

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 22 April 2009 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman) Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. A. Jones, Mr. J. Rhodes, Mr. R. Vie, Parish Clerk Mr. P. Buist and 5 members of the public.

Action

1. Apologies

TVB Cllr. Tony Ward gave apologies for absence.

2. Open Period

Iain Thomas spoke about his planning applications for Oak Tree House.

Dr. Subramanyam spoke opposing the planning application for the Tileworks site.

Sue Leadbetter spoke about the proposals for the community garden.

3. Declarations of any new interest.

Cllr. Rhodes declared a personal interest in the planning application for the Braishfield AGI site. He lived near the site. He also reminded the Council that he was a member of the Sports Club.

Cllr. Jones declared a personal and prejudicial interest in any discussion on the Redland Tileworks site. He was trying to establish ownership of the access route. He also had a personal interest in the planning application for Mayfly Cottage. He lived near the site.

Cllr Clarke declared a personal and prejudicial interest in the planning application for Oak Tree House. He was a neighbour.

4. Confirmation of the Minutes of the Parish Council Meeting held 25 March 2009

The minutes were **agreed** as a true record and signed by the Chairman.

5. Clerk's Report.

The report, copy attached, was **noted**. The following items were discussed.

5.1 Tilebourne

It was **noted** that there was still no response from Hampshire CC. The Chairman would chase this up.

RF

5.2 Pavilion & Store Inspection

The Chairman and Cllr. Clarke would carry out the inspection.

RF / PC

5.3 Invitation to Attend Reception for Parish & Town Councils

Cllr. Woodhall had expressed his regret that no members were able to attend his reception for Parish Councils.

6. Matters Arising from meeting of 25 March not covered by item 5.

There were no other matters arising.

7. Planning

7.1 Applications

09/00122/FULLS, rebuild elements of equipment on site, Braishfield AGI, Bunny Lane; this had been dealt with outside of Council and a "no objection" had been returned. Conditions on noise, leakage of gas and lighting had been requested.

09/00410/FULLS, proposed revisions to house & garage design, Old Redland Tile Works; *Cllr. Jones left the room during this discussion*. It was **agreed** to object on grounds of no justification and increased traffic.

09/00465/FULLS, erection of new dwelling and retention of existing cottage as ancillary accommodation, Mayfly Cottage, Manor Lane; it was **agreed** to object on grounds of no justification for an additional dwelling in the countryside.

09/00494/FULLS, erection of outbuilding for use with vineyards, Oak Tree House,

Michelmersh). *Cllr. Clarke left the room during this discussion.* There was no objection.

7.2 Determinations.

Erection of tractor shed, Kimbridge – permission.
Amended scheme for Sunny Bank, New Road - permission.
First floor extension over garage, Valley View, Rudd Lane – permission.

7.3 TVBC Core Strategy DPD – Submission to Secretary of State

The submission was **noted**.

7.4 Letter sent to RBS / Natwest Bank in relation to Banner Homes.

The letter sent to RBS / Natwest Bank that purported to come from the Michelmersh & Timsbury Parish Council was discussed. It was **confirmed** that the letter had not been sent by the Clerk nor a member of the Council. The Council deplored the action of whoever had sent the letter and found the act of impersonating the Parish Council totally unacceptable.

7.5 Access to land off New Road, Timsbury.

TVBC had confirmed that after much discussion, planning permission would not be required to create a new access to the land off New Road. However the ditch running down New Road had been adopted by the Environment Agency as a “main river” and any work carried out within 8m of the bank required the permission of the Environment Agency.

8. Financial Matters.

8.1 Current Financial Situation.

The financial summary was **noted**. It is attached to these minutes.

8.2 Invoices for Payment.

The following invoices were approved for payment:

P Buist (salary & expns)	£321.18
M&T Jubilee Hall (room hire)	£38.40
Allianz Insurance PLC	£2119.97

9. Management of the Pocket Park

The actions required by the lease were considered. It was **agreed** that Cllrs. Fitzgerald and Clarke would inspect the fencing and report to the Council. It was also **agreed** to invite Bryan Raines, the Tree Warden to a PC meeting to discuss the management plan.

PB

10. Proposal for a Community Garden

It was **confirmed** that neither the Jubilee Hall Management Committee nor the Sports Club had any objection to the proposed community garden. It was noted that a drain, electrical cabling and a water pipe ran through the area proposed for the garden. All were thought to be close to the surface and due care would be required when carrying out any work. The Parish Council supported the idea in principle but emphasised that the area must be kept tidy and well maintained.

PB

11. Jubilee Hall Lease – renewal arrangements.

It was **proposed** by Cllr. Jones and seconded by Cllr. Fitzgerald and **agreed unanimously** that the lease should be renewed for a 30 year period for a peppercorn rent when it fell due in April 2011. It was **noted** that the lease would have to be re-written.

12. Recreation Ground.

12.1 Playground Inspection.

There were no known problems.

12.2 Proposal to amend the current licence arrangements with the Sports Club for the use of the recreation ground, review of issues.

Cllr. Goodland left the room during this item. No further discussion with the Sports Club had taken place. It was **agreed** that the proposal to the Club should be:

- Sports Club to take on responsibility for the ground;

- PC to maintain ground to an agreed standard, sub-contracted to the Sports Club;
- Extend tenure to Sports Club if that was cost neutral to the PC.

