

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 26 September 2007 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. R. Vie, Parish Clerk Mr. P. Buist, TVBC Cllr. Tony Ward and 5 members of the public.

Action

1. Apologies

Apologies received from Mr. J. Rhodes.

2. Open Period

Mary Lees on behalf of the Jubilee Hall Management Committee spoke about the need to replace the roof on the hall and the request for financial support from the Parish Council for the project.

Christopher Thomas spoke about the access route to the Tilebourne site and the 278 agreement.

Dr. Subramanyam spoke about the 106 / 278 agreements. The Chairman asked him to put his points in writing.

3. Declarations of any new interest.

Richard Vie declared a personal interest in the planning application for Boundary Side. He lived opposite the property.

Peter Clarke declared a personal and prejudicial interest in the item on the Jubilee Hall. He was Chairman of the management committee.

Bob Davis declared a personal interest in the item on the Jubilee Hall. His wife was Secretary of the management committee.

4. Confirmation of the Minutes of the Parish Council Meeting held 25 July 2007

It was agreed that the final sentence of item 8.8 be deleted from the minutes. The minutes of the meeting were then **agreed** as a true record and signed by the Chairman.

5. Confirmation of the Minutes of the Parish Council Planning Committee Meeting held 22 August 2007.

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

6. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes.

7. Update from Chairman on the proposal for Michelmersh Barns.

The Chairman reported on his meeting with Tony Roberts. The plan was that an engineering design company would take over, do up and occupy the dilapidated barn. There would be a number of ancillary benefits resulting from the proposal. A planning application could be expected. It was thought that up to 20 people could be working on the site once occupied.

8. Planning

8.1 Applications

07/02555/TOPS Works to trees, Boundarieside, New Road, no objection.

07/02480/FULLS New garage / store etc, 2 Home Farm Cottages, Manor Lane, Timsbury. The Council thought that the proposed garage was a very large structure, but raised no objection.

The Clerk advised the Council that a planning application for Sunnybank, New Road was imminent and a meeting of the Planning Committee may be needed to consider this.

8.2 Determinations

07/02003/FULLS - Conservatory over balcony, Kilnwood, Hill View Road; permission.

07/02006/FULLS – Demolition of existing bungalow and replacement, Marina, Stockbridge Road. Refused.

07/01995/FULLS – alteration to roof and provision of study area, Mill Cottages, Kimbridge Lane. Permission.

07/02123/OUTS – Outline application for erection of dwelling house, land at Blundell's, Rudd Lane. Refused.

07/02259/FULLS – Demolition of Little Heritage and erection of detached dwelling, Heritage, Rudd Lane. Refused.

Extension of clay workings, Michelmersh Brick Works, permission.

8.3 Tilebourne Development, consideration of professional advice and possible financial support to Rudd Lane action group.

It was **noted** that Dr. Thomas had offered to show the report on the legality of the proposed access to Tilebourne with any Councillor who wished to see it. It was also **noted** that financial help was not being sought by the action group at this time.

The Chairman reported that he had a meeting with the Head of Legal Services at Hampshire CC next week and further discussion should be deferred until after that meeting. It was **agreed** that a simple letter should be sent to Hampshire CC objecting to the drafting of a new 278 agreement.

PBu

Cllr. Michael Woodhall joined the meeting at this point.

9. Financial Matters

9.1 Current Financial position.

The paper circulated to Councillors showing actual against budget income and expenditure and current balances and commitments was **noted**. The paper is appended to these minutes.

9.2 Invoices for payment.

The following invoices were approved for payment:

The Studio (Newsletter)	£191.10
HAPTC (Model Standing Orders)	£14.98
TVBC (Parish Council Election Charges)	£978.19
ICO (Data Protection Registration – Direct Debit)	£35.00
P Buist (Sal & expenses incl use of home all.)	£709.10

9.3 Jubilee Hall – requirement for financial support towards roof repairs.

Peter Clarke had declared and prejudicial interest and left the room while this item was discussed.

