

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 24th January 2007 at 7.30 p.m. in the Jubilee Hall, Timsbury.

Present: Parish Councillors, Dr. M. Subramanyam (Chairman) Mr. N. Cooper, Mr. D. Cowling, Mr. R. Fitzgerald, Mr. A. Jones, Mr. P. Pritchett- Brown, Mr. R. Vie, TVBC Cllrs. David Bidwell, Parish Clerk, Mr. P. Buist, and 12 members of the public.

Action

1. Apologies

None.

2. Open Period

Chris Thomas spoke about Old Redland Tile Site access.

John Chambers spoke about Old Redland Tile Site access.

John Glasspool spoke about Old Redland Tile Site access, complaint against Councillors and declarations of interest.

Roger Wilson spoke about the registration of the recreation ground.

3. Declarations of Interest.

The Chairman declared an interest in the Old Redland Tile Site and would not take part in any discussion or vote.

4. Confirmation of the Minutes of the Parish Council Meeting held 22 November 2006.

Councillors were concerned about the amount of detail recorded in the minutes under the Open Period. They **agreed** that only the person speaking and the subject need be noted. They asked that the minutes be revised and tabled at the next meeting for confirmation.

PBu

5. Matters Arising from meeting of 22 November 2006.

Matters arising were deferred until the next meeting.

6. Confirmation of the Minutes of the Extra-ordinary Parish Council Meeting held 5 December 2006.

The minutes of the meeting were agreed as a true record and signed by the Chairman.

7. Matters Arising from meeting of 5 December 2006.

There were none.

8. Confirmation of the Minutes of the Extra-ordinary Parish Council Meeting held 5 January 2007.

It was **agreed** that the minutes should be revised in line with the decision taken at 4 above and tabled at the next meeting for confirmation.

PBu

9. Matters Arising from meeting of 5 January 2007.

Matters arising were deferred until the next meeting.

10. Planning

10.1 Applications

None

10.2 Determinations

Two storey side extension, 4 Hilltop Cottages, Haccups Lane – permission.

Alterations and extension to rear elevation, Gable End, Timsbury Manor – permission.

Demolition of garage and erection of single storey side extension, Silverlea, New Road – permission.

Pollard, prune and fell trees, Tree Tops, Hill View Road – consent

It was **noted** that a TPO had been made on trees on the plot of land next to 4 Hilltop Cottages, Haccups Lane.

10.3 Road Safety Audit and access to the Old Redland Tileworks Site.

The Chairman left the room while this matter was discussed. The Chair was taken by the Vice Chairman.

It had been suggested that a public meeting should be called to gauge parishioner's views about the access to the Old Redland Tile Site. Prior to that it was thought that a meeting with TVBC Head of Planning should be sought. It was agreed that the Vice-Chairman, Clerk and a parishioner should seek a meeting with TVBC Planners. The Vice Chairman and Clerk were mandated to call a public meeting. It was agreed unanimously that a flyer for the public meeting should be produced and distributed at a cost of £30.

PPB /
PBu

11. Financial Matters

11.1 Current Financial position.

The financial statement was **noted**. It is appended to these minutes.

11.2 Invoices for payment.

The following invoices was approved for payment:

Test Valley BC (Dog bin cleaning) £105.61

12. Recreation Ground

12.1 Playground Inspection

The equipment had been inspected and no deterioration found.

12.2 RoSPA Inspection for 2007.

It was proposed by the Vice Chairman, seconded by Donald Cowling that RoSPA be asked to carry out an inspection of the play area at a cost of £60 + VAT

12.3 Consider and approve cost of registering Recreation Ground with Land Registry.

The Land Registry charge would depend on the value of the ground, but was estimated to be around £80. Advice was that recreation ground land was valued at £15,000 per acre. The Land Registry would have to examine the title documents and would state if they were satisfactory to register the land. It was **proposed** by Peter Pritchett-Brown and seconded by Nick Cooper that the necessary steps should be taken to check the documents with the Land Registry and if they were acceptable register the land. This was **agreed unanimously**. A budget of £200 was **approved** for this purpose.

PBu

12.4 Consideration of the proposal “that the Parish Council immediately registers Timsbury Recreation Ground in its entirety with The Land Registry”. (If costs are approved at 12.3)

See decision taken at 12.3 above.

12.5 Consideration of the proposal “that a Parish Meeting is convened to gauge public opinion on the need to protect the Recreation Ground, and on ways of doing so”.

It was **noted** that the NPFA Annual Report had been received with details of NPFA financial backers. It was further **noted** that NPFA had provided details of three reference Councils. It was **agreed** that the Clerk should write to these Councils and ask about costs, change management, benefits, affect on access by parishioners, negative effects and any regrets. It was also **agreed** that the NPFA should be asked for details of Councils less distant so that a meeting might be held. It was **agreed** to defer any public meeting until this additional information was available.

