

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 28 October 2009 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Davis (Chairman), Mr. P Clarke, Mr. R. Fitzgerald, Mr. R. Goodland, Mr. A. Jones, Mr. J. Rhodes, Mr. R. Vie, Parish Clerk Mr. P. Buist, Hampshire County Cllr. Andrew Gibson (for Open Period only) and 4 members of the public.

Action

1. Apologies

TVB Cllr. Tony Ward gave apologies for absence.

2. Open Period

Cllr. Gibson spoke about grant money he had helped obtain for a village hall at the Wallops and a schedule of work to combat flooding at Up Somborne. If HCC were not delivering, the Parish Council should contact him. He had allocated £400 grant money for our community and had been approached by Paul Pratt to help with funding for new cricket nets. If a case for funding for the play area was to go to HCC, he could help push that through. He could also provide some example quotes for play areas. He would also look at the problem of very large lorries trying to get to the Old Redland site.

Dr. Subramanyam asked about:

- public access to Casbrook Common. It was still leaking gas.
- non consultation prior to meeting with HCC. Dr. Thomas had been consulted.
- CCTV cameras.

Mike Moran spoke about the planning application for Stoneymarsh Barn.

Tim Lincoln spoke about the planning application for The Stable Yard, Manor Lane.

Sue Leadbetter spoke about the community garden.

3. Declarations of any new interest.

Cllr. Rhodes reminded the Council that he was a member of the Sports Club.

Cllr. Jones declared a personal interest in the planning application for the Stable Yard, Manor Lane. He was a neighbour.

Cllr. Fitzgerald declared a personal interest in the planning applications for the land off New Road. He was a neighbour.

4. Confirmation of the Minutes of the Parish Council Meeting held 23 September 2009.

The minutes were **agreed** as a true record and signed by the Chairman.

5. Confirmation of the Minutes of the Parish Council Planning Committee Meeting held 14 October 2009.

The minutes were **agreed** as a true record and signed by the Chairman.

6. Clerk's Report.

The report, copy attached, was **noted**.

7. Matters Arising from the meetings of 23 September and 14 October not covered by item 6.

All other items were on the agenda.

8. Planning

8.1 Applications

09/01733/FULLS, change of use of and alterations to redundant stable building to create a dwelling, The Stable Yard, Manor Lane, Timsbury; no objection.

09/01758/FULLS, part retrospective application for erection of fence to north, west and south boundaries of the land north of A3057 and west of New Road; no

objection.

09/01897/FULLS, change of use of field to car park, The Malthouse, Stockbridge Road; no objection, but the Parish Council had no wish to see a hard surface laid.

09/01920/FULLS, demolish existing and erection of replacement 4 bed dwelling, Vyberne, Hill View Road; objection. The plot was narrow and the new dwelling was considered to be an over development of the site. It would have an over-bearing and obtrusive presence and was out of scale to neighbouring properties.

09/02039/FULLS, erection of post and rail fence around plots 3 & 4 and formation of entrances, land off New Road; objection. There was no justification to divide the land in this way. The entrances proposed are over a watercourse designated by the Environment Agency as a "main river". EA permission will be required if TVBC are mindful of giving permission to the proposal.

09/02029/FULLS, erection of extension, internal alterations and repairs to convert grade II barn to living accommodation; no objection.

09/02182/FULLS, single storey rear extension, Inglewood, Manor Farm Lane; no objection, but the Parish Council did not consider the proposed extension to be in keeping with the design of the existing building.

8.2 Determinations.

Proposed location of 4 x 4000 litre gas tanks, land at Redland Tile Works; permission.

Erection of replacement dwelling, Robertha, Hill View Road; refusal – inadequate survey and mitigation information on protected species.

8.3 Housing Land Availability Assessment 2009.

The Parish Council supported Test Valley Borough Council's analysis that the sites put forward for Michelmersh and Timsbury were unsustainable. The Clerk would make that known to TVBC.

PBu

8.4 Bridleway 5 and access to the Old Redland Tile Site

The Chairman and Vice Chairman had met Dr. Thomas to discuss the questions to be asked at the meeting with Hampshire CC. The purpose of the meeting with HCC was to pursue the legality of using the bridleway. An attempt would be made to hold the meeting in the next two weeks. It was **noted** that CCTV had been erected and directed to the public highway. There were no warning signs and it was not clear if the installation had been registered with the Information Commissioner. The Clerk was asked to write to Banner Homes to check the status of the installation and enquire about its purpose.

PBu

9. Financial Matters.

9.1 Current Financial Situation.

The financial summary was **noted**. See summary in Clerk's Reports attached.

9.2 Invoices for Payment.

The following invoices were approved for payment:

The Studio (Newslet	£159.00
P Buist (salary & expns)	£321.83

9.3 Request for Grant from Cricket Club.

The request had not been received and this matter was deferred to the next meeting.

10. Recreation Ground.

10.1 Playground Inspection.

There were no problems identified.

10.2 Erection of Floodlights on Recreation Ground.

Cllr. Goodland declared a personal and prejudicial interest as he was Secretary of the Sports Club Management Committee. He left the room while the item was discussed. Cllr Fitzgerald declared a personal interest as his house overlooked the Recreation Ground.

It **was** agreed that the letter did not formally seek permission for the installation of the floodlights, that the certificate presented appear to relate to the distribution board only and that there was no overall specification for the installation. Advice

from Cllr Ward also indicated that it was likely that planning permission for the installation would be required. The Parish Council were not able to give permission at this time, but were minded to grant permission for the installation and use of the lights subject to:

1. Evidence that the residents in Mannyngham Way and New Road overlooking the Recreation Ground had all been consulted and were content with the arrangements.
2. Proof of safety by inspection certificates for the whole installation, cabling and lights.
3. Removal of the lights at the end of the football season and provision of details of how the cable terminations would be made safe.
4. No lights to be used after 9.00 pm.

