

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 27 February 2008 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. J. Rhodes (Vice-Chairman in the Chair), Mr. R. Davis, Mr. A. Jones, Mr. R. Vie, Parish Clerk Mr. P. Buist, and 2 members of the public.

Action

1. Apologies

Apologies received from Mr. R. Fitzgerald, Mr. P. Clarke, Mr. R. Goodland and TVBC Cllr. Tony Ward. News had just been received that Mr Fitzgerald's mother had died and the Council extended their condolences to him and his family.

2. Open Period

Dr. Thomas spoke about the access to Tilebourne. He asked that the Parish Council write to Hampshire CC asking:

1. Why had work started before closure notices were posted?
2. If a diversion of the bridle way could be made.
3. What permissions were needed for the final 10m of access?

Dr. Subramanyam also spoke about access to the Tilebourne site.

3. Declarations of any new interest.

Cllr. Jones reminded the Council that he may have an interest in the access route to Tilebourne. Cllr. Davis reminded the Council that he had a personal interest on the Access to Tilebourne as he lived in Rudd Lane. Cllr. Vie declared a personal interest in the planning application for Sunnybank. He was a near neighbour.

4. Confirmation of the Minutes of the Parish Council Meeting held 23 January 2008

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

5. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes.

In discussion it was **noted** that:

There had been no reply from Ms. Duignan;

Cllrs. Vie and Fitzgerald would progress the Sports Club Accounts;

Cllr. Vie would provide details of drain down valves for the Pavilion showers;

Cllr. Goodland had obtained a rope for the flag pole;

The Newsletter Editor had approached a parishioner about taking over the Newsletter.

RV / RF

RV

6. Matters Arising from Meeting of 23 January 2008 not covered by item 5.

There were no other matters arising.

7. Planning

7.1 Applications

08/00290/FULLS, demolition of bungalow and erection of pair of semi-detached dwellings, Sunny Bank, New Road. The Council **agreed** to object to the plan. It conflicted with VDS recommendations 2, 6 and 22.

08/00295/FULLS, Erection of new 3-car single storey garage, Herons Mead. There was no objection.

08/00167/FULLS, extensions to Burlington, Stockbridge Road. There was no objection.

7.2 Determinations

There were none.

7.3 Tilebourne Development, update from Chairman and consideration of any further action.

Barbara Beardwell had responded to the Parish Councils letter of December 2007 and had also responded to Dr. Thomas. The Council had written to Ms. Duignan at TVBC and a reply was awaited. Concern was expressed that contractors vehicles were blocking the bridle way. It was **agreed** that the Council should write to Hants CC Rights of Way to ask:

1. Why work had started on the access before notices of closure were issued?
2. Can a diversion of the bridle way be provided?
3. What permission is required for access over the final 10m of the access route? PBU

7.4 Local Development Framework Core Strategy – Consultation

It was **agreed** that Cllrs. should access the consultation document on the web site. All

8. Financial Matters

8.1 Current Financial Situation

Bank balances were **noted** as:

30 day account - £18079.47

Current account - £1677.58

8.2 Invoices for Payment

The following invoices were approved:

P Buist (Sal & Expns incl. Domain name)	£317.39
HALC (Seminar attendance)	£30.00
HALC (Affiliation fee)	£190.00
TVBC (dog waste bin emptying)	£136.56
The Studio (Newsletter)	£188.30
TVBC (Pocket Park rent)	£10.00
TVBC (Playground inspections)	£363.08
Jubilee Hall (Room Hire)	£30.00

8.3 Grant Application for New Chairs for Jubilee Hall Committee Room.

A sample chair had been brought to the meeting for trial. It was judged not to be very comfortable.

9. Recreation Ground

9.1 Playground Inspection.

The Chairman had been away and had not been able to carry out the inspection. However there were no problems noted from the TVBC monthly inspection.

9.2 Meeting with Sports Club, consider any follow-up actions required including invitation to inspect accounts.

Cllrs Vie and Fitzgerald would look at the Sports Club Accounts. Cllr. Vie would contact the Club Secretary. RV

9.3 Dog Fouling.

Two pieces had appeared in the Newsletter encouraging dog walkers to clear up after their dogs. The Clerk was asked to see if signs could be erected and what enforcement action could be taken. PBU

9.4 Twinning Anniversary and Proposal to Build a Barbeque.

The letter from the Twinning Association asking for permission to erect a barbeque on the Recreation Ground was **noted**. The position requested had already been suggested to the Scouts for a new tree and Cllrs. were concerned that the barbeque would be a target for vandals. The Clerk was asked to see if the Twinning Association had any other ideas. PBU

9.5 Registration of Recreation Ground, progress update and need for new statutory declaration.

The update in the Clerk's Report was **noted**. It was **agreed** that Bell's solicitors should draw up a Statutory Declaration. PBU

9.6 Approval of RoSPA Annual Inspection.

The annual play equipment inspection by RoSPA was **agreed** at £60.00 plus PBU

VAT.

9.7 Approval of Test Valley Playground Inspections for 2008.

The monthly play equipment inspections by TVBC were agreed at a cost of £390.00 plus VAT.

PBu

10. Correspondence

10.1 TVAPC Meeting, 6 March

The date of the next meeting was **noted**.

10.2 CPRE AGM, 7 March

The date of the meeting was **noted**.

11. Date and Arrangements for Annual Parish Meeting.

It was **agreed** to invite John Cooper from CPRE to address the APM. A date for the APM would be set when his availability was known.

