

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 28<sup>th</sup> June 2006 at 7.30 p.m. in the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. R. Vie (Chairman), Mr. P. Pritchett-Brown, Mr. D. Cowling, Mr. R. Fitzgerald, Mr. A. Jones, Parish Clerk, Mr. P. Buist and four members of the public.

### Action

#### 1. Apologies

Received from Mr. N. Cooper and Dr. M. Subramanyam.

#### 2. Open Period

Peter White spoke about his efforts to set up a users / volunteers group to support the Test Way. He also reported that the Test Way was becoming overgrown again and asked if the Parish Council could take an interest. This matter would be placed on the agenda for the July meeting of the Council.

PBu

*Rory Fitzgerald joined the meeting at this point.*

Robin Goodland spoke about the insurance value for the pavilion. He said that using a quantity surveyor was not the only way to value the buildings. He knew of a local builder who would provide a quote to re-build for a fee. He suggested that this would be a better option. He also suggested that our insurers might provide a valuation. He also asked that the Council obtain from the insurers an assurance that they would pay the full amount in the event of a claim.

#### 3. Declarations of Interest

Donald Cowling declared an interest in the planning application for Oak Tree House. He was a neighbour of the applicant. He would not vote on this matter.

#### 4. Confirmation of Minutes of the Parish Council Meeting held on 24 May 2006.

The minutes were **agreed** as a true record and signed by the Chairman.

#### 5. Matters Arising from meeting of 24 May 2006.

##### 5.1 Pest Control

The Pest Control Officer from TVBC had attended and put down poison for the rats.

##### 5.2 Affordable Housing

John Lancaster from Hants CC had been contacted about carrying out a needs survey. He would be invited to attend a future Parish Council meeting.

AJ

##### 5.3 Bank Mandate

This was still to be completed by Alan Jones and then returned to the Clerk.

AJ

##### 5.4 Sports Club Grant

A further letter had been received from the Club with the required supporting documentation. This matter would be placed on the agenda for the next meeting.

PBu

##### 5.5 Insurance Cover for Pavilion

This matter was still to be actioned. It was considered low priority as the insurance premium had been paid for 2006. The Clerk reminded members that Philip Raw FRICS had carried out an insurance valuation in March 2004, when the pavilion was valued at £236,000 and the store at £25,000.

PBu

##### 5.5 Brickworks

There was no further information about the planned presentation and this would be followed up.

PPB

All other actions were complete.

## 6. Planning

### 6.1 Applications

Conversion of garage into living accommodation plus single storey extensions to provide garage, study and enlarged porch, Allington, Stockbridge Road. Dr. Glasspool who lived next door to the applicant had informed the Council that he had no objection to the proposal. There was no objection from the Parish Council.

Erection of hotel letting accommodation, Bear & Ragged Staff. It was **agreed** to object on the grounds of access problems to and from A3057, insufficient detail on the proposed design, new buildings out of character and not in keeping with the existing Inn, proposed development too large for the site and overwhelming the existing Inn.

Reinstatement of fire damaged dwelling, to include alterations to roof, windows and porches and erection of first floor extension to NW elevation, Oak Tree House, Michelmersh. *Donald Cowling declared an interest and took no part in the discussion and did not vote. The Council agreed to open the meeting to allow Ian Thomas, the applicant to speak.* Mr. Thomas apologised for the fact that this was a retrospective application, but he wanted to make a start on re-building to get a roof on the house before winter. The property was on the same footprint as before. In the new plans there was a hall in the middle of the house, resulting in the loss of a bedroom, but with a new bedroom on the end. Some improvements had also been proposed to the rooflines. Environmentally friendly solutions were being implemented in the new design. *The meeting was closed.* The Council considered the application and **agreed** that they had no objections.

### 6.2 Determinations

Outline application for replacement of existing dwelling with two dwellings, Newlands, Stockbridge Road. Withdrawn.