Then the Sports Club would then need to apply for planning permission or at least formally seek pre application advice. The Clerk would write to the Sports Club. PBU

10.3 Proposal to amend the current licence arrangements with the Sports Club for the use of the recreation ground. Progress update.

The contract documentation had been received from Bells Solicitors. It had been examined by the Chairman and found to be satisfactory. It would now be signed and returned. PBU

10.4 Request for permission to start work on Community Garden and application for grant aid.

The letter from the Pre-school Group was **noted**. *The meeting was opened to allow Sue Leabeater to speak.* Sue Leabeater explained that planning permission may be required for change of use and spoke about the grant process. It was **agreed** that formal permission would be given to the creation of the garden subject to full funding being in place and that the grant application would be made by the Parish Council as owners of the land. A request to the Sports Club to allow the garden to be created would be made as part of the land was included in their licence to use the Recreation Ground. It was felt that a modification to the licence could be made by a simple exchange of letters. RD / PBU

11. Correspondence

11.1 Minerals and Waste Core Strategy

The forthcoming consultation was **noted**.

11.2 BT Kiosk, New Road

The offer from BT allow the Parish Council to adopt the kiosk was **noted**. This matter would be fully discussed at the next meeting. PBU

12. Welcome Pack for New Home Owners.

The Chairman had updated the village directory. Cllr Vie would add his thoughts for a welcome pack. RV / RD

13. Risk Assessment Actions for October.

13.1 Review of Freedom of Information Requirements

It was **agreed** that an update was not required.

13.2 Review of Risk Assessments

There had been no new risks identified.

14. Local Road Conditions.

This matter was ongoing with the Chairman. RD

15. Recruitment of New Clerk

An advertisement had been placed in the Newsletter. It was considered that an advertisement in the Romsey advertiser was expensive. The Hampshire recruitment portal was an option. The Chairman was given a mandate to spend up to £400 on advertising for the recruitment of a new Clerk. It was **agreed** that interviews would be carried out by the Chairman and Cllrs Fitzgerald and Jones. RD

16. Meetings Attended

None.

17. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

18. Any Other Business

18.1 Broadband

Cllr Fitzgerald reported that HCC had recently let a contract (to NTL) for the delivery of a broadband network across Hampshire, including schools. There was an aspiration to use this infrastructure to improve broadband availability to local communities where high speed broadband provision was patchy or not available. A survey was being undertaken and it was **agreed** to register an interest from M&TPC and individually. The survey was being conducted by ehampshire at: http://www.ehampshire.org/the_enabling_technology/s-70.html .

PBu and
all Cllrs.

18.2 Dangerous Driving

Instances of dangerous driving in Haccups Lane were reported. It was considered that the appropriate action was to alert the police to this when the mobile police station attended the village. (10 November in Jubilee Hall Car Park).

PC

18.3 Budget and Precept

The Clerk reminded Cllrs. that the budget and precept would need to be considered at the November meeting. Cllrs. should drive this process and make their budget requirements known to the Clerk.

All Cllrs.

19. Dates of meetings:

Parish Council Meeting – 25 November and 27 January .

The meeting closed at 10.00 p.m.

Peter Buist,
Parish Clerk,
9 November 2009.

**Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 28 October 2009.**

1. Recreation Ground Floodlights

A letter was sent to the Sports Club as agreed at the last meeting. A reply has been received and circulated to Councillors. Also received (but not circulated were; a plan of the ground showing the position of the floodlights and the electrical inspection report, supply characteristics & earthing arrangements, inspection schedule certificate and schedule of test results.

There was also a question over the need for planning permission for the installation of the floodlights and our Test Valley Borough Councillor, Tony Ward, agreed to look into this. His reply is:

“At the last PC the question of floodlights was raised. As far as I can tell they do require planning permission as community properties do not have any development rights. To be absolutely sure full details of the lights would need to be put to the planning department. My feeling is that given there has been a complaint the people who put the lights up should have planning permission and certainly the PC's permission.”

2. Draft New Lease for Recreation Ground

Bells Solicitors were instructed to prepare a draft lease. They have sent their duty of care letter plus terms and conditions for the Parish Council to consider, sign and return. These papers are currently with the Chairman for scrutiny.

3. Pre-school Group Mural

The Pre-school Group were given confirmation of the Parish Council's agreement that they may fix a mural to the wall of the store building on the Recreation Ground. This confirmation was copied to the Sports Club to keep them advised of the matter.

4. Test Valley Access Plan

As part of the consultation process, Test Valley were advised that the Parish Council fully supported the extension of the cycle way from Timsbury to Romsey.

5. Parish Stiles

Mike Kelly, our footpath warden will carry out a review of stiles in November and provide a report to the Parish Council.

6. Boundary Review

The conclusions from the discussions on the Rural Settlements Boundary Review were conveyed to Test Valley Borough Council.

7. Recover of VAT Paid

I have made a claim for the recovery of VAT paid by the Parish Council. The sum claimed is £344.21.

8. Financial Summary

30 day savings account	£19627.24
Current Account	£9498.51
Uncashed cheques	£0.00
Invoices to be paid	
The Studio (Newsletter)	£159.00
P. Buist (Sal & Expns)	£321.83
Funds Available	£28644.92

Peter Buist
Parish Clerk
23 October 2009