

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 23 July 2008 at 7.30 p.m. at the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Goodland, Mr. A. Jones, Mr. J. Rhodes, and Mr. R. Vie, Parish Clerk Mr. P. Buist and 3 members of the public.

### Action

#### 1. Apologies

Mr. R. Davis and TVB Cllr. Tony Ward gave apologies.

#### 2. Open Period

Dr. Subramanyam spoke about Tilebourne and thanked the Parish Council for objecting to the planning application on the access to Tilbourne.

Dr. Thomas also thanked the Parish Council for their opposition to the planning application. He also raised concerns about the decontamination process.

#### 3. Declarations of any new interest.

Cllr. Rhodes declared a personal but not prejudicial interest in item 10.3. He was a member of the Sports Club.

#### 4. Confirmation of the Minutes of the Parish Council Meeting held 25 June 2008

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

#### 5. Confirmation of the Minutes of the Parish Council Planning Committee held on 9 July 2008.

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

#### 6. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes. The following matter was discussed.

##### 6.1 Tilebourne

It was **agreed** that the Clerk should write to TVBC about the decontamination process.

PBu

##### 6.2 Rudd Lane Speed Limit

A reply had been received from Cllr Woodhall to say that the 20 mph speed limit was not generally accepted in villages.

##### 6.3 Stile & Dog Latch

Now this was installed it was **agreed** to thank Cllr Woodhall for the grant and to thank Stan Davis and Mike Kelly for installing the stile.

PBu

#### 7. Matters Arising from Meetings of 25 June & 9 July 2008 not covered by item 5.

##### 7.1 Dog Signs

Signs had been erected thanks to Cllr. Goodland.

##### 7.2 Parish Assets

The Vice-Chairman had inspected the assets. His report is attached. It was agreed to:

- Obtain scaplings for the gateway between the Recreation Ground and Hunts Farm Sports Ground.
- Monitor the condition of the swing flange.
- Add the artificial wicket to the list of assets.
- Write to the Playgroup Organiser about the garden.

RG

## 8. Planning

### 8.1 Applications

08/01742/FULLS, demolition of outbuildings and erection of single storey extension, Church House, Manor Lane, Timsbury; No objection.

08/01705/FULLS, demolition of lean to extension and replacement with new single storey utility room, Church Corner House, Michelmersh: No objection.

08/01779/CLES, certificate of lawful existing use to retain and use mobile home, Cranford Farm. Objection on ground of un-necessary development in the countryside and non-compliance with Village Design Statement. PBU

### 8.2 Determinations

Development of the land without complying with condition 3 to remove link between the recycling facility and Hunts Farm. Approval for limited period up to 30 June 2015.

Erection of two houses, Sunny Bank, New Road, refused.

### 8.3 Southern Planning Practice – meeting request

The request was noted and it was **agreed** to arrange a meeting to discuss design principles for a storage unit at Mobile Tyre Services, New Road. PBU

## 9. Financial Matters

### 9.1 Current Financial Situation

Finances were noted as:

30 day account £20,360.58

Current account £2,527.76

Cheques not cashed £1,459.07

Invoices to pay £802.74

Funds available £20,626.53

### 9.2 Invoices for Payment

The following invoices were **approved**:

M&T Jubilee Hall (hall hire) £19.20

John K Murray (audit fee) £140.00

P Buist (sal & expns) £625.74

Mike Kelly (expns for concrete for stile) £17.80

### 9.3 Consideration of quotes to fit valves to showers in pavilion.

Three companies had been invited to quote for the fitting of the valves. Although two companies had expressed an interest only one had quoted. It was **agreed** that the quote from TS Plumbing and Heating Services be accepted. This was in line with the requirements of the Financial Regulations. PBU

### 9.4 Grant Funding for Footpath Improvement.

It was **agreed** that more research was needed. RF

### 9.5 Results of Internal Audit and any actions required.

The letter from John Murray following the internal audit was noted. The recommendation to increase the fidelity guarantee to £25,000 was **agreed**. PBU

## 10. Recreation Ground

### 10.1 Playground Inspection.

The Chairman reported that the swing bushes required monitoring. RF

### 10.2 New Playground Equipment

Options for new play equipment were being considered. RF / BD

### 10.3 Recreation Ground Licence - consideration of alternative arrangements

*Cllr. Goodland declared a personal and prejudicial interest as Secretary to the Sports Club. He left the room while this matter was discussed.*

The Clerk informed the Council of the initial response from Bell Solicitors (see Clerk's Report). The most recent grant to the club was thought to be £5,000

towards the cost of a tractor. The Clerk would inform the Solicitors. The Chairman would speak to Club Officers about problems of obtaining grants and whether it feasible for the Parish Council to apply for any grant aid.

PBu

RF

#### **11. Affordable Housing Needs and identification of Possible Sites.**

It was agreed not to try and identify sites at this time, but to raise that matter at the 2009 APM.

PBu

#### **12. Invitation to Paths to Partnership Conference.**

It was **agreed** not to be represented at this conference.

#### **13. Highway Maintenance Requirements**

A report detailing village roads in need of repair had been sent to Hampshire CC.

#### **14. Correspondence**

##### **14.1 Community Transport Review.**

It was **agreed** to refer this matter to the Care Group.

PBu

##### **14.2 Hampshire Fire & Rescue Stakeholder List.**

It was **agreed** to remain on the stakeholder list.

