

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 26 November 2008 at 7.30 p.m. at the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. R. Vie, Parish Clerk Mr. P. Buist.

### Action

#### 1. Apologies

Mr. P Clarke, Mr. J. Rhodes and TVB Cllr. Tony Ward gave apologies for absence. The Chairman apologised that he could only remain at the meeting for 10 minutes. In the absence of the Vice Chairman it was proposed by Cllr. Vie, seconded by Cllr. Fitzgerald and **agreed** unanimously that Cllr. Davis be elected Chairman for the remainder of the meeting after the departure of Cllr. Fitzgerald.

#### 2. Open Period

The Clerk reported the update from TVB Cllr. Tony Ward.

#### 3. Declarations of any new interest.

Cllr. Fitzgerald declared a personal and prejudicial interest in the planning application for Holly Tree Cottage. He lived next door.

Cllr. Davis declared a personal and prejudicial interest in the planning application for Little Heritage, he lived opposite and the Andover Airfield item, where he was working for one of the parties involved in the planning application.

At this point, the planning application for Little Heritage and the item on the Andover Airfield Development were taken. (Both are minuted under the appropriate agenda item. Cllr Davis left the room while both discussions took place.

Cllr. Fitzgerald then left the meeting and Cllr. Davis took over as Chairman for the remainder of the meeting.

#### 4. Confirmation of the Minutes of the Parish Council Meeting held 22 October 2008

The minutes were **agreed** as a true record and signed by the Chairman.

#### 5. Clerk's Report.

The report, copy attached, was **noted**. The following item was discussed.

##### 5.1 Blockage to Mannyngham Way Sewer

A response had now been received from Southern Water. They would arrange for a crew to be sent out as soon as possible after a request had been received. A Field Investigation Technician was meeting the customer at 1 Mannyngham Way on 26 November to discuss the problem and find a solution.

##### 5.2 Grant Request from St. Andrew's Church

When the grant of £500 was made to St. Mary's Church, it was **agreed** to reserve a similar amount for St. Andrew's if they should make a request (25 June, item 9.3). The Clerk reported that a request had been received and was authorised to make a payment of £500.

PBu

#### 6. Matters Arising from Meeting of 22 October 2008 not covered by item 5.

There were no further matters arising.

#### 7. Planning

##### 7.1 Applications

08/02609/TREES, pollard six poplars, Old House, School Lane, Michelmersh; no objection.

08/02659/FULLS, Change of use of extension to an independent dwelling, Heritage, Rudd Lane; no objection.

Variation of condition 4 of PP 05/00191/CMS, extend hours of operation; no

objection.

## 7.2 Determinations

Outline application for two dwellings at Blundells, Rudd Lane, permission.

Installation of roof light, Oak Lodge, Rudd Lane, permission.

Demolition of bungalow and erection replacement dwelling, Sunny Bank, New Road, permission.

Erection of replacement dwelling, Glenville, Hill View Road, permission.

Reposition of plots, Old Redland Tile Site, permission.

## 7.3 Andover Airfield Development

The Parish Council re-affirmed its opposition to the development.

## 7.4 TVBC Core Strategy

The Council were content with the strategy for rural areas and had no comments to make.

## 7.5 Test Valley Housing Strategy

The availability of the Strategy was **noted**.

## 8. Financial Matters

### 8.1 Current Financial Situation

A financial summary had been circulated. This was **noted**. The summary paper is attached.

### 8.2 Invoices for Payment

The following invoices were **approved**:

The Studio (newsletter)	£188.30
ADT Fire & Security (fire alarm mte)	£111.48
P Buist (sal & expns)	£729.18
Jubilee Hall (hall hire)	£94.30
St. Andrew's Church (grant)	£500.00

### 8.3 Grant Funding for Footpath Improvement.

It was **agreed** to defer this item until next year and make some provision for work in the budget. P Bu

### 8.4 Review of Clerk's Salary and Equipment Allowance

The following resolution was **agreed**:

*Pursuant to Section 1 (22) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the subject of Clerk's Salary and Equipment Allowance, as it could prejudice any settlement. The Clerk left the room while this item was discussed.*

It was **agreed** to accept the budgeted amounts of £3860.00 and £440.00 for the Clerk's salary and expenses and Use of home as office allowance.