PBu

12. Cycle Way – Update on Future Plans.

The Clerk reported on a meeting that he and the Chairman had with David Wilson from TVBC. Work would commence to clear back scrub and hedge along the A3057 to allow the Cycle way to be extended from Hunts Farm Sports Ground to Yokesford Hill. Temporary fencing and new planting would take place to provide a screen between houses on the A3057 and the Sports Ground.

13. Risk Assessment Actions for February

13.1 Check that lessees have adequate & current insurance

The Clerk was asked to obtain confirmation that the Jubilee Hall and Sports Club had insurance cover.

13.2 Review lease related contract requirements

There were no known problems.

14. Meetings Attended

The Vice Chairman reported that he had been to see the concrete crusher at Ace Liftaway.

15. Chairman's Mandate.

The Chairman and in his absence the Vice Chairman, were mandated to speak on behalf of the Parish Council on the items contained in these minutes.

16. Any Other Business

16.1 White Paper on Planning

Councillors were made aware of the consultation on proposals to make planning approval easier. Cllr. Vie would provide a web link to the paper.

RV

16.2 Olympic Team of 1964

It was **noted** that the athletic squad for the 1964 Olympic Games had trained at Timsbury Manor. The Council **noted** that an event to commemorate this was being considered for the run up to the 2012 games.

16.3 BKP Planning Application

It was **noted** that a planning application from BKP had been lodged and would be considered at the next meeting.

17. Dates of meetings:

Parish Council Meetings - 26 March and 23 April.

The meeting closed at 9.40 p.m.

Peter Buist,
Parish Clerk,
10 March 2008

Michelmersh & Timsbury Parish Council

Clerk's Report to PC Meeting of 27 February 2008.

1. Planning (Mins of 23/1, 8.1)

Comments on proposal for the Barns sent to TVBC.

2. Tilebourne (8.3)

I wrote to Anna Duignan at TVBC enquiring about the conditions discharged. I have not yet received a reply, but I have spoken to Ms. Duignan who confirms that I will receive one. In the meantime I have received information from Dr. Subramanyam about the discharged conditions. The letter to HCC was never sent as responses to the outstanding letters were received.

Dr. Thomas spoke to me when contactors moved in to work on the access route to Tilebourne. I spoke with both HCC and TVBC and both were of the view that nothing illegal was happening.

3. Playground Equipment (10.1)

I have asked TVBC to report on condition of bearings. I have not received a reply.

4. Meeting with Sports Club (10.2)

This took place on 30 January. The PC has now been invited to look at the Sports Club accounts.

5. Stockbridge Road Hedge (10.3)

I have asked Robin Hood to cut this hedge.

6. Legionella in Water (11.2)

I have sought further advice from the HAPTC advisor. He has replied as follows:

"You have done the first part by identifying the hazard. Next thing is to see if there are any "dead legs" ie unnecessary pipework where water can become almost stagnant, and if so eliminate them. Then check to see if the water is being heated enough . It should be heated to above 60 C and distributed above 50 C so it should come out of the head around 50 C (can be cooled by adding the cold water) .The cold water should be below 20 C .Normally it should be but I have known the cold water being distributed via a roof tank which was situated under a lightweight roof and heated up in the summer to above 20 C. You should check the temps monthly and make visual checks on the tank(s) every 6 months. You can get contractors to do this for you. At the moment there is no obligation to "sample the water"

Yes run the water through without the head on once a week at least (remember that it is the spray that can cause problems by breathing in the water droplets - you could probably drink the water without effect).Clean round the showerhead at the same time.

I found the problem with sports club showers was that ,unlike showers at a swimming pool for example, they are used intermittently and possibly seasonally and are not always "looked after" by those using them. In some cases they are there but not in fact used and there could be a case of lowering the number and having just the instant showers.

There can be an issue as to who is responsible for all this and my advice is to have an agreement in writing.The checks should be recorded (you could devise a matrix for this) and checked independently to ensure they are done and not just written in every x weeks.

See info via link below – “

<http://www.hse.gov.uk/pubns/iacl27.pdf>

Greg Wheatstone (Chairman of the Sports Club) also recommended spraying with a 50ppm chlorine and water solution.

7. New Chairs for Committee Room (15.4)

I am waiting for a written request for grant aid to purchase new chairs.

8. Registration of Recreation Ground

I have sent the registration and supporting documents to the Land Registry. They have confirmed receipt, but are asking for a further "Statutory Declaration" from some person in the parish who can vouch for the fact that the land currently belongs to the Parish Council. I have asked Peter Pritchett-

Brown if he will provide the declaration, he is happy to do this and I have checked with the Land Registry that a declaration from him would be acceptable – it is. I have spoken to Peter Cox at Bells Solicitors and he can draft a declaration for Peter Pritchett-Brown to sign.

9. Grant from Hants CC Councillor for Dog Stile and Play Equipment make-over

I am waiting to hear if the request for a grant has been successful. There was some delay as Cllr. Woodhall thought that HCC may be responsible for maintaining the stile. HCC Rights of Way have told me that the landowner is responsible for maintenance. In other cases where we have installed dog stiles, we have reached agreement with the landowner to do this and to maintain it in the future.

10. Cycle Way

The Chairman and I met with David Wilson from TVBC to hear about plans to extend the Cycle Way to Yokesford Hill. An update will be given at the meeting.

Peter Buist
Parish Clerk
25 February 2008.