

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 28 May 2008 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. J. Rhodes, Mr. R. Vie, Parish Clerk Mr. P. Buist, 1 member of the public.

Action

1. Apologies

None.

2. Election of Chairman and Vice-Chairman and to receive declarations of acceptance of office from both.

Rory Fitzgerald was proposed as Chairman by Alan Jones and seconded by Bob Davis. As there was no other nomination, he was elected unopposed.

John Rhodes was proposed as Vice-Chairman by Robin Goodland and seconded by Rory Fitzgerald. As there was no other nomination, he was elected unopposed.

Both completed declarations of acceptance of office.

3. Open Period

Dr. Subramanyam asked if the Parish Council had received a response to its letter to Anna Duignan at TVBC. (Answer was no). He also spoke about the decontamination work being done on the Tilebourne site.

4. Declarations of any new interest.

None.

5. Confirmation of the Minutes of the Parish Council Meeting held 23 April 2008

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

6. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes. The following items from the report were discussed.

6.1 Dog Signs

The signs had been received and would be put up by Cllr. Goodland.

RG

6.2 Planning White Paper

It was confirmed that Mrs Gidley should be invited to a parish meeting.

PBu

6.3 Parish Stiles

The new stile had been delivered and would be erected by Stan Davis and Mike Kelly.

7. Matters Arising from Meeting of 23 April 2008 not covered by item 5.

7.1 Sports Club Accounts

The accounts had been reviewed by Cllr. Fitzgerald. He had asked for some supplementary information and when this was received, he would go through the accounts with Cllr. Vie.

8. Appointment of Planning Committee.

It was **agreed** that all members of the Council would sit on the Planning Committee.

9. Appointment of Parish Representatives.

Jubilee Hall Management Committee – Peter Clarke
St. Mary's Church & Friends of St. Mary's – Bob Davis
St. Andrew's Church – vacant
TVAPC – Rory Fitzgerald & John Rhodes
Old Timsbury Hut Charity – Richard Vie

Public Transport – Robin Goodland
Old Michelmersh Barns Trust – Bob Davis
Footpaths – Mike Kelly
Health Committee – None
Playground Inspections – Rory Fitzgerald
Tree Warden – Bryan Raines.

10. Planning

10.1 Applications

08/01325/FULLS, Revised Scheme, Sunny Bank, New Road. *Richard Vie declared a personal but not prejudicial interest as he lived close to the site.* The Council considered the revised design and agreed to object on the grounds of conflict with the VDS. In addition The Parish Council also considered the design of the house on the right, when viewed from New Road, with its un-symmetrical appearance to be of a particularly ugly design, out of keeping with other detached houses in the village.

PBu

08/01293/TELS, Telecommunications Mast and Cabinet, Land at Stoneymarsh. The Council agreed to object to the position of the mast and were of the opinion that it was a visual intrusion and should be set further back from the road with the cabinet screened.

PBu

10.2 Determinations

Demolition of Little Heritage and erection of detached house – refused.
Storing and bulking up metal shavings at BKP, Bunny Lane – permission.

10.3 Tilebourne Development, update from Chairman and consideration of any further action.

It was **noted** that there had still been no reply to letters and email to Anna Duignan. Cllr. Ward would be asked to expedite this matter.

PBu

10.4 Use of Developer Contributions.

The Parish Council had been asked to consider uses for developer contributions and agreed that an upgrade of the children's play area equipment would be an appropriate project for funding from this source. The Parish Council felt that they should be involved when decisions were made about what contributions should be made from developments in the parish. The Council had questions – for example

- Have any contributions been received in respect of the Tileworks site? If not, why not?
- How do we apply for a contribution from these funds, should we decide that a scheme ought to be supported by them?
- Why is the Parish Council not consulted on the scale or application of developer's contributions, given the very local nature of both the developments concerned and the uses to which such contributions might be put?
- How are the contributions calculated for individual developments?

It was **agreed** to invite someone from TVBC to answer these questions at a Parish Council meeting and to put the matter on the next months agenda.

PBu

Afternote: Above questions put to Cllr. Tony Ward by Chairman.

11. Financial Matters

11.1 Current Financial Situation

At the end of April, finances were:

30 day account	£24265.66
Current account	£1092.65

Less	
Un-cashed cheques	£14.63
Invoices to pay	£3307.01

Funds available	£22036.67
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11.2 Invoices for Payment

The following invoices were approved:

Allianz Insurance plc (insurance premium)	£1932.65
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JRB Enterprise (dog fouling signs)	£115.15
ADT Fire & Security (fire alarm mts)	£105.67
Centrewire (stile & dog latch)	£193.89
The Studio (Newsletter)	£188.30
TVBC (Painting play equipment)	£434.75
It was agreed to with hold payment until the slide had been painted.	
Care Group (APM refreshments)	£5.00
It was requested that this payment be made to the Jubilee Hall Management Committee	
P Buist (sal & expns)	£331.60

11.3 Approval of the Annual Return for the year ending 31 March 2008.

The Summary Receipts and Payments Account for the Year ended 31 March 2008 and Supporting Notes to the Accounts were **examined** and unanimously **approved**. The Chairman and the Responsible Finance Officer signed both the statements. The PC **considered** the Annual Return, **accepting** the Statement of Accounts in Section 1. The PC considered the Statement of Assurance in Section 2 of the Annual Return and was able to answer "yes" to each of the eight statements, item 9 was not applicable. The Clerk and Chairman signed off section 2. It was **noted** that the internal audit would be carried out on 24 June.