### 8.5 Review of Recreation Ground Licence fee for 2009.

*Cllr. Goodland declared a prejudicial interest, he was secretary to the Sports Club, and left the room while this item was discussed.*

It was **agreed** that the licence fee for 2009 should remain at £1000.00. If there was subsequently any change to the agreement, then the fee would be reviewed.

### 8.6 Budget & Precept

Following discussion of the budget, the following changes were **agreed**:

Sports Facility Licence Fee income to be set at £1000.00

Insurance cost to be set at £2000.00

Sorts Grants Expenditure to be set at £1000.00

Pavilion Maintenance cost to be set at £500.00

An amended budget would be tabled at the January Council meeting for final agreement.

P Bu

It was **agreed** to accept a Precept of £12,000.00 for 2009/10.

PBu

## 9. Recreation Ground

### 9.1 Playground Inspection.

There were no known problems.

### 9.2 New Playground Equipment

There were no further developments. Any expenditure would be included in the 2009/10 budget, but plans were required now.

RF / RD

### 9.3 Proposal to amend the current licence arrangements with the Sports Club for the use of the recreation ground, review of issues.

*Cllr. Goodland declared a prejudicial interest, he was secretary to the Sports Club. As this was an update only item he was not required to leave the room.*

The Secretary to the Sports Club had produced a draft lease based on the one between Ampfield PC and their Sports Club and a list of issues. This was now to be reviewed by Cllrs. Fitzgerald and Davis and tabled at the regular January meeting of the Parish Council or at a special meeting. As Councillors would need time to review the document it should be circulated well in advance.

RF / RD

## 10. Correspondence

### 10.1 Codes of Conduct Consultation Paper.

It was **agreed** to seek ALC advice on the relevancy of this paper.

PBu

### 10.2 Barton Stacey to Lockerley Gas Pipeline.

The letter detailing the final stages of the project was **noted**.

### 10.3 Possible Loss of Dispensing Right.

The letter from Frank Ackerman was **noted**. The deadline for comments had passed.

### 10.4 Condition of Bunny Lane.

The letter to Hampshire CC from Braishfield PC was noted. It was **agreed** to send a letter to HCC supporting the concerns of Braishfield PC.

PBu

### 10.5 Water run-off in Hill View Road.

The several letters were **noted**. The Council was also advised that the TVBC Drainage Officer had been contacted by residents. It was **agreed** to contact Cllr. Ward to see if there was anything further that the Parish Council could do.

PBu

## 11. Risk Assessment Actions for October.

### 11.1 Ensure detailed budget has an historic & future perspective.

This was done under agenda item 8.6.

### 11.2 Annual Review of Section 17 of Crime & Disorder Act.

It was **noted** that the Youth Club was re-forming and that there was numerous opportunities for youth sport in the village.

## 12. Footpath Report.

A report was received from the footpath warden. Generally all paths were in reasonable order and that only one stile where FP10 joins Rudd Lane was in need of some repair. The landowner would be contacted.

PBu

## 13. Village Fete and Fun Day

The Village Fete and Fun Day received approval in principle from the Parish Council. Cllr. Davis would act as Organiser on behalf of the Parish Council. News was still awaited from the Cricket Section of the Sports Club on a rearrangement of any fixtures that might clash.

## 14. Meetings Attended

There were none to report.

**15. Chairman's Mandate.**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

**16. Any Other Business**

There was none.

**17. Dates of meetings:**

Parish Council Meetings –28 January and 25 February 2009.

The meeting closed at 9.35 p.m.

