

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 24 October 2007 at 7.30 p.m. at the Barns, Michelmersh.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. J. Rhodes, Mr. R. Vie, Parish Clerk Mr. P. Buist, Paul Allen from Fields in Trust and 2 members of the public.

Action

1. Apologies

Apologies received from TVBC Cllr. Tony Ward.

2. Open Period

Paul Allen spoke about Fields in Trust and the various methods for protecting recreation land in perpetuity.

Christopher Thomas spoke about the access route to the Tilebourne site.

Dr. Subramanyam spoke about the access route to the Tilebourne site.

3. Declarations of any new interest.

Cllr. Jones declared a personal interest in the access route to the Tilebourne site. He had written to Hants CC about the matter as the current owner of the Timsbury Manor Estate.

4. Confirmation of the Minutes of the Parish Council Meeting held 26 September 2007

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

5. Confirmation of the Minutes of the Parish Council Planning Committee Meeting held 10 October 2007.

It was agreed to insert "village" in front of "design statement" in line 3 of para 4. The minutes of the meeting were then **agreed** as a true record and signed by the Chairman.

6. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes. It was **noted** that specific action may need to be taken to adopt Para 12 (2) of the new code of conduct and it was **agreed** that this matter should be placed on the agenda for the next meeting. In future report items would be cross referenced to the relevant paragraphs in the minutes.

PBu

7. Matter Arising from Meeting of 26 September not covered by item 6.

7.1 HAPTC AGM

This had been attended by the Vice Chairman. The most significant debate was about not retaining membership of NALC. This was defeated.

8. Matters Arising from Meeting of 10 October not covered by item 6.

There were none.

9. Planning

9.1 Applications

07/02837/FULLS, demolition of bungalow and erection of replacement dwelling, Marina, Stockbridge Road, no objection.

8.2 Determinations

Freestanding Marketing Board, Test Valley Engineering, Stonymarsh, refused. The board had been erected and the Parish Council was informed that TVBC were taking action.

Demolition of two-storey extension and erection of new two-storey extension,

Forsythia, New Road, permission.
Works to trees, Boundaryside, New Road, consent.

8.3 Tilebourne Development, consideration of professional advice and possible financial support to Rudd Lane action group.

The Chairman had met with Hampshire CC Officers and had circulated notes of his meeting to Councillors and Dr. Thomas. Dr. Thomas had responded, questioning much of what Hants CC had said. The Chairman was seeking a further meeting with Hants CC and further documentary evidence in support of claims that use of the bridleway was illegal. He would report back when the meeting had been held.

RF

10. Financial Matters

10.1 Current Financial position.

The paper circulated to Councillors showing budget, forecast and actual income and expenditure and current balances and commitments was **noted**. The paper is appended to these minutes. It was **noted** that £45 income from the sports facility licence was outstanding and that £500 may be an insufficient forecast for legal fees if a decision to seek legal advice on the Tilebourne access route was taken. With increased income and savings on expenditure the impact of the grant to the Jubilee Hall had been kept to a net £540 to be drawn from reserves.

10.2 Invoices for payment.

The following invoices were approved for payment:

The Studio (Newsletter)	£188.30
P Buist (Sal & expenses.)	£302.58
Jubilee Hall Management Committee (grant)	£2625.00

10.3 Opportunity to apply for grant from HCC Members Budget. (letter circulated)

The letter from Cllr. Woodhall was **noted**. It was **agreed** to consult with the footpath warden to see if any stiles needed repair or replacement.

PBu

10.4 Grant Request from St. Andrew's Church.

An email had been received, but with insufficient information for a grant to be considered. The Clerk had asked for the additional information needed, and this was awaited. It was agreed to defer this matter to the next meeting.

PBu

11. Recreation Ground

11.1 Playground Inspection

The Chairman had inspected the play area and expressed concern about the swing bearings. TVBC would be asked to check these on their next regular inspection.

PBu

11.2 Remedial Work on Children's Play Area

TVBC had provided an estimate of £370.00 + VAT to repaint all the play equipment, to include materials and preparation. It was **agreed** to go ahead and have the work done. It was also suggested that a bank of volunteers to carry out minor work in the village should be set up and a note about this would be put in the next Village Newsletter.

PBu

11.3 Arrangements for public meeting on preserving the Recreation Ground in perpetuity as a green, open space.

After discussion about the desirability of taking further steps to protect the recreation ground, it was **agreed** to put the question of whether or not to proceed with a deed of dedication to the next Annual Parish Meeting. In the meantime, a copy of the draft deed would be provided to Councillors and further references would be sought from Hampshire Councils who had protected their land under schemes run by Fields in Trust.

PBu

11.4 Report back on meeting with Sports Club by Cllrs Clarke & Davis.

Cllrs. Clarke and Davis had met members of the Sports Club Management Committee (SCMC). The SCMC had expressed some concerns about the license that they thought was not specific enough in stating who was responsible for

maintenance work. The SCMC wanted a strong relationship with Council and villagers and would like to meet with the whole Council to put forward their vision for the club. It was **agreed** to invite the SCMC to meet the members of the Parish Council. PBU

11.5 Pavilion Repairs Action Plan.

It was further **agreed** to write to the SCMC with a copy of the repair work needed to enquire what the SCMC felt that they could contribute to. PBU

11.6 Scouts request to plant a tree.

The Tree Warden had recommended a Wild Service Tree. The Tree Warden would also advise on a suitable location. Cllr Goodland suggested that it might go in a vacant position along Mannyngham Way. PBU

12. Correspondence

12.1 Ways to tackle climate change

The booklet from DEFRA was noted.