PBu

12.6 Confirm the continuation of the work of the Recreation Ground Advisory Sub Committee.

The RGASC had not met.

12.7 Recreation Ground Risk Assessment.

It was agreed to open the meeting to ask the Chairman of the JHMC to comment on their risk assessment. It was confirmed that the JHMC did not require hirers to have their own risk assessment. It was **agreed** to defer this matter until the next meeting.

PBu

13. Highways and Environment

13.1 Clean Neighbourhoods and Dog Control Orders.

The letter from TVBC was noted and it was agreed that no action should be taken.

14. Correspondence

14.1 Hampshire Action Team for Test Valley.

The Chairman would attend the meeting of the HAT.

MS

14.2 Complaint Against Councillors

The letter from TVBC informing the Council that the report of the investigation had been received was **noted**.

14.3 Letter from Dr. Glasspool

The Clerk was asked to thank Dr. Glasspool for his letter and say that the Council **noted** the contents. It was left up to individual Councillors to respond further if they wished.

PBu

15. Risk Assessment Actions for November

15.1 Financial Records in Good Order

It was **agreed** that Rory Fitzgerald would review the financial records.

RF

15.2 Quarterly review of budget Vs actual expenditure

This was carried out under agenda item 11.1.

15.3 Bank Reconciliation

Bank reconciliations are carried out at least quarterly.

15.4 Review Auditors recommendations and action

There were no recommendations that required action.

15.5 Risk Assessment Review

It was agreed to put this on the next agenda.

PBu

16. To consider the retention or disposal of various materials from the Village Design Statement.

The Vice Chairman had spoken to Mr & Mrs Bennett and explained that VDS material could not be accepted at the moment.

17. Meetings Attended

The Chairman reported that he had attended a meeting of the Jubilee Hall Management Committee. The meeting was opened to allow Peter Clarke to say that building work on the hall would start on 29 January.

18. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

19. Any Other Business

There was none.

20. Dates of meetings:

20.2 Parish Council Meeting

28 February 2007 and 28 March 2007.

The meeting closed at 9.20 p.m.

Peter Buist,
Parish Clerk,
6 February 2007

**Michelmersh & Timsbury Parish
Council - Financial Report**
Actual Amounts are as at 31 December
2006

INCOME	2006/7 Budget £	2006/7 Actual £		
Precept	13300.00	13300.00		
Sports Facility Licence Fee	1000.00	500.00		
Jubilee Hall Rent	10.00			
VAT Recovered	200.00	2140.58		
Interest on Bank Account	120.00	128.02		
Grants/Donations	0.00			
Newsletter Sponsorship	250.00	419.00		
Business Rate Refund		46.60		
Freedom of Information Charges		1.00		
Total Income	14880.00	16534.20		
Transfer from Reserves	6500.00			
Total	21380.00	16534.20		
EXPENDITURE				
ADMINISTRATION				
Unavoidable Costs				
Clerk's salary & expenses	3600.00	2897.37		
Clerk's use home as office allowance	400.00	300.00		
Stationery + Refreshments	200.00	95.27		
Postage		27.98		
Election Costs		78.70		
Insurance	2800.00	2607.99		
Audit	350.00	281.00		
Pocket Park rent	10.00			
Bank charges	0.00	7.50		
Village Hall hire	300.00	82.01		
Data Protection Fee	35.00	35.00		
Legal / Professional Fees	1000.00			
ADMINISTRATION				
Avoidable Costs				
SLCC/CPRE/HAPTC subs	250.00			
Newsletter	1000.00	980.20		
Web Hosting & Domain Registration	130.00	105.16		
Deliveries	90.00	30.00		
Training	100.00			
GRANTS & DONATIONS				
Unavoidable Costs				
Jubilee Hall	6500.00			
GRANTS & DONATIONS				
Avoidable Costs				
Grants	1000.00	700.00		
Parish Plan	0.00			
Donations	150.00			
EXPENDITURE FROM SPORTS FUND				
Fire alarm maintenance	350.00	196.48		
Electrical inspection	0.00			
Ground Maintenance	500.00	211.00		
Sports Grants	1000.00	700.00		
Fences	200.00			
CHILDREN'S PLAY AREA				
Avoidable Costs				
Playground	0.00	996.62		
ENVIRONMENT				
Avoidable Costs				
Grass cutting/Tree Warden	350.00	52.88		
Dog Stiles	0.00	50.52		
Seats	100.00			
Total	20415.00	10435.68		
			Current Financial Statement	
			Instant Access	25328.26
			Current Account	1764.72
			Cheques written but not cashed	1248.01
			Invoices to be paid	105.61
			Funds available	25739.36
			Invoices for payment	
			TVBC (Dog bin cleaning)	105.61
			Total	105.61