Peter Buist,  
Parish Clerk,  
10 December 2008

**Michelmersh & Timsbury Parish Council  
Clerk's Report to PC Meeting of 26 November 2008.**

**1. Tilebourne**

I have had a further letter from the Chief Executive of Hampshire CC, in response to the Council's letter about possible bridleway encroachment, telling me that because of the considerable history and the number of people involved, it is taking longer to compile a full response.

**2. Financial Support to Village Directory**

I have advised Peter Pritchett-Brown that funding up to £200 is available.

**3. Blockages to Mannyngam Way Sewer.**

I have written to Southern Water, but so far had no reply.

**4. Information for a Sunday Telegraph Supplement**

I received an email that Michelmersh would feature in a Sunday Telegraph Supplement in the New Year. The suggested draft entry seemed trivial and superficial and I spoke to Peter Pritchett-Brown who has drafted a more appropriate summary of the village without mentioning that SDF lives here.

**5. Grant for St. Andrew's Church**

I have received a request for a grant to help with churchyard maintenance at St. Andrew's Church. This is not on the agenda for discussion, however when the Council discussed and awarded a grant of £500 to St. Mary's Church (25 June 2008, item 9.3), it agreed a similar amount for St. Andrew's (following receipt of a request). I would propose therefore that a grant of £500 should now be made to St. Andrew's PPC.

Peter Buist  
Parish Clerk  
24 November 2008

## Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 31 October 2008

	2008/9 Budget £	2008/9 Actual £	Current Financial Situation	£
<b>INCOME</b>				
Precept	12000.00	12000.00	30 Day Account	25995.88
Sports Facility Licence Fee	1000.00	500.00	Current Account	135.39
Jubilee Hall Rent	10.00			
VAT Recovered	250.00	1137.02	Cheques written but not cashed	0.00
Interest on Bank Account	150.00	273.24	Invoices to be paid	1123.26
Grants/Donations				
Newsletter Sponsorship	400.00	115.00	Funds Available	25008.01
Other		30.00		
<b>Total Income</b>	<b>13810.00</b>	<b>14055.26</b>	Invoices for payment	
Transfer from Reserves	1682.00		The Studio (Newsletter)	188.30
			ADT Fire & Sec. (Fire Alarm Mte)	111.48
<b>Total</b>	<b>15492.00</b>		P Buist (Sal & Expns)	729.18
			M&TJH (hall hire)	94.30
			<b>Total</b>	<b>1123.26</b>
<b>EXPENDITURE</b>				
<b>ADMINISTRATION</b>				
Clerk's salary & expenses	3740.00	2163.48		
Clerk's use home as office allowance	427.00	213.50		
Stationery, Printing + Refreshments	200.00	24.56		
Postage	50.00	15.60		
Election Costs	0.00			
Insurance	2300.00	1932.65		
Audit	300.00	140.00		
Pocket Park rent	10.00			
Bank charges	20.00			
Village Hall hire	250.00	19.20		
Data Protection Fee	35.00	35.00		
Legal / Professional Fees	500.00	352.50		
SLCC/CPRE/HAPTC subs	250.00			
Newsletter	1500.00	379.80		
Web Hosting & Domain Registration	120.00			
Deliveries	90.00	30.00		
Training	200.00			
<b>GRANTS &amp; DONATIONS</b>				
Jubilee Hall	1000.00			
Sports Grants	1000.00			
Other Grants	1000.00	500.00		
Parish Plan	0.00			
Donations	150.00			
<b>PAVILION &amp; RECREATION GROUND</b>				
Fire alarm maintenance	300.00	161.09		
Electrical inspection				
Ground Maintenance	500.00	129.78		
Fences	0.00			
Pavilion Maintenance	500.00			
<b>CHILDREN'S PLAY AREA</b>				
Playground	700.00	505.25		
<b>ENVIRONMENT</b>				
Grass cutting/Tree Warden	250.00			
Dog Stiles		211.69		
Seats	100.00			
<b>Total</b>	<b>15492.00</b>	<b>6814.10</b>		