12.2 Hampshire Fire & Rescue Plan

The plan was noted.

12.3 Test Valley Passenger Transport Forum

The meeting was noted. No one was available to attend.

12.4 Community Action Hampshire AGM & Events

The correspondence was noted.

12.5 HAPTC eplanning event

The event was noted.

12.6 TVAPTC meeting

The meeting was noted. Cllr. Rhodes attending.

12.7 Surface Water Drainage

The advice was noted. Cllr. Rhodes would write a note for the Newsletter.

12.8 Staff Holiday Entitlement

The increase in entitlement was noted.

12.9 HAPTC view on Parish Polls on EU Reform Treaty

The advice was noted.

12.10 Good Race Relations

The advice was noted.

13. Risk Assessment Actions for September

13.1 Review of Freedom of Information Requirements

There were no known amendments required to the document.

13.2 Review of Risk Assessments.

There were no additional risks identified.

14. Meetings Attended

Other than the meeting reported at item 7.1, no other meetings had been attended.

15. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

16. Any Other Business

None.

17. Dates of meetings:

Parish Council Meeting 28 November.

The meeting closed at 10.00 p.m.

Peter Buist,
Parish Clerk,
7 November 2007

Michelmersh & Timsbury Parish Council

Clerk's Report to PC Meeting 24 October 2007

1. Jubilee Hall Grant for Roof

I sent a letter to the JHMC confirming the Council's agreement to provide a grant of £2625.

2. Cricket Club Enquiry re Ground Licence

The Cricket Club have confirmed that they no longer wish to pursue this.

3. HAPTC Training

The training module on chairmanship skills was full and we were not able to get a place.

4. Two Minute Silence

This was put in the Newsletter.

5. Standing Orders

A new version has been circulated to all Councillors.

6. Hill View Road

I have contacted Hampshire Highways about the re-appearance of the pot-hole in Hill View Road, and the defaced Brickworks sign. The pot-hole has been re-filled and the sign removed.

7. Tilebourne Access

I have written to Hampshire CC stating the Council's objection to a new 278 agreement.

8. Trees at Children's Play Area

I have contacted the Tree Warden, he will trim back trees next to slide.

9. New Sign at Test Valley Engineering

The planning application to erect a marketing board at Test Valley Engineering, Stonemarth was refused by TVBC, never-the-less a board has been erected. I have spoken to TVBC about this and I am told action is being taken.

10. Royal Mail Post Boxes

I have contacted Royal Mail Customer Services about the damaged post boxes in New Road and Stockbridge Road. New boxes are on order to replace the damaged ones. I was unable to get a date for their installation.

Peter Buist
Parish Clerk
22 October 2007

Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 20 October 2007

	2007/8 Budget £	2007/8 Forecast	2007/8 Actual	
INCOME				
Precept	12300.00	12300.00	12300.00	
Sports Facility Licence Fee	1000.00	1000.00	455.00	
Jubilee Hall Rent	10.00	10.00		
VAT Recovered	250.00	1300.00		
Interest on Bank Account	120.00	250.00		
Grants/Donations				
Newsletter Sponsorship	500.00	500.00	303.00	
Business Rate Refund				
Freedom of Information Charges				
Total Income	14180.00	15360.00	13058.00	
Transfer from Reserves	2120.00	2641.00		
Total	16300.00	18001.00		
EXPENDITURE				
ADMINISTRATION				
Clerk's salary & expenses	3630.00	3630.00	1797.17	
Clerk's use home as office allowance	415.00	415.00	207.40	
Stationery + Refreshments	200.00	200.00	33.23	
Postage	50.00	50.00	21.59	
Election Costs	1000.00	978.19	978.19	
Insurance	2800.00	2171.88	2171.88	
Audit	350.00	350.00	140.00	
Pocket Park rent	10.00	10.00		
Bank charges	20.00	20.00	16.24	
Village Hall hire	300.00	300.00	68.51	
Data Protection Fee	35.00	35.00	35.00	
Legal / Professional Fees	1000.00	500.00		
SLCC/CPRE/HAPTC subs	250.00	250.00		
Newsletter	1200.00	1400.00	718.40	
Web Hosting & Domain Registration	130.00	105.17	105.17	
Deliveries	90.00	90.00	30.00	
Training	200.00	200.00		
Review of Building Insurance Costs	250.00	0.00		
GRANTS & DONATIONS				Current Financial Situation
Jubilee Hall		2625.00		30 Day Account 24361.17
Sports Grants	1300.00	1300.00	300.00	Current Account 2450.73
Other Grants	1000.00	1000.00	400.00	
Parish Plan	0.00	0.00		Cheques written but not cashed 1702.27
Donations	150.00	150.00		Invoices to be paid 490.88
PAVILION & RECREATION GROUND				Funds Available 24618.75
Fire alarm maintenance	370.00	370.00	85.49	
Electrical inspection	0.00	0.00		Invoices for payment
Ground Maintenance	500.00	500.00		
Fences	200.00	200.00		The Studio (Newsletter) 188.30
CHILDREN'S PLAY AREA				P Buist (Sal & Expns) 302.58
Playground	700.00	700.00	70.50	Total 490.88
ENVIRONMENT				
Grass cutting/Tree Warden	350.00	350.00	70.50	
Dog Stiles	0.00	0.00		
Seats	100.00	100.00		
Total	16600.00	18000.24	7249.27	