12. Recreation Ground

12.1 Playground Inspection.

The Chairman reported no problems with the play equipment.

12.2 New Playground Equipment

The Chairman reported that there was interest in installing a round-about, a smaller slide and an adventure climbing frame. He and Cllr. Davis would research the options and bring a costed proposal back to the Council. RF / BD

12.3 Use of Recreation Ground for Timsbury v. Michelmersh Cricket Match.

It was **agreed** to support the match. Cllr. Rhodes would act as organiser on behalf of the Parish Council. PBu

12.4 Use of Recreation Ground by Romsey Wasps Junior Rugby Club.

The Council **agreed** to the use of the ground, but it must be managed and contained to an area around the Jubilee Hall as a cricket match would also be in progress. The organiser (Robert Pritchard) would be asked to liaise with the Sports Club and follow their instructions. PBu

Afternote: Rugby Club has decided not to use the Recreation Ground.

12.5 Consideration of action to further safeguard the Recreation Ground.

It was **agreed** that no further action would be taken at this time to sign up to a deed of dedication as circumstances had changed and there was no immediate danger to the recreation ground. If matters changed this matter could be quickly re-activated.

12.6 Letter from Sports Club asking for facility condition to be recorded.

Cllr. Goodland declared a prejudicial interest in this matter and left the room while it was discussed. The letter was discussed. It was **agreed** that the Club could be given a copy of the licence. Prior to signing the licence, the Chairman (at the time) and Clerk had reviewed the condition of the premises and ground and had made a photographic record. The Clerk would produce these. PBu

13. Correspondence

13.1 Change of Highway Contractor

The letter from HCC was **noted**. The Chairman would complete the questionnaire. RF

13.2 Barton Stacey – Lockerly Pipeline

The update was **noted** in particular the plans to drill under the Test, railway and road which required 24 hour working.

13.3 Damage to Rudd Lane / New Road Junction

The letters from John Chambers & Cllr. Woodhall were **noted**.

13.4 Review of Sub-Regional Allocation of Primary Land Won Aggregates

The Consultation document was **noted**. Cllrs. would read this and the matter would be discussed at the next meeting.

All Cllrs.

13.5 CPRE Vision of the Countryside

The meeting organised by CPRE was **noted**.

14. Any actions to consider following the Annual Parish Meeting.

There was no further action required.

15. Risk Assessment Actions for May

15.1 Insurance Requirements

The insurance policy has been re-newed.

15.2 Pocket Park Condition

Bryan Raines would be asked to comment.

PBu

15.3 Appointment of Internal Auditor

John Murray has agreed to act as our internal auditor.

15.4 Financial Regulations & Standing Orders up-to-date.

It was **agreed** that documents were up to date.

16. Meetings Attended

Cllr. Davis had attended the AGM of the Friends of St. Mary's.

Cllr. Rhodes had attended meetings at BKP and Ace Liftaway.

17. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

18 Any Other Business

18.1 Village BBQ

This would be held on 20 June at Corner Barns.

18.2 Cycle Way

The Clerk was asked to check on progress and report to the next meeting.

PBu

18.3 PC Notice Board

The notice board outside the Jubilee Hall was in a poor condition. Cllr. Davis would obtain an estimate for a replacement.

BD

17. Dates of meetings:

Parish Council Meetings - 25 June & 23 July.

The meeting closed at 9.25 p.m.

Peter Buist,
Parish Clerk,
5 June2008

**Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 28 May 2008.**

1. Dog Fouling (Mins. 23/4, 5)

The signs have been delivered.

2. Shower Valves and Legionella (5)

Action is required to obtain quotes.

3. Planning White Paper (5)

Action to invite Mrs. Gidley to a future meeting is outstanding.

4. Andover Airport (5)

Parish Council views have been sent to TVBC.

5. Parish Stiles (5)

The stile kit has been delivered.

6. Tilebourne (7.3)

A further reminder has been sent to Anna Duignan at TVBC. There has been no response.

7. Housing Needs Survey (11)

John Lancaster, the report author will attend the June meeting of the Council.

8. Tyre Mountain (15.1)

The tyres dumped in Rudd Lane have been removed.

Peter Buist
Parish Clerk
22 May 2008.