It was also **noted** that the public liability insurance needed clarification.

13. Correspondence

13.1 Protecting older people – reducing doorstep crime

The invitation to the presentation was **noted**. No one was available to attend.

13.2 Public Sector Duties

The forthcoming Equality Bill was **noted**.

14. Arrangements for Annual Parish Meeting, 18 May, including draft agenda and minutes of 2008 meeting.

The agenda was **agreed**. The minute of the 2008 APM was **noted** and would be presented at the 2009 APM.

15. Risk Assessment Actions for April

15.1 Review Minimum Value for Competitive Tendering.

It was **agreed** to make no changes to the current arrangements.

15.2 Set S137 Limit

The limit was **agreed** as $£6.15 \times 622 = £3825.30$.

15.3 Actions to meet requirements of Racial Discrimination Act

It was **confirmed** that decisions taken by the PC met the requirements of the Act.

16. Meetings Attended

Cllr. Rhodes had attended a presentation on planning issues, building regulations and affordable housing.

17. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

18. Any Other Business

18.1 Irrigation Tank

It was **confirmed** that TVBC Commercial Services had advised in 2006 that the cover to the tank was considered safe and that the tank did not need to be filled in.

18.2 Telephone Kiosk, New Road

The damage to the telephone would be reported.

19. Dates of meetings:

Parish Council Meeting –27 May 2009 and 24 June.

Annual Parish Meeting 18 May 2009.

The meeting closed at 9.25 p.m.

Peter Buist,
Parish Clerk,
1 May 2009

**Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 22 April March 2009.**

1. Tilebourne

In February, I wrote to Hampshire CC asking for a definitive statement on whether or not encroachment on the bridle way had occurred. I received an acknowledgement of the letter and was advised that instructions were being taken. Since then there has been no further word from HCC and I have now emailed asking for a reply.

2. Grant for Stiles

There has been no news on the grant for two stiles made to our Hampshire CC member.

3. Parish Council Notice Board

I have not been able to progress this further.

4. Donation to Romsey Rugby Club

I have sent a cheque for £100 to Romsey Rugby Club as per the decision at the last Parish council meeting. There has been no acknowledgement yet.

5. Invitation to attend reception for Parish & Town Councils

I passed the invitation to the Chairman.

6. Pavilion & Store Inspection

This is still to be arranged. Is there a Councillor who is available to do this with me?

7. Planning Application for Braishfield AGI, Bunny Lane

I responded to the application outside of the PC meeting. I informed TVBC that the Parish Council had no objection to the application but commented that; any new plant operated on the site must be inaudible at nearby domestic properties, any permission must have a condition which puts a severe limitation on the discharge of gas from the site, lighting must be of the type that minimises light pollution.

8. Cycle Way

I have referred the problem of weeds on the cycle way from the Bear and Ragged Staff to New Road to TVBC.

Peter Buist
Parish Clerk
20 April 2009

Michelmersh & Timsbury Parish Council - Financial Report

Actual Amounts are as at 31 March 2009

	2008/9 Budget £	2008/9 Actual £		£
INCOME			Current Financial Situation	
Precept	12000.00	12000.00		
Sports Facility Licence Fee	1000.00	1000.00		
Jubilee Hall Rent	10.00		30 Day Account	22121.07
VAT Recovered	250.00	1137.02	Current Account	895.75
Interest on Bank Account	150.00	277.06		
Grants/Donations			Cheques written but not cashed	521.25
Newsletter Sponsorship	400.00	211.00	Invoices to be paid	2479.55
Other		30.00		
Total Income	13810.00	14655.08	Funds Available	20016.02
Transfer from Reserves	1682.00		Invoices for payment	
Total	15492.00		Allianz (Insurance)	2119.97
			P Buist (Sal & Expns)	321.18
			M&TJH (hall hire)	38.40
			Total	2479.55
EXPENDITURE				
ADMINISTRATION				
Clerk's salary & expenses	3740.00	3715.28		
Clerk's use home as office allowance	427.00	427.00		
Stationery, Printing + Refreshments	200.00	24.56		
Postage	50.00	25.32		
Election Costs	0.00			
Insurance	2300.00	1932.65		
Audit	300.00	295.25		
Pocket Park rent	10.00	10.00		
Bank charges	20.00			
Village Hall hire	250.00	113.50		
Data Protection Fee	35.00	35.00		
Legal / Professional Fees	500.00	352.50		
SLCC/CPRE/HAPTC subs	250.00	238.00		
Newsletter	1500.00	734.96		
Web Hosting & Domain Registration	120.00			
Deliveries	90.00	30.00		
Training	200.00			
GRANTS & DONATIONS				
Jubilee Hall	1000.00			
Sports Grants	1000.00			
Other Grants	1000.00	1000.00		
Parish Plan	0.00			
Donations	150.00	100.00		
PAVILION & RECREATION GROUND				
Fire alarm maintenance	300.00	513.78		
Electrical inspection				
Ground Maintenance	500.00	618.82		
Fences	0.00			
Pavilion Maintenance	500.00			
CHILDREN'S PLAY AREA				
Playground	700.00	953.75		
ENVIRONMENT				
Grass cutting/Tree Warden	250.00			
Dog Stiles		211.69		
Seats	100.00			
Total	15492.00	11332.06		