee Hall 6500.00

##### Avoidable Costs

Grants	1000.00	600.00
Parish Plan	500.00	
Donations	250.00	

#### EXPENDITURE FROM SPORTS FUND

Fire alarm maintenance	420.00	190.09
Electrical inspection	100.00	
Ground Maintenance	0.00	561.85
Sports Grants		
Fences	0.00	
Electricity		43.75
Water		35.22
Business Rates		

#### CHILDREN'S PLAY AREA

Avoidable Costs		
Playground	6050.00	8235.58

#### ENVIRONMENT

Avoidable Costs		
Grass cutting/Tree Warden	350.00	281.73
Dog Stiles	0.00	197.69
Seats	0.00	

**Total 30125.00 21628.63**

#### Current Financial Statement

Instant Access	22069.93
Current Account	929.29
Cheques written but not cashed	971.85
Invoices to be paid	1144.38
<b>Funds available</b>	<b>20882.99</b>
Invoices for payment	
TVBC (Business Rate)	141.29
BRS (Fire Ext. Service)	123.06
Audit Commission (2003/4 audit)	141.00
Audit Commission (2004/5 audit)	141.00
Russell Services (Pav. Elec. Insp.)	293.75
P. Buist (sal & expns)	304.28
<b>Total</b>	<b>1144.38</b>