Erection of single storey link, The Library House, Timsbury Manor. To committee 20<sup>th</sup> June.

There was no information on the outcome of the application for Barn Cottage.

## 7. Financial Matters

### 7.1 Current Financial Situation

The financial report and budget comparison circulated earlier was **noted**, in particular the unbudgeted costs for playground inspections by TVBC. A copy of the report is attached to these minutes.

### 7.2 Invoices for Payment

The following invoices were approved for payment:

The Studio (Newsletter & Village Directory printing)	£326.30
P Buist (Salary, use of home as office allowance and expenses)	£395.23

### 7.3 Approval of the Annual Return for the year ending 31 March 2006

The Summary Receipts and Payments Account for the Year ended 31 March 2006 and Supporting Notes to the Accounts were **examined** and unanimously **approved**. The Chairman and the Responsible Finance Officer signed both the statements. The PC **considered** the Annual Return, **accepting** the Statement of Accounts in Section 1. The PC considered the Statement of Assurance in Section 2 of the Annual Return and was able to answer "yes" to each of the eight statements. The Clerk and Chairman signed off section 2. It was **noted** that the internal audit would be carried out on 3 July.

PBu

## 8. Recreation Ground

### 8.1 Playground Inspection

There was no deterioration found in the equipment. It was **noted** that the seat had been repaired, thanks to Bob Davis.

## **8.2 Report from Recreation Ground Advisory Committee**

The committee had met on Monday 12 June and Alan Jones elected Chairman. Robin Goodland and John Rhodes had been co-opted on to the committee. Alan Jones reported that the first step was to ascertain land ownership by contacting The Land Registry. The committee had considered a number of options and the deed of dedication appeared most suitable. It was suggested that a representative from the Playing Fields Association (PFA) be invited to talk to the Parish Council about placing the ground in trust. There was concern that the PC should get independent advice and that the PFA had been known to sell off land in their trust. However it was **agreed** to hear what PFA had to say.

AJ

## **9. Highways & Environment**

### **9.1 Hampshire Minerals and Waste Development Framework Consultation**

The various documents were **noted**. The Chairman **agreed** to review the strategy.

RV

## **10. Correspondence**

### **10.1 Use of Sports Facilities**

The letter from the M&T Sports Club was **noted**. It was **agreed** to defer the matter to the next meeting when the Councillors would have an opportunity to Consider the issue in relation to the licence.

PBu

### **10.2 Presentation by Ace Liftaway**

The letter from Ace Liftaway inviting the Council to a presentation on a proposed planning application was **noted**. The date options were 4, 6 or 10 July at 5 p.m. Councillors would check their diaries and email the Clerk with their availability.

All

**Afternote:** Ace Liftaway have now offered two new optional dates, Saturday 22 or Saturday 29 July at 10.00 am.

### **10.3 Village Cricket Match**

The letter of thanks from Norton Welch was **noted**.

### **10.4 Alternate Bin Collections**

The letter from TVBC advising that this would start in September was **noted**.

### **10.5 Stockbridge Health Check**

The letter from Hugh Saxton was **noted**.

## **11. Risk Assessment Actions for June**

### **11.1 Inspection of Parish Assets**

The only known repair work required was to the guttering on the recreation ground store. It was **agreed** to carry out a repair at the Council's expense.

PBu

### **11.2 Review of Standing Orders and Financial Regulations**

It was **agreed** that the current Standing Orders and Financial Regulations were satisfactory.

### **11.3 Financial and Budget Review**

The review had been carried out under agenda item 7.1.

### **11.4 Reconciliation of Bank Account.**

The bank reconciliation had been carried out.

### **11.5 Sports Club Licence Fee Annual Review.**

The timing of this item was a hangover from the old lease and was not now at an appropriate time. It was **agreed** to defer this until the November meeting of the Council and to amend the Risk Assessment so that the matter was reviewed annually each November.

