

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 26 March 2008 at 7.30 p.m. at the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. J. Rhodes, Mr. R. Vie, Parish Clerk Mr. P. Buist, and 2 members of the public.

### Action

#### 1. Apologies

Apologies received from TVBC Cllr. Tony Ward.

#### 2. Open Period

Dr. Thomas spoke about the access to Tilebourne and update the Council on his legal advice. He also objected to the planning proposal for Blundell's, Rudd Lane.

Dr. Subramanyam spoke about access to the Tilebourne site and objected to the planning proposal for Blundell's.

#### 3. Declarations of any new interest.

Cllr. Rhodes declared a personal and prejudicial interest in the planning application for Blundell's, the applicant was known to him and he would leave the room when this item was taken.

#### 4. Confirmation of the Minutes of the Parish Council Meeting held 27 February 2008

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

#### 5. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes.

In discussion it was **noted** that there was no further feedback from the Twinning Association on a proposal to celebrate the twinning anniversary.

#### 6. Matters Arising from Meeting of 27 February 2008 not covered by item 5.

##### 6.1 Sports Club Accounts (Mins. of 27/2, item 5)

To be actioned.

RF

##### 6.2 Dog Signs (9.3)

Signs warning dog owners about fouling had been received from TVBC but were not considered to be durable. The Clerk was asked to research better quality signs.

PBu

##### 6.3 Shower Valves (5)

Cllr. Vie provided details of the required valves. They were approx £100.00 each and 7 would be required. The Clerk was asked to obtain quotes to supply and fit the valves.

PBu

##### 6.4 Planning White Paper (16.1)

It was **agreed** that a letter should be sent to our MP asking about her position on the paper. It was further agreed to invite Mrs. Gidley to our APM to talk about the contents of the white paper.

PBu

##### 6.5 Olympic Commemorative Event (16.2)

Cllr. Jones would be writing to the Olympic Committee.

AJ

#### 7. Planning

##### 7.1 Applications

Remove fuel tanks and constructing of building for bulking up metal shavings, BKP, Bunny Lane. No Objection.

08/00557/FULLS, Replace existing conservatory with two storey extension, Manor Farm Cottage, Manor Farm Lane, Michelmersh. No Objection.  
08/00144/FULLS & 08/00147/LBWS, demolish outbuildings and erection of single storey side extension, Church House, Manor Lane, Timsbury. No objection.  
08/00608/OUTS, Outline application for two dwellings, one being a replacement, Blundells, Rudd Lane. *Cllr. Rhodes left the room.* It was **agreed** to object as the reasons for refusal of the previous application had not materially changed. The proposal would still lead to a cramped development out of keeping with that part of the village. In addition the Council agreed that they would not wish to see the development go ahead if it contravened the agricultural tie. *Cllr Rhodes returned to the meeting.*

PBu

## 7.2 Determinations

There were none.

## 7.3 Tilebourne Development, update from Chairman and consideration of any further action.

It was reported that plant was now on site and that the access track was being widened. The Council were informed by a parishioner that the track was wider than the plan allowed and it was **agreed** that a letter would be sent to HCC about this. The letter to HCC Rights of Way had been acknowledged and a further reply was awaited from Chris Walton. There had been no reply from Anna Duignan about the discharged conditions. This would be followed up.

PBu

## 8. Financial Matters

### 8.1 Current Financial Situation

The financial statement circulated to Councillors was **noted**. It is attached to these minutes.

### 8.2 Invoices for Payment

The following invoices were approved:

R K & L Hood (hedge cutting)	£350.00
P Buist (Sal & Expns)	£406.78
R Goodland (Expns for halyard)	£14.63

## 9. Recreation Ground

### 9.1 Playground Inspection.

The Chairman was worried about the condition of the swing bearings. This had been referred to TVBC who had not expressed any concern. TVBC would again be asked for a view. It was **noted** that the swings and climbing frame had been painted but not the slide. This would be followed up.

PBu

## 10. Correspondence

### 10.1 Barton Stacey to Lockerley Gas Pipeline

The letter and plans were **noted**.

### 10.2 Andover Airfield Development

The Chairman had received an email from the Chairman of Moxton PC outlining the Tesco planning application and detailing the increase in traffic flow that would result. It was **agreed** to invite the Monxton Chairman to speak to the next PC meeting.

PBu

## 11. Arrangements for Annual Parish Meeting, 19 May.

It was **noted** that John Cooper of CPRE would attend and give a presentation. The draft agenda was **agreed**. Invitations to attend and speak would be extended to Cllrs. Woodhall and Ward. The Chairman would present the proposal to place the Recreation Ground in the Deed of Dedication scheme.

PBu

## 12. Risk Assessment Actions for March

### 12.1 Playground Inspection

These were carried out monthly by the Chairman and TVBC.

### **12.2 Pavilion & Store Inspection and Insurance**

The inspection was carried out last summer and insurance is included in the Council's insurance policy.

### **12.3 Pavilion Fire Alarms & Extinguishers Annual Maintenance and Insurance**

A maintenance contract and fire insurance are place.

### **12.4 Parish Stiles Inspection and Insurance**

The footpath warden would be asked to report. Stiles are included in the Council's insurance policy. PBu

### **12.5 Financial Records in Good Order**

It was **noted** from item 8.1 that records are in good order.

### **12.6 Remaining within Budget**

It was **noted** from item 8.1 that the Council remained with overall budget.

### **12.7 Reconciliation of Bank Account**

The bank accounts reconciled.