PBu

##### **14.3 Hantsweb Awards 2008.**

It was **agreed** to nominate the village web site.

PBu /  
RF

##### **14.4 Open Forum on Law & Order.**

It was **agreed** not to be represented.

#### **15. Risk Assessment Actions for June**

##### **15.1 Inspection of Lessee & Licensee Risk Assessments** (Responsibility -

Chairman / Vice Chairman & Clerk).

Sports Club and Jubilee Hall Risk Assessments would be submitted.

##### **15.3 Risk Assessment of Clerks working conditions and impact on domestic insurance** (Chairman & Clerk).

Reviewed with no areas for concern noted.

##### **15.4 Invite (thru Newsletter) village organisations to submit grant requests.** (Clerk).

Invitation to go in next Newsletter.

PBu

#### **16. Meetings Attended**

None.

#### **17. Chairman's Mandate.**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

#### **18 Any Other Business**

None.

#### **17. Dates of meetings:**

Parish Council Meetings - 24 September

The meeting closed at 9.15 p.m.

Peter Buist,  
Parish Clerk,  
1 August 2008

**Michelmersh & Timsbury Parish Council  
Clerk's Report to PC Meeting of 23 July 2008.**

**1. Shower Valves and Legionella**

I invited three plumbing companies to quote for the work of supplying and installing the shower valves. In the event only one company responded and the quotation will be considered at the meeting on 23 July. I have written to the Sports Club to advise them of the work and also passed on the advice that we received on managing the risk of legionella.

**2. BT Telephone Kiosks**

I have responded to TVBC objecting to the proposed closure of the BT telephone kiosk on Stockbridge Road and supporting the line that TVBC are taking. Since then I have received further correspondence from TVBC stating that BT are extending the deadline for consultation. Also enclosed with the correspondence was a spreadsheet showing the number of calls made from each call box earmarked for closure during the past 12 months. Only 5 calls were made from the Stockbridge Road box.

**3. Tilebourne**

There is still no letter from TVBC about the conditions that have been discharged. I have written to TVBC with the Parish Councils objections to the latest planning application to complete the access road. I have also copied our objections to Cllr. Ward and to Hampshire County Council Rights of Way Department.

**4. Rudd Lane Speed Limit**

I have written to Cllr. Woodhall about the possibility of lowering the speed limit in Rudd Lane while construction work at Tilebourne is in progress. On another and related matter I have had an initial approach from Hampshire County Council about speed limits on village roads. I am told that they will be asking for a meeting with the Parish Council in the near future.

**5. Recreation Ground Licence**

As requested, I have asked Peter Cox at Bells Solicitors for advice on setting the ground licence for a period of 15 years. I have had an initial response from him that urges caution as it could turn the licence into a lease. Mr. Cox has asked for more information and "would like to see what the Club has received regarding grant aid before considering further".

**6. Grant to St. Mary's Church**

A cheque for £500 was sent to the Michelmersh PCC to fund churchyard maintenance. I have received a letter of thanks from the Treasurer of the Church Council thanking the Parish Council for "the significant increase in this year's grant".

**7. Internal Audit and Annual Return**

The internal audit of the Parish Council has been completed satisfactorily. The auditor makes a recommendation that the fidelity guarantee section of the insurance policy is increased from £20,000 to £25,000 (reserves + half the precept). The annual return and bank reconciliation have now been forwarded to the Audit Commission.

**8. Stile and Dog Latch on Footpath 9**

The new stile and dog latch has been installed on footpath 9 which runs between Chapel Lane and Rudd Lane, Timsbury, with thanks to the landowners and Stan Davis and Mike Kelly who voluntarily carried out the work. The stile was purchased with money granted from Cllr. Woodhall's grant budget. The Parish Council may wish to consider if some kind of "opening ceremony" is appropriate?

Peter Buist  
Parish Clerk  
18 July 2008

## **Inspection of Parish Assets**

### **Wooden seats**

The one on the Recreation Ground near the flagpole is somewhat interfered with by the tree behind it - which could do with a prune.

### **Metal seats**

The seat in front of the Old Rectory is wobbly, having suffered hits from passing lorries. (it is also very uncomfortable to sit on)

The seat near the junction of Hill View Road is rusting.

The seat near the WI (Silver Band) hall is rusting

The seat by the Millennium Landmark is rusty

I don't know where the seat at the Recreation Ground back of houses is but there is a metal cum wooden seat in the bus shelter at the top of New Road.

### **Noticeboards**

There used to be a noticeboard hung on the wall in the bus shelter on Stockbridge Road. It is now on the floor.

### **Gates & Fences**

The gate between the Recreation Ground and Hunts Farm Playing field is broken and in any case would not meet the 'Children's finger test'. Probably best if removed altogether.

Fencing is broken at various points along Haycroft copse and also behind the seat next to the Pocket Park.

### **Playground**

I did not do a full inspection but noticed that the rim of one of the swing bushes is broken. It could eventually work its way out. Not dangerous but needs replacing sometime.

The artificial wicket is not on the list. This became a Parish Asset when the lease with the Sports Club was terminated.

Playgroup's 'garden' on the Recreation Ground. It is a mess. This garden was area was constructed at the request of the Playgroup so they could grow flowers etc. They are growing a mass of nettles and thistles. I would suggest that if they don't want it anymore then it should be returned to its previous state.

John