

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 26<sup>th</sup> July 2006 at 7.30 p.m. in the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. P. Pritchett-Brown (Vice-Chairman), Mr. N. Cooper, Mr. D. Cowling, Mr. R. Fitzgerald, Mr. A. Jones, Dr. M. Subramanyam, Parish Clerk, Mr. P. Buist, Cllr. David Bidwell and three members of the public.

### Action

#### 1. Apologies

Received from Mr. R. Vie.

#### 2. Open Period

Jill White spoke about the outline planning application for Newlands, Stockbridge Road. Her view was that the plot was sufficient for two houses and what was proposed would fit in with the different style of house along the road.

Robin Goodland commented that the Chairman's comment about the Sports Club at the last meeting was inappropriate. While the Silver Band was praised (he also supported the band) the Sports Club had played for 110 years, had been attacked and received no support.

John Rhodes suggested that the agenda should include an open period at the end of meetings. The Vice-Chairman noted that this had been discussed recently and it had been agreed not to open the meeting again at the end. This matter could be added to an agenda on another occasion. Dr. Subramanyam confirmed that he would like an open period at the end of meetings.

#### 3. Declarations of Interest

There were none.

#### 4. Confirmation of Minutes of the Parish Council Meeting held on 28 June 2006.

The minutes were **agreed** as a true record and signed by the Chairman.

#### 5. Matters Arising from meeting of 28 June 2006.

##### 5.1 Affordable Housing

There was no further progress to report.

AJ

##### 5.2 Bank Mandate

This was still to be completed.

AJ

##### 5.3 Insurance Cover for Pavilion

A letter had been sent to the insurance company asking for advice on who might value the property and on the affect that a lower valuation would have on premiums.

##### 5.4 Brickworks

A presentation by the Brickwork to local people on the future plans for digging clay was expected in August 2006.

##### 5.5 Parish Assets Repair

The repair to the guttering on the Recreation Ground Store had been put in hand.

#### 6. Planning

##### 6.1 Applications

Outline application for replacement of existing dwelling with two new dwellings, Newlands, Stockbridge Road. No objection.

Application for Street Trading Consent, A3057 Lay-by. No objection.

## 6.2 Determinations

Erection of hotel letting accommodation, Bear & Ragged Staff, withdrawn.  
Refurbishment of Test Valley Engineering Site, Stoneymarsh, permission.  
Single storey extension to Old Post Office, New Road and new dwelling, permission.

Demolition of existing side extension and erection of two storey side extension, Barn Cottage, Mesh Rad, refused.

Erection of 3 bedroom dwelling, Mobile Tyre Repairs, New Road, appeal starting date set for 13 January 2007.

## 6.3 Invitation from Ace Liftaway to attend presentation on proposed planning application.

The presentation would be made on Saturday 29 July at 10.00 a.m. The Vice-Chairman, Dr. Subramanyam and Alan Jones would attend.

## 7. Financial Matters

### 7.1 Current Financial Situation

The financial report and budget comparison circulated earlier was **noted**. A copy of the report is attached to these minutes. Rory Fitzgerald asked if the invoices for payment could be included in the actual spend column. As income was correct to the beginning of the previous month and the summary provided details of funds available, it was **agreed** to leave expenditure on the same basis.

### 7.2 Invoices for Payment

The following invoices were approved for payment:

John Murray (Internal audit fee)	£140.00
P Buist (Salary and expenses, incl Web hosting fee)	£403.51
5 Star Cleaning (grass cutting)	£52.88

### 7.3 Results of Internal Audit

It was **noted** that the audit had been completed. The content of the letter from John Murray, (Auditor) was **noted**. In particular he had praised the minutes and record keeping, the way the points raised last year had been dealt with and noted that the level of the fidelity guarantee would be discussed next year. He had no major issues to bring to the Council this year. The Chairman expressed the Council's thanks to the Clerk for completing this so professionally.

### 7.4 Grant requests from Michelmersh & Timsbury Sports Club.

The paper produced by the Clerk was **noted**. Following discussion about the financial health of the Club, *it was agreed to open the meeting to obtain additional information from the Sports Club Treasurer*. It was confirmed that the Cricket Club was in the best financial position and had paid their fees. The Football and Hockey Clubs had no money and the Youth Club had not paid their fees. The junior football section was not short of funds but could not be asked for help. The Secretary and Treasurer had contributed £500 of their own money to the club. Repair to the gang mower had cost £780 and maintenance for the tractor had cost £230. In reply to questions put, the Club Sections were required to contribute £2000 each. Other income was from membership subscriptions. Only sections ran fundraising events to help pay the management committee affiliation fee. *The meeting was closed at this point.*

