

# MICHELMERSH & TIMSBURY PARISH COUNCIL

## Minutes of the Parish Council Meeting held on Wednesday 25 March 2009 at 7.30 p.m. at the Jubilee Hall, Timsbury.

**Present:** Parish Councillors, Mr. J. Rhodes (Acting Chairman), Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. R. Vie, Parish Clerk Mr. P. Buist and 7 members of the public.

### Action

#### 1. Apologies

Mr. R. Fitzgerald and TVB Cllr. Tony Ward gave apologies for absence.

#### 2. Open Period

Dr. Thomas spoke opposing planning applications for Blundells and the Tileworks site.

Dr. Subramanyam spoke opposing planning applications for Blundells and the Tileworks site.

#### 3. Declarations of any new interest.

Cllr. Rhodes declared a personal and prejudicial interest in the planning application for Blundells. The applicant was known to him and he would leave the room when the matter was discussed.

Cllr. Jones declared a personal and prejudicial interest in any discussion on the Redland Tileworks site. He was trying to establish ownership of the access route.

Cllr. Davis declared a personal interest in any item on the Redland Tileworks site. He lived in Rudd Lane on the route to the site.

#### 4. Use of Developer Contributions

The meeting was opened to allow Sarah Tose from TVBC to speak on the purpose and use of developer contributions.

She explained that developers contributions were sought when one or more houses were built. The contributions went mainly to open space or transport. Guidance notes and spreadsheets detailing contributions made and used had been sent to Parish Councils. Councils could make applications to use the contributions, but they were not to be used on maintenance items. It was confirmed that money could be used to upgrade the play area. Mrs. Tose was thanked for attending and briefing the Council.

#### 4a. Proposal for a Community Garden

Two members of the Pre-school management team were in attendance and it was agreed to open the meeting to allow a presentation to be made. The Pre-school wished to create a community garden outside the Jubilee Hall. This would be placed on the agenda for the next Parish Council meeting.

PBu

#### 5. Confirmation of the Minutes of the Parish Council Meeting held 25 February 2009.

The minutes were **agreed** as a true record and signed by the Chairman.

#### 6. Confirmation of the Minutes of the Parish Council Planning Committee Meeting held 11 March 2009

The minutes were agreed as a true record and signed by the Chairman.

#### 7. Clerk's Report.

The report, copy attached, was **noted**. It was also **noted** that the Jubilee Hall and Sports Club had confirmed they had insurance policies in place.

Further action on the Parish Council notice board and Pocket Park lease would be deferred until the next meeting.

PBu

#### 8. Matters Arising from Meetings of 25 February 2009 and 11 March 2009 not covered by item 5.

##### 8.1 Speed Limits

It was confirmed that the new speed limits were in place.

## 8.2 Little Heritage

It was **agreed** that a letter would be sent to the Planning Inspector confirming that the Parish Council had not objected to the proposal.

## 9. Planning

### 9.1 Applications

Variation of the conditions of planning permission 08/01463/CMAS for the purpose of clarification only, Bunny Lane Recycling Centre, Bunny Lane, Timsbury; It was agreed to object to the proposal. There was no need to change conditions that were agreed less than one year ago. In changing the conditions, traffic movements would increase and if the restrictions on reversing alarms were relaxed, increased noise would result.

09/00313/FULLS, erection of two dwellings, Blundells, Rudd Lane; *Cllr Rhodes left the room, Cllr. Davis was elected as chairman for this item.* There was no objection.

09/00444/FULLS, double garage, Willowbrook, New Road; There was no objection.

09/00423/FULLS, loft conversion, The Fernery, New Road; There was no objection.

09/00408/FULLS, proposed revisions to house design, Old Redland Tile Works; This was a re-submission where the Parish Council had objected to the earlier application. There was no change in the Council's view and an objection would be made on the same grounds as before.

09/00558/TVBC4S, Erection of 2.1m fence, The Manor Farmhouse, Heron Lane; no objection.

### 9.2 Determinations

There were none.

## 10. Financial Matters.

### 10.1 Current Financial Situation.

The financial summary contained in the Clerk's Report was **noted**.

### 10.2 Invoices for Payment.

The following invoices were approved for payment:

P Buist (salary & expns)	£421.25
--------------------------	---------

### 10.3 Romsey Rugby Club, request for financial help.

The letter from Romsey Rugby Club was noted. In view of the fact that several youngsters from the Parish were members of the Club, it was agreed to make a donation of £100 towards the clubhouse extension project.

PBu

## 11. Recreation Ground.

### 11.1 Playground Inspection.

There were no known problems.