### **12.8 Review of Risk Assessment for new risks**

A new risk of legionella disease was to be added. PBu

## **13. Michelmersh & Timsbury Housing Needs Survey Report**

The report from Community Action Hampshire was **noted**. It was **agreed** to ask for an electronic copy of the report for circulation to Councillors. PBu

## **14. Meetings Attended**

Cllr. Rhodes had attended a meeting of TVAPTC. Cllr. Davis had attended a meeting of the Barn Trust.

## **15. Chairman's Mandate.**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

## **16. Any Other Business**

### **16.1 Playground Equipment**

There had been a request for additional equipment for very young children. This would be placed on the agenda for the next meeting. PBu

### **16.2 Weeds on Cycleway**

The Clerk would report this to TVBC. PBu

### **16.3 The Friends of Michelmersh Church**

Cllr. Davis was happy to continue in this role. PBu

## **17. Dates of meetings:**

Parish Council Meetings - 23 April and 28 May.  
APM – 19 May.

The meeting closed at 9.35 p.m.

Peter Buist,  
Parish Clerk,  
April 2008

## **Michelmersh & Timsbury Parish Council**

### **Clerk's Report to PC Meeting of 26 March 2008.**

#### **1. Planning (Mins of 27/2, 7.1)**

Comments on proposal for Sunny Bank, Herons Mead and Burlington sent to TVBC.

#### **2. Tilebourne (7.3)**

I have received no reply from Anna Duignan at TVBC to my letter enquiring about the discharged conditions. I have written to HCC Rights of Way and received a reply informing me that Chris Walton would be responding to the questions asked.

#### **3. Dog Fouling (9.3)**

I have spoken to the TVBC Dog Warden. They have visited the Recreation Ground but found no particular problem and they will drop around from time to time. They have also supplied me with some laminated signs.

#### **4. Twinning Anniversary (9.4)**

I have written to the Twinning Committee and received feedback that they were disappointed with the Parish Council's response. They are considering the matter further.

#### **5. Registration of Recreation Ground (9.5)**

I have confirmed with Bell's Solicitors that they should draw up the required Statutory Declaration to be signed by Peter Pritchett-Brown. I have been given an extension of time by Land Registry to complete this task.

#### **6. Annual RoSPA Inspection of Play Equipment**

I have requested the inspection.

#### **7. Test Valley Play Monthly Equipment Inspections**

I have returned the approval form to TVBC.

#### **8. Annual Parish Meeting**

John Cooper of CPRE has accepted the invitation to address the APM and the meeting has been arranged for 19 May.

#### **9. Pavilion Fire Extinguisher Testing**

The fire extinguishers in the pavilion were tested on 18 March.

#### **10. VAT Refund**

I have claimed a VAT refund of £1137.02

Peter Buist  
Parish Clerk  
19 March 2008.

## Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 28 February 2008

	2007/8 Budget £	2007/8 Forecast	2007/8 Actual	
<b>INCOME</b>				
Precept	12300.00	12300.00	12300.00	
Sports Facility Licence Fee	1000.00	1000.00	1000.00	
Jubilee Hall Rent	10.00	10.00	10.00	
VAT Recovered	250.00	0.00	0.00	
Interest on Bank Account	120.00	500.00	426.31	
Grants/Donations			500.00	
Newsletter Sponsorship	500.00	500.00	635.00	
Business Rate Refund				
Freedom of Information Charges				
<b>Total Income</b>	<b>14180.00</b>	<b>14310.00</b>	<b>14871.31</b>	
Transfer from Reserves	2120.00	385.18	0.00	
<b>Total</b>	<b>16300.00</b>	<b>14695.18</b>		
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Clerk's salary & expenses	3630.00	3630.00	3303.77	<b>Current Financial Situation</b>
Clerk's use home as office allowance	415.00	415.00	311.10	30 Day Account 18079.48
Stationery + Refreshments	200.00	50.00	34.49	Current Account 2427.58
Postage	50.00	30.00	27.55	
Election Costs	1000.00	978.19	978.19	Cheques written but not cashed 1265.33
Insurance	2800.00	2171.88	2171.88	Invoices to be paid 756.78
Audit	350.00	298.63	298.63	
Pocket Park rent	10.00	10.00	10.00	Funds Available 18484.95
Bank charges	20.00	35.00	31.24	
Village Hall hire	300.00	200.00	182.15	Invoices for payment
Data Protection Fee	35.00	35.00	35.00	
Legal / Professional Fees	1000.00	45.00	45.00	R K & L Hood (hedge cutting) 350.00
SLCC/CPRE/HAPTC subs	250.00	217.00	217.00	P Buist (sal & expns) 406.78
Newsletter	1200.00	1283.30	1283.30	
Web Hosting & Domain Registration	130.00	119.12	119.12	
Deliveries	90.00	30.00	30.00	Total 756.78
Training	200.00	30.00	30.00	
Review of Building Insurance Costs	250.00	0.00	0.00	
<b>GRANTS &amp; DONATIONS</b>				
Jubilee Hall		2625.00	2625.00	
Sports Grants	1300.00	300.00	300.00	
Other Grants	1000.00	800.00	800.00	
Parish Plan	0.00	0.00		
Donations	150.00	25.00	25.00	
<b>PAVILION &amp; RECREATION GROUND</b>				
Fire alarm maintenance	370.00	191.16	191.16	
Electrical inspection	0.00	0.00	0.00	
Ground Maintenance	500.00	486.56	136.56	
Fences	200.00	0.00	0.00	
<b>CHILDREN'S PLAY AREA</b>				
Playground	700.00	433.58	433.58	
<b>ENVIRONMENT</b>				
Grass cutting/Tree Warden	350.00	255.76	255.76	
Dog Stiles	0.00	0.00	0.00	
Seats	100.00	0.00	0.00	
<b>Total</b>	<b>16600.00</b>	<b>14695.18</b>	<b>13875.48</b>	