Further discussion took place on the amount of the grant. The Club had asked for £1000, but this would use the whole budget and would not leave any funds for other sporting grants. The paper had suggested that a grant of £700 may be given now and if no further calls on the Sports Fund grant budget was made a further £300 grant may be considered later. Donald Cowling **proposed** and the Chairman seconded that a grant of £700 be made with £300 kept in reserve for a possible payment at a later stage. Before this was put to the vote it was questioned if any members should declare an interest. No Councillors felt that they needed to declare an interest. *It was agreed to open the meeting to clarify the position of sections and section officers in the running of the Club*. The Club Secretary confirmed that the sections had no

say in the running of the club. *The meeting was closed.* The proposal was put to the vote with 3 for and 3 against. The Chairman used his casting vote in favour and the **proposal was carried.**

On the request from the Club for an annual recurring payment of £1000 index linked, it was **agreed** that any payments made would have to be subject to annual scrutiny and take into account the Council's financial situation at that time. The Sports Club could make the case for ground maintenance support and this would be considered by the Council but on a year at a time basis.

#### **7.5 Grant request from St. Mary's Church.**

The request for a grant from Michelmersh PCC (St. Mary's Church) was noted. The Chairman **proposed** and Dr Subramanyam seconded that a grant of £350 be made to Michelmersh PCC. This was **agreed unanimously.** It was further **agreed** that a similar amount be reserved for Timsbury PCC (St. Andrew's Church).

### **8. Recreation Ground**

#### **8.1 Playground Inspection**

There was no deterioration found in the equipment.

#### **8.2 Report from Recreation Ground Advisory Committee**

There had been no further meetings of the committee. The Land Registry had confirmed that the land was unregistered, but it was also confirmed that the Parish Council had the title deeds. A possible date for a meeting between the Parish Council and a representative from the Playing Field Association (PFA) was discussed. It was agreed to suggest to the PFA that a meeting might be held on 20 September. The matter would then be further discussed by the Council at the meeting scheduled for the 27 September. It was pointed out that minutes of any meeting of the RGA Committee must be kept and provided to the Parish Council. A copy of the minutes was passed to the Clerk.

PBu

### **9. Highways & Environment**

#### **9.1 The Test Way**

It was agreed to support in principle a volunteer group for the Test Way.

#### **9.2 Hill View Road**

The Chairman had been in touch with the water authority about leaking water in Hill View Road. He would also contact the highway authority about pot holes in the road.

PPB

#### **9.3 Cycle Way**

It was noted that this was now almost complete with only the final surface to be laid when the weather was cooler.

#### **9.4 Rudd Lane**

Surface water on Rudd Lane between Blundells and Hunts Farm would also be reported to the Highway authority.

PPB

### **10. Future of W.I. Hall Timsbury**

The Chairman reported that the WI Hall had been donated to the ladies of Timsbury. The original deeds had been lost in a fire, but a copy existed. The ladies now wished to give up the WI and the future of the hall was uncertain. The Michelmersh Silver Band had outgrown their hut at Michelmersh and would like to take the WI Hall through lease or purchase. The Solicitor acting for the band had asked the Parish Council for help. Sandra Gidley MP had also offered help. The Chairman **suggested** that a letter be sent to the hall trustees, copied to other interested parties, asking about the situation and asking how it would be resolved. This was **agreed unanimously.**

PPB

### **11. Renewal of Jubilee Hall Lease in 2011**

A new lease would be required for the Jubilee Hall from 2011. The current management committee was seeking grants to extend the hall and one was subject to the long term future for the hall. Although the current Council would not be in place in 2011, it could see no reason why a new long term lease should not be offered to the

trustees of the hall. The Clerk would write to the JHMC. PBU

## **12. Damage to bus shelter on A3057**

It was **noted** that the damage to the bus shelter would be repaired by the contractors.

## **13. Use of Sports Facility**

It was suggested that a meeting should be held with the Sports Club to consider and resolve their concerns over the licence. This would be an agenda item for the next meeting. PBU

*It was agreed to open the meeting to allow Sports Club representative to speak. They made the point that the licence was personal to the Club and that this was the point made to the Pre-School Group. The meeting was closed.*

## **14. Correspondence**

### **14.1 The Local Governance White Paper**

The email from Cllr Ian Carr and Roger Tetstall were **noted**. The statement that they had been objecting to had been prepared by NALC and not Cllr. Bidwell. The benefit of the NALC paper was that PCs were now part of the consultation process.

### **14.2 Romsey Cango Bus Service**

The letter from Hants CC about the changes to the Cango bus service was noted. The PC had received comments from parishioners who use the service. It was **agreed** to suggest to Hants CC that the recommendation to provide a taxi share from Romsey to Stockbridge was extended to six mornings a week and that the taxi share is also extended to run on up to three afternoons per week. These suggestions were made on the understanding that bus passes could be used to pay for the taxi fare. PBU

### **14.3 Clean Neighbourhoods**

The letter from TVBC was **noted**. The Parish Council **supported** the move to have a dog fouling order.

### **14.4 National Grid Pipeline**

The letter from "nationalgrid" with information about the proposed new gas pipeline between Lockerley and Barton Stacey was **noted**.