### 11.2 Proposal to amend the current licence arrangements with the Sports Club for the use of the recreation ground, review of issues.

There was no progress to report on this matter.

## 12. Correspondence

### 12.1 Invitation to attend reception for Parish & Town Councils

The invitation to attend a reception on Friday 17 April in the Great Hall, Winchester was noted. It was suggested that the invitation should go to the Chairman.

PBu

## 13. Arrangements for Annual Parish Meeting, 18 May.

It was agreed that there would be no speaker this year. A discussion item would be placed on the agenda to cover; affordable housing, Land between New Road and A3057, developers contributions, areas for potential development, and infill development. A full draft agenda would be considered at the next meeting.

PBu

#### **14. Risk Assessment Actions for March**

##### **14.1 Playground Inspection**

Carried out monthly.

##### **14.2 Pavilion & Store Inspection and Insurance**

Insurance was in place, an inspection was to be arranged.

PBu

##### **14.3 Pavilion Fire Alarms & Extinguishers Annual Maintenance and Insurance**

Regular maintenance contracts were in place.

##### **14.4 Parish Stiles Inspection and Insurance**

A report from the footpath warden had recently been received. An application for a grant for two new dog stiles had been made.

##### **14.5 Financial Records in Good Order**

Financial records were confirmed in good order.

##### **14.6 Remaining within Budget**

The expenditure for the year had remained in overall budget.

##### **14.7 Reconciliation of Bank Account**

The accounts reconciled.

##### **14.8 Review of Risk Assessment for new risks**

No new risks were identified.

#### **15. Meetings Attended**

Cllr. Rhodes had attended a meeting of TVAPC. Matters discussed included the economic situation and affordable housing.

#### **16. Chairman's Mandate.**

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

#### **17. Any Other Business**

##### **17.1 Land between New Road and A3057**

It was noted that a new access had been made to the land from New Road. This had been referred to TVBC. TVBC were of the view that planning permission was required for this access as it was not to a permitted development. HCC appeared to have a different view and said that planning permission was not required. A final verdict is awaited.

#### **18. Dates of meetings:**

Parish Council Meetings – 22 April and 27 May.

Annual Parish Meeting 18 May 2009.

The meeting closed at 9.25 p.m.

Peter Buist,  
Parish Clerk,  
6 April 2009

**Michelmersh & Timsbury Parish Council  
Clerk's Report to PC Meeting of 25 March 2009.**

**1. Tilebourne**

There has been no further reply to the Parish Council's letter asking for a definitive statement on whether or not encroachment on the bridle way had occurred.

**2. Grant for Stiles**

A grant for two stiles has been made to our Hampshire CC member. A reply is awaited.

**3. Wicker or Green Men**

A reply has been sent to the parishioner and a letter sent to the Tree Warden.

**4. Parish Council Notice Board**

I have started to do some research into a possible replacement for the Parish notice board at the Jubilee Hall. I will bring some further information to the meeting.

**5. Jubilee Hall Lease**

At the last meeting, Councillors asked for a copy of the lease. The lease is 17 pages long, so I will get copies made and bring them to the meeting on 25 March. I will then place the matter on the agenda for the April meeting once Councillors have had an opportunity to review the current lease arrangements.

**6. Haycroft Copse Fence**

Action on this item has still to be taken.

**7. Pocket Park Lease Requirements**

You asked that I check the requirements of the Pocket Park lease. In summary they are:

- To pay the rent.
- To pay any other charges that might be made.
- To implement a scheme for the creation and maintenance of the pocket park.
- Not to use the land for illegal or immoral purposes.
- Not to assign, underlet or part with any of the land.
- Not to erect any structure.
- Not to remove trees or any other material except in accordance with the management plan.
- To maintain fences.
- Not to erect any signs without the lessor's consent.
- Not to dump waste or litter.
- Not to do anything that would contravene the Town and Country Planning Act 1990.
- To comply with any notice served by any local or public authority.
- If any notice is served, to inform the lessor within 7 days.
- To allow the lessor and his agents access to the land.
- At the lessee's expense to hold public liability insurance cover at not less than £1,000,000.
- The lessee to indemnify the lessor against all costs and claims.
- Not to bring onto the land anything that would be dangerous, noxious, noisome or offensive, generally to be good neighbours and not to do anything that would damage the conservation of the area.
- To deliver up all the land at the end of the lease.

**8. Financial Summary**

As at end of February 2009.

Savings Account	£22115.16
Current Account	£2116.68
Cheques not cashed	£1548.91
Invoices for payment	£421.25

Peter Buist  
Parish Clerk  
20 March 2009