PBu

## **12. Meetings Attended**

### **12.1 Meeting with BKP**

The Vice- Chairman, Dr. Subramanyam and the Clerk had attended. The planning application for a gasification plant had been withdrawn so that more information could be provided and further consultation could take place. BKP were proposing a presentation to the Parish Council in September. Following the approval for a waste electrical and electronic goods transfer station, a working plan was being developed. It was confirmed that one artic lorry per week would leave the site with these goods for recycling.

## **13. Chairman's Mandate**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

## **14. Any Other Business**

### **14.1 Thanks to Peter Pritchett-Brown**

The Chairman expressed his thanks to Peter Pritchett-Brown for his contribution as Chairman of the Parish Council following the death of Bill Lees. He apologised for omitting to do this at the last meeting.

### **14.2 Cycle Track**

In reply to a question it was confirmed that the track still had to have it's top surface laid.

### **14.3 Silver Band Celebration**

It was **noted** that the band was to celebrate their 120<sup>th</sup> anniversary. The Parish Council sent their congratulations and **noted** that a celebration concert would take place on 9 July.

## **15. Dates of future meetings.**

Parish Council - 26 July, 27 September and 25 October.  
All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 9.05 p.m.

Peter Buist  
Parish Clerk  
10 July 2006.

**Michelmersh & Timsbury Parish Council - Financial Report**

	<b>2006/7</b>	<b>2006/7</b>		
<b>INCOME</b>	<b>Budget £</b>	<b>Actual £</b>		
Precept	13300.00	6650.00		
Sports Facility Licence Fee	1000.00			
Jubilee Hall Rent	10.00			
VAT Recovered	200.00	2140.58		
Interest on Bank Account	120.00			
Grants/Donations	0.00			
Newsletter Advertising	250.00			
<b>Total Income</b>	<b>14880.00</b>	<b>8790.58</b>		
Transfer from Reserves	6500.00			
<b>Total</b>	<b>21380.00</b>	<b>8790.58</b>		
<b>EXPENDITURE</b>				
ADMINISTRATION Unavoidable Costs				
Clerk's salary & expenses	3600.00	579.37		
Clerk's use home as office allowance	400.00			
Stationery + Refreshments	200.00	72.40		
Election Costs				
Insurance	2800.00	2607.99		
Audit	350.00			
Pocket Park rent	10.00			
Bank charges	0.00			
Village Hall hire	300.00	21.33		
Data Protection Fee	35.00			
Legal / Professional Fees	1000.00			
ADMINISTRATION Avoidable Costs				
SLCC/CPRE/HAPTC subs	250.00			
Newsletter	1000.00	166.85		
Web Hosting & Domain Registration	130.00			
Deliveries	90.00	30.00		
Training	100.00			
GRANTS & DONATIONS Unavoidable Costs				
Jubilee Hall	6500.00			
GRANTS & DONATIONS Avoidable Costs				
Grants	1000.00			
Parish Plan	0.00			
Donations	150.00			
EXPENDITURE FROM SPORTS FUND				
Fire alarm maintenance	350.00	96.03		
Electrical inspection	0.00			
Ground Maintenance	500.00	141.00		
Sports Grants	1000.00			
Fences	200.00			
CHILDREN'S PLAY AREA Avoidable Costs				
Playground	0.00	644.12		
ENVIRONMENT Avoidable Costs				
Grass cutting/Tree Warden	350.00			
Dog Stiles	0.00	50.52		
Seats	100.00			
<b>Total</b>	<b>20415.00</b>	<b>4409.61</b>		
			<b>Current Financial Statement</b>	
			Instant Access	22750.24
			Current Account	1769.58
			Cheques written but not cashed	602.37
			Invoices to be paid	721.53
			Funds available	23195.92
			Invoices for payment	
			The Studio (N/letter & Village Dir)	326.30
			P. Buist (sal & expns)	395.23
			<b>Total</b>	<b>721.53</b>