### **14.5 Councillors Code of Conduct**

The letter from TVBC about Councillors Code of Conduct was **noted**. Copies of the papers would be made for each Councillor. PBU

### **14.6 Letters from M&T Sports Club**

The four letters from the Sports Club and copied to Councillors at the meeting were **noted**. The Clerk would respond to the two letters asking why the application for grant aid and the request for a contribution to ground maintenance were not on the previous months agenda. The Chairman (Richard Vie) would be asked to respond to the letter headed "Council Conduct". The fourth letter dealing with ground licence matters would be discussed at the next meeting. PBU

## **15. Risk Assessment Actions for July**

### **15.1 Request copy of lessees and licence holders Risk Assessments**

It was agreed to ask for the risk assessments and to amend the Parish Council's Risk Assessment to make this request less frequent. PBU

### **15.2 Review risk assessment of Clerk's working conditions**

Completed.

### **15.3 Publish invitation to village organisations to apply for grants.**

This would be included in the next Parish Newsletter. PBU

## **16. Meetings Attended**

### **16.1 Gypsies & Travellers**

Rory Fitzgerald had attended the meeting called by Nursling and Rownhams PC. He reported that the MP for South Cambridge was looking for support for a private members bill that would make trespassing with a vehicle a criminal offence. It was noted that a code of conduct was available for dealing with evictions. It was **agreed** to take no action.

### **16.2 M&T Silver Band Celebrations**

The Vice Chairman had attended the celebrations.

## **17. Chairman's Mandate**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes. This was also extended to the Vice-Chairman in the Chairman's absence.

## **18. Any Other Business**

### **18.1 BKP Gasification Project**

It was noted that the planned presentation by BKP would take place in the Jubilee Hall on 8 September.

### **18.2 Request to play cricket match**

The request from Roger Leader to play a cricket match on the recreation ground met with no objection provided the Sports Club did not object. It should be pointed out that the organiser would need to consider his own insurance cover.

PBu

## **15. Dates of future meetings.**

Parish Council - 27 September, 25 October and 22 November.  
All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 10.15 p.m.

Peter Buist  
Parish Clerk  
17 August 2006.

**Michelmersh & Timsbury Parish Council - Financial Report**

Actual Amounts are as at 30 June 2006

<b>INCOME</b>	<b>2006/7 Budget £</b>	<b>2006/7 Actual £</b>		
Precept	13300.00	6650.00		
Sports Facility Licence Fee	1000.00			
Jubilee Hall Rent	10.00			
VAT Recovered	200.00	2140.58		
Interest on Bank Account	120.00	35.33		
Grants/Donations	0.00			
Newsletter Sponsorship	250.00	130.00		
Business Rate Refund		46.60		
<b>Total Income</b>	<b>14880.00</b>	<b>9002.51</b>		
Transfer from Reserves	6500.00			
<b>Total</b>	<b>21380.00</b>	<b>9002.51</b>		
<b>EXPENDITURE</b>				
ADMINISTRATION				
Unavoidable Costs				
Clerk's salary & expenses	3600.00	874.60		
Clerk's use home as office allowance	400.00	100.00		
Stationery + Refreshments	200.00	72.40		
Election Costs				
Insurance	2800.00	2607.99		
Audit	350.00			
Pocket Park rent	10.00			
Bank charges	0.00			
Village Hall hire	300.00	21.33		
Data Protection Fee	35.00			
Legal / Professional Fees	1000.00			
ADMINISTRATION				
Avoidable Costs				
SLCC/CPRE/HAPTC subs	250.00			
Newsletter	1000.00	493.15		
Web Hosting & Domain Registration	130.00			
Deliveries	90.00	30.00		
Training	100.00			
GRANTS & DONATIONS				
Unavoidable Costs				
Jubilee Hall	6500.00			
GRANTS & DONATIONS				
Avoidable Costs				
Grants	1000.00			
Parish Plan	0.00			
Donations	150.00			
EXPENDITURE FROM SPORTS FUND				
Fire alarm maintenance	350.00	96.03		
Electrical inspection	0.00			
Ground Maintenance	500.00	141.00		
Sports Grants	1000.00			
Fences	200.00			
CHILDREN'S PLAY AREA				
Avoidable Costs				
Playground	0.00	644.12		
ENVIRONMENT				
Avoidable Costs				
Grass cutting/Tree Warden	350.00			
Dog Stiles	0.00	50.52		
Seats	100.00			
<b>Total</b>	<b>20415.00</b>	<b>5131.14</b>		
<b>Current Financial Statement</b>				
			Instant Access	22785.57
			Current Account	1365.14
			Cheques written but not cashed	742.86
			Invoices to be paid	596.39
			Funds available	22811.46
			Invoices for payment	
			John K Murray ( audit fee)	140.00
			P. Buist (sal & expns)	403.51
			5 Star Cleaning (grass cutting)	52.88
			<b>Total</b>	<b>596.39</b>