

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 24 September 2008 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Davis, Mr. A. Jones, Mr. J. Rhodes, Parish Clerk Mr. P. Buist and 4 members of the public.

Action

1. Apologies

Mr. R. Goodland, Mr. R. Vie and TVB Cllr. Tony Ward gave apologies.

2. Open Period

Tony Roberts spoke about the meeting on 2 October at 1000 hours to discuss the Barns.

Andrew Gibson, a Parish Councillor from Chilbolton, introduced himself and said that he would be standing for election as a County Councillor when Michael Woodhall retired.

Luke Appleton spoke about his planning application for Sunny Bank.

Chris Thomas spoke in opposition to the planning application for Blundells.

Dr. Subramanyam spoke in opposition to the planning application for Blundells and the Tile Works site.

3. Declarations of any new interest.

John Rhodes declared a personal and prejudicial interest in the planning application for Blundells. The applicant was known to him and he would leave the room when this item was taken. He also reminded the Council that he was a member of the Sports Club and had a personal interest in agenda item 11.3.

Rory Fitzgerald declared a personal interest in agenda item 11.3. His house overlooked the Recreation Ground.

4. Confirmation of the Minutes of the Parish Council Meeting held 23 July 2008

The report on the inspection of village assets attached to the minutes of the meeting was amended and the minutes **agreed** as a true record and signed by the Chairman.

5. Confirmation of the Minutes of the Parish Council Planning Committee held on 12 August 2008.

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

6. Confirmation of the Minutes of the Parish Council Planning Committee held on 9 September 2009

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

7. Clerk's Report.

The report circulated to Councillors earlier was **noted**. It is appended to these minutes. The following matters were discussed.

7.1 Shower Valves

In view of the advice received from the suppliers of the valves, it was **agreed** not to fit them but to continue with the risk management actions advised to the Sports Club. P Bu

7.2 BT Telephone Kiosk

The Council would maintain a watching brief.

7.3 Tilebourne

The letter from Anna Duignan on the conditions discharged was **noted**. It was **agreed** to supply copies to Drs. Thomas and Subramanyan.

Alan Jones declared a personal and prejudicial interest in the Tilebourne access route as he may have ownership rights over the bridle way. He remained in the room but took no part in the discussion.

The clerk explained that he had written to Hampshire CC Rights of Way seeking clarification on some issues regarding the access route to the site. The response was contained in his report. It was **agreed** to write to the Chief Executive Officer of Hampshire CC and Cllr Woodhall to express the Parish Councils concern that planning permission for the route had been agreed when there was clearly a lack of detail on the plans submitted and that an additional length of bridle way had been taken over which there was no vehicular rights. Hampshire CC Rights of Way had made no comment on the application when there was clearly an issue than needed to be addressed.

PBu

7.4 Village 30 Project

There was some doubt about the desire for a 30 mph limit on the A3057 through the village. This would be discussed at the next meeting of the Council.

PBu

8. Matters Arising from Meetings of 23 July, 12 August and 9 September 2008 not covered by item 5.

8.1 Hantsweb Awards 2008

Time had expired to nominate the village web site.

9. Planning

9.1 Applications

08/02219/FULLS, Single detached replacement dwelling, Sunnybank, New Road; no objection.

08/02095/OUTS, Outline application for erection of two dwellings, Blundells, Rudd Lane; *Cllr. Rhodes left the room for this item.* It was **agreed** to object on the grounds that the replacement dwelling was large in relation to the agricultural needs and that shoe-horning an additional house into the gap between the replacement dwelling and the neighbouring property was an over development of the site.

08/02237/FULLS, Retrospective application for rooflight, Oak Lodge, Rudd Lane; no objection.

9.2 Determinations

Two detached houses at Sunny Bank, New Road – Refused.

First floor extension at 3 Upper Timsbury Cottages, Rudd Lane – Permission.

Conversion of garage to living accommodation, Wealden, Chapel Lane – Permission.

Construction of access, Old Redland Tile Works – Permission.

Change of use of land to garden at Heritage, Rudd Lane – Refused.

Demolish outbuildings and erect single storey extension, Church House, Manor Lane – Permission.

CLE for use of cottage as dwelling, Gardners Cottage, Cranford Farm – Certificate issued.

Demolition of extension and replace with new extension, Church Corner House, Haccups Lane – Permission.

CLE for use of mobile home as residential, Cranford Farm – Certificate issued.