The Treasurer of the Jubilee Hall Management Committee had explained in the open period the need to replace the hall roof with the estimated cost and provided an information pack. The management committee were able to meet part of the cost and were applying for grants for the remainder. Grants from TVBC and HCC were dependent on support from the Parish Council. Having considered the Parish Council's overall financial situation, the Chairman **proposed** that a grant of £2625 be made to the Jubilee Hall Management Committee for the replacement of the roof of the hall. This was seconded by Richard Vie and **agreed unanimously**. It was further **agreed** that there was an opportunity for the Management Committee to come back to the Parish Council if more funding was required.

PBu

9.4 Consideration of any grant request received.

The opportunity to apply for grants had been advertised in the Newsletter, but no applications had been received.

10. Recreation Ground

10.1 Playground Inspection

The Chairman had inspected the play area and found no visible problems.

10.2 Remedial Work on Children's Play Area

TVBC had been asked to check the swing bearings and for an estimate to repaint all the play equipment. A reply was awaited. P Bu

10.3 Arrangements for public meeting on preserving the Recreation Ground in perpetuity as a green, open space.

It was **agreed** that a public meeting should take place, but logistically this could not be in October because of the work to be carried out at the Jubilee Hall. It was **agreed** to ask Mr. Allen to attend the next Parish Council meeting to provide a briefing. P Bu

10.4 Report on condition of pavilion.

The report on the pavilion circulated to Councillors was noted. It was **agreed** to ask for a meeting between two members of the Council and Sports Club representatives with a view to resolving concerns about the current arrangement for use of the recreation ground and sports pavilion and to ask what repair work the Sports Club can carry out. Cllrs. Clarke and Davis were nominated to represent the Council. P Bu

10.5 Scouts request to plant a tree.

The request from the Scouts to plant a tree on the Recreation Ground was noted. The Sports Club had been asked for a view but had not responded. It was agreed that a tree could be planted and that further advice would be sought from the Tree Warden. P Bu

10.6 Cricket Club enquiry re. ground licence.

The request from the Cricket Club was noted. It was agreed to invite Mr. Cooper to the next meeting of the Parish Council if he still wishes to pursue this matter. P Bu

11. Correspondence

11.1 Jubilee Hall new hire rate.

The letter from the Management Committee with new hire rates was **noted**.

11.2 TVBC Training Feedback.

It was **confirmed** that training feedback was given following the training.

11.3 HAPTC Training.

It was **agreed** that the Chairman should attend the HAPTC training module on Chairmanship Skills on 16 October at a cost of £20. P Bu

11.4 TVBC Corporate Plan 2007 – 11.

The receipt of the plan was **noted**. Copies were held by the Chairman and Clerk.

11.5 HAPTC AGM.

The Chairman would check with the Vice Chairman to see if he was available to attend on Saturday 13 October. RF

11.6 National Grid Pipeline.

The letter was **noted**. No village events were thought to impact on the pipe laying work.

11.7 Hants CC, draft countryside access plan.

This was to be circulated among Councillors.

11.8 Diamond Wedding Anniversary of HM Queen.

The letter was **noted**. A piece would be put in the Newsletter. P Bu

11.9 Two Minutes Silence

The letter was **noted**. A piece would be put in the Newsletter.

PBu

12. Risk Assessment Actions for September

12.1 Parish Stiles Inspection

The footpath warden would be asked for a report.

PBu

12.2 Financial Records in good order.

It was **agreed** that the financial records were in good order.

12.3 Budget Review.

The budget had been reviewed as part of agenda item 9.1.

13. Review and Ratification of Standing Orders

A new draft Standing Orders had been circulated to Councillors. It was **proposed** by the Chairman and seconded by Cllr. Jones that the new draft be adopted. This was **agreed unanimously**.