10. Financial Matters

10.1 Current Financial Situation

The report circulated was considered. It was **noted** that £500 would be saved on insurance and training for possible use elsewhere and that since the report had been compiled the second part of the precept (£6000) had been received. The possible request for a grant from the Pre-school group was **noted**. Overall finances were on track.

10.2 Invoices for Payment

The following invoices were **approved**:

The Studio (Newsletter)	£191.50
P Buist (sal & expns)	£419.90
Data Protection Entry (DD)	£35.00

10.4 Grant Funding for Footpath Improvement.

This would be deferred to the next meeting.

11. Recreation Ground

11.1 Playground Inspection.

The Chairman reported that the swing bushes were a concern, but were not dangerous.

11.2 New Playground Equipment

Options for new play equipment were still being considered. Money may be available from the Playbuilders capital fund run by TVBC.

RF

11.3 Proposal to amend the current licence arrangements with the Sports Club for the use of the recreation ground.

Cllrs. Fitzgerald and Davis had met with the Sports Club Management. The Club would welcome a longer term agreement for the use of the ground. The Club may wish to have an arrangement for the use of the recreation ground and pavilion similar to that enjoyed by the Jubilee Hall. It was **proposed** by Cllr Jones, seconded by Cllr Rhodes and **agreed unanimously** that a working party of two Cllrs (Fitzgerald and Davis) and two members of the Sports Club Management Committee be set up to develop proposals to extend the Sports Club's security and tenure of the site for approval by the Parish Council. Example leases would be sought and the working party would draw up Heads of Terms for a new agreement with the club. The Parish Council would also support transfer of responsibility for the pavilion and store building to the Sports Club.

RF / BD

12. Correspondence

12.1 Annual Meeting of Parish Transport Reps.

Details of the meeting were **noted**. It was not planned to send a representative.

12.2 Partial Review of the SE Plan, Gypsy & Traveller Accommodation Needs.

The draft documents were **noted**. The Parish Council had no comments to make.

12.3 BT Proposals to Remove Telephone Kiosks.

This had been discussed under Clerk's Report.

12.4 Proposed Electronic Consultation.

The option to receive planning documents from Hampshire CC would be accepted.

PBu

12.5 Changes to Flood Warning Areas.

The changes were **noted**.

12.6 Test Valley Biodiversity Plan

The plan was **noted**.

12.7 TVBC Local Development Framework Core Strategy – Pre-Submission (Draft)

The date for public consultation was **noted** (Autumn 2008).

12.8 The Value of the Barns

The letter from Tony Roberts was **noted**. Cllr Jones would attend the meeting on 2 October at 1000 hours.

13. Risk Assessment Actions for September.

13.1 Parish Stiles Inspection

The Clerk would seek a report from the Footpath Warden.

PBu

13.2 Financial Records in good order.

It was **agreed** that the records were in good order.

13.3 Budget Review.

The review was carried out under agenda item 10.1.

14. Meetings Attended

Cllr Rhodes had attended the TVAPTC meeting where discussion was held on the Code of Conduct, speed signs, TVBC web site improvements, the Biodiversity Plan and paper savings.

Cllrs Fitzgerald and Davis had met the Sports Club (see item 11.3).

15. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

16 Any Other Business

16.1 Cycle Way

It was **noted** that the area cleared for the extension of the cycle way was now becoming over-grown and the progress of the project was questioned.

17. Dates of meetings:

Parish Council Meetings – 22 October and 26 November

The meeting closed at 9.40 p.m.

Peter Buist,
Parish Clerk,
3 October 2008

**Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 24 September 2008, Updated.**

1. Shower Valves and Legionella

The contract to fit automatic drain down valves to the pavilion showers was awarded. The aim of fitting the valves was to reduce the risk of legionella. However, the plumber who was to carry out the work discovered that the drain down valves were no longer recommended for this purpose. I have had this confirmed by the suppliers of the valve who now believe that there could be an increased risk of legionella with the valves fitted as droplets of water could remain in the pipe after drain down. In the circumstances, I would recommend that we do not fit the valves. The current steps taken to reduce the risk of legionella as advised in my letter to the Sports Club should be continued as current best practise.

2. BT Telephone Kiosks

Despite our objection, there is still a possibility that the telephone box on Stockbridge Road may be removed. BT operate a "sponsor a kiosk" system where the local community contribute to the maintenance of the box at a cost of £500 per annum.