PBu

14. Format of Council Meetings

A discussion was held on how meetings could be made more efficient. It was **agreed** that agenda items should have a lead Councillor and that Matters Arising should be re-instated on the agenda.

PBu

15. Meetings Attended

Other than the meeting reported at item 7, no other meetings had been attended.

16. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

17. Any Other Business

None.

18. Dates of meetings:

Planning Committee meeting 10 October

Parish Council Meetings 24 October (in The Barns) and 28 November.

The meeting closed at 9.45 p.m.

Peter Buist,
Parish Clerk,
12 October 2007

Michelmersh & Timsbury Parish Council

Clerk's Report to PC Meeting 26 September 2007

1. Conservation Policy

I have an original copy of this document and have made two copies. If anyone would like a copy please let me know.

2. Parish Assets

The inspection of assets is still to be carried out.

3. Road Problems

I have heard that there may be some work done in Hill View Road to improve drainage.

4. Annual Return

This has been sent to the Audit Commission.

5. Grant to St Mary's Church

The grant has been made and a letter of thanks received.

6. Registration of Recreation Ground with Land Registry

No further action has been taken due to summer holidays. I now need to collect previous correspondence with the Land Registry from Cllr. Jones and move this along.

7. Trees next to slide on Recreation Ground

I will be speaking to the Tree Warden about necessary action.

8. Grass Tipping on Footpath between A3057 and St. Andrew's Church

I investigated this and found that the clippings were old and well tucked in under a hedge on the boundary of the house on Stockbridge Road. It was debatable if they were actually on the footpath. Suggest that situation is monitored and if it becomes a nuisance refer the matter to TVBC.

Peter Buist
Parish Clerk
24 September 2007

Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 31 August 2007

	2007/8 Budget £	2007/8 Actual		
INCOME				
Precept	12300.00	12300.00		
Sports Facility Licence Fee	1000.00	455.00		
Jubilee Hall Rent	10.00			
VAT Recovered	250.00			
Interest on Bank Account	120.00			
Grants/Donations				
Newsletter Sponsorship	500.00	303.00		
Business Rate Refund				
Freedom of Information Charges				
Total Income	14180.00	13058.00		
Transfer from Reserves	2120.00			
Total	16300.00			
EXPENDITURE				
ADMINISTRATION				
Clerk's salary & expenses	3630.00	1429.39		
Clerk's use home as office allowance	415.00			
Stationery + Refreshments	200.00	10.55		
Postage	50.00			
Election Costs	1000.00			
Insurance	2800.00	2171.88		
Audit	350.00	140.00		
Pocket Park rent	10.00			
Bank charges	20.00	16.24		
Village Hall hire	300.00	68.51		
Data Protection Fee	35.00			
Legal / Professional Fees	1000.00			
SLCC/CPRE/HAPTC subs	250.00			
Newsletter	1200.00	718.40		
Web Hosting & Domain Registration	130.00			
Deliveries	90.00	30.00		
Training	200.00			
Review of Building Insurance Costs	250.00			
GRANTS & DONATIONS				
Jubilee Hall			Current Financial Situation	
Sports Grants	1300.00	300.00	30 Day Account	24603.17
Other Grants	1000.00	400.00	Current Account	1788.83
Parish Plan	0.00		Cheques written but not cashed	591.10
Donations	150.00		Invoices to be paid	1737.27
PAVILION & RECREATION GROUND				
Fire alarm maintenance	370.00	85.49	Funds Available	24063.63
Electrical inspection	0.00		Invoices for payment	
Ground Maintenance	500.00		HAPTC(Emailed Standing Orders)	14.98
Fences	200.00		TVBC (Election costs)	978.19
CHILDREN'S PLAY AREA				
Playground	700.00	70.50	Information Protection Office	35.00
ENVIRONMENT				
Grass cutting/Tree Warden	350.00	70.50	P Buist (Sal & Expns)	709.10
Dog Stiles	0.00		Total	1737.27
Seats	100.00			
Total	16600.00	5511.46		