3. Tilebourne

Despite further reminders to TVBC, There is still no letter from them about the conditions that have been discharged.

I have written to Hampshire CC Rights of Way, copied to the BHS, with a series of questions about the access route. HCC have responded as follows:

"In answer to your questions:

- 1. The access to Old Redland Tileworks is over a public bridleway. I regret that I am unable to tell from the plans submitted with your letter whether any additional length of bridleway is proposed to be used for the new access.*
- 2. Again, the County Council has no way of telling whether a given length of public highway is also subject to private rights of access, so I have no more information (in fact, probably less) than the Parish Council, which may know how access has been obtained in the past.*
- 3. It is an offence to take a motor vehicle on a footpath or bridleway without lawful authority (see s.34 Road Traffic Act 1988). The owner of the land concerned may have a right to sue for trespass, but not third parties who have no interest in the land.*

I hope that this is helpful. Given the County Council's previous position on access to the site, I think it unlikely that it would raise an objection to the proposed access even if it were over a further length of bridleway."

I wrote to TVBC Environment & Health about the decontamination process. They have confirmed that they are satisfied that the process is being carried out to the required standard.

4. Recreation Ground Licence

I have advised Peter Cox at Bells Solicitors on the type of grant the Sports Club had received. He is currently on holiday and will deal with the matter on his return.

5. Fidelity Guarantee

Action has been taken to increase this to £25,000.

6. Village 30

The Chairman and I met with representatives from Mott MacDonald working for Hampshire CC on the Village 30 project. We discussed proposals to extend the 30 mph limits in Hill View Road and Rudd Lane and the possibility of a 30 mph limit on the A3057. Traffic speed surveys will now be carried out on these roads.

7. Village Newsletter

Peter Pritchett-Brown has asked me to pass on his appreciation for the Parish Council's assistance whilst he has been compiling and editing the Michelmersh & Timsbury Newsletter.

8. Pre-School Group Garden

I have spoken to the Organiser at the Pre-school Group about the garden. She has confirmed that they have plans to use the garden. They had tried to get parents to keep the garden maintained without success and now have plans to create a low maintenance garden. They will need funding to create the garden and may ask the Parish Council to help with a grant.

Peter Buist
Parish Clerk
22 September 2008

Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 16 September 2008

	2008/9 Budget £	2008/9 Actual £		
INCOME				
Precept	12000.00	6000.00	Current Financial Situation	£
Sports Facility Licence Fee	1000.00	500.00		
Jubilee Hall Rent	10.00		30 Day Account	20360.58
VAT Recovered	250.00	1137.02	Current Account	611.75
Interest on Bank Account	150.00	137.94		
Grants/Donations			Cheques written but not cashed	209.30
Newsletter Sponsorship	400.00	115.00	Invoices to be paid	419.90
Other		30.00		
Total Income	13810.00	7919.96	Funds Available	20343.13
Transfer from Reserves	1682.00		Invoices for payment	
Total	15492.00		P Buist (Sal & Expsn)	419.90
EXPENDITURE				
ADMINISTRATION			Total	419.90
Clerk's salary & expenses	3740.00	1542.76		
Clerk's use home as office allowance	427.00	106.75		
Stationery, Printing + Refreshments	200.00	24.56		
Postage	50.00	11.01		
Election Costs	0.00			
Insurance	2300.00	1932.65		
Audit	300.00	140.00		
Pocket Park rent	10.00			
Bank charges	20.00			
Village Hall hire	250.00	19.20		
Data Protection Fee	35.00			
Legal / Professional Fees	500.00	352.50		
SLCC/CPRE/HAPTC subs	250.00			
Newsletter	1500.00	379.80		
Web Hosting & Domain Registration	120.00			
Deliveries	90.00	30.00		
Training	200.00			
GRANTS & DONATIONS				
Jubilee Hall	1000.00			
Sports Grants	1000.00			
Other Grants	1000.00	500.00		
Parish Plan	0.00			
Donations	150.00			
PAVILION & RECREATION GROUND				
Fire alarm maintenance	300.00	161.09		
Electrical inspection				
Ground Maintenance	500.00	129.78		
Fences	0.00			
Pavilion Maintenance	500.00			
CHILDREN'S PLAY AREA				
Playground	700.00	505.25		
ENVIRONMENT				
Grass cutting/Tree Warden	250.00			
Dog Stiles		211.69		
Seats	100.00			
Total	15492.00	6047.04		