

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 25 November 2009 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Davis (Chairman), Mr. P Clarke, Mr. R. Fitzgerald, Mr. A. Jones, Mr. J. Rhodes, Parish Clerk Mr. P. Buist, and 5 members of the public.

Action

1. Apologies

Mr. R. Goodland, Mr. R. Vie, TVB Cllr. Tony Ward and HCC Cllr Andrew Gibson gave apologies for absence.

2. Open Period

No comments were made.

3. Declarations of any new interest.

None

4. Confirmation of the Minutes of the Parish Council Meeting held 28 October 2009.

After some discussion on item 10.2, the minutes were **agreed** as a true record and signed by the Chairman.

5. Clerk's Report.

The report, copy attached, was **noted**. Matter discussed were:

5.1 Housing Land Availability

The comments sent to TVBC had been acknowledged.

5.2 CCTV Installation

There had been no reply from Banner Homes.

5.3 Community Garden

There had been no reply from the Sports Club to the suggestion of an exchange of letters to cover the changes to the area of land under licence. It was **agreed** that a reminder should be sent.

PBu

5.4 Broadband

As many people as possible should register an interest. This item would also be covered in the next village newsletter.

PBu

6. Matters Arising from the meeting of 28 October not covered by item 5.

6.1 Dangerous Driving

There was less cause for concern.

7. Planning

7.1 Applications

There were none for consideration.

7.2 Determinations.

New dwelling and demolition of extensions to existing cottage and conversion to garage, Mayfly Cottage, Manor Lane – permission.

Demolitions and new extension, alterations to house and change of use of coach house, Old Rectory, Rudd Lane – permission.

Part retrospective application for erection of fencing, land north of Stockbridge Road – permission.

Change of use of and alterations to redundant stable building, Stable Yard, Manor Lane – refusal.

Demolition and erection of new dwelling, Robertha, Hill View Road – taken to appeal.

7.3 Bridleway 5 and access to the Old Redland Tile Site.

The Officer contacted had now left her post and an attempt would be made to meet with the new contact Ian Austin.

RD

7.4 Manned Model Shipping Lake.

A number of Councilors had attended the presentation. It was thought to be an exciting development, although some reservations were expressed about the impacts on wildlife and the amenity of the immediate neighbours. A planning application was expected soon.

8. Financial Matters.

8.1 Current Financial Situation.

The summary in the Clerk's Report was noted.

8.2 Invoices for Payment.

The following invoices were approved for payment:

ADT Fire & Security (fire alarm Mte)	£112.60
M&T Jubilee Hall (room hire)	£26.40
5 Star Cleaning (grass cutting)	£258.75
P Buist (sal & expns)	£321.02
R Davis (advert for Clerk's job, Romsey Advertiser)	£381.57

8.3 Request for Grant from Cricket Club.

Cllr. Rhodes had declared a personal interest as he was a member of the Cricket Club.

It was **agreed** that the Chairman and Cllr. Fitzgerald would meet with the Cricket Club and Sports Club Management Committee to discuss the position of the nets and the grant application.

RD / RF

8.4 Grant applications for Community Garden

The meeting was opened to allow members of the Pre-school Group to explain the proposed sources of funding for the garden.

It was established that a £2000 grant was being requested from the Parish Council, £3000 would come from Pre-school Group funds and a grant of £5000 was being requested from the lottery fund to cover the total cost of the garden at £10000.

The meeting was closed to public speaking.

It was **agreed** to provide a grant of £2000 from the Parish Council conditional on funding for the whole project being obtained. It was further **agreed** that the Parish Council as land owners would bid for the lottery fund grant and that they would also arrange for the grass in the garden to be cut on a regular basis.

RD

8.5 Review of Recreation Ground Licence fee for 2009.

It was **agreed** that the licence fee for the year starting on 1 March 2010 would remain at £1000.

8.6 Budget and Precept for 2010/11

Before finalising the budget, it was **agreed** that a schedule of desirable maintenance and improvement works to be carried out would be drawn up by Councillors and that input from parishioners would be obtained via personal contact and the village newsletter. It was **agreed** to ask the Jubilee Hall Management Committee, Sports Club and Churches to contribute project ideas. These and the budget would be reviewed at the next regular meeting of the Parish Council on 27 January.

It was **noted** that the Great Britain team training camp for the 1964 Olympic Games was at Timsbury Manor and some event in 2012, to mark the local connection, might be held.

AJ

It was **agreed** to set the precept at £12000.

9. Recreation Ground.

9.1 Playground Inspection.

There were no problems identified.

9.2 Erection of Floodlights on Recreation Ground.	The letter and enclosures' from the Sports Club were noted . It was agreed that, having provided the requested evidence, retrospective permission to erect the floodlights would be given. It was further agreed that the lights could be used up to 9.00 pm on no more than three mid week evenings per week and that they should be removed after the completion of the football season and the cable terminations made safe. It was further noted by the Parish Council that planning permission for the lights may be needed and that would be the responsibility of the Sports Club.	PBu
9.3 Proposal to amend the current licence arrangements with the Sports Club for the use of the recreation ground. Progress update.	The documents had been signed and returned to Bells Solicitors. The Chairman would take this matter forward.	RD
9.4 Public Open Space Project.	The Clerk was asked to check to see if the Community Garden could be included as an open space project.	PBu
10. Correspondence		
10.1 BT Kiosk, New Road	The Clerk was asked to find out if once adopted would the kiosk have to remain in situ or could it be sold or removed. Also would the electrics be disabled by BT?	PBu
10.2 Hampshire County Youth Band Association	The request for a grant was noted. It was agreed not to make a grant on this occasion.	
10.3 Report from Cllr. Gibson	The report was noted . The rumble strip on the A3057 at the village gateway at the Romsey end was in need of repair. This would be reported.	PBu
10.4 Hampshire Minerals and Waste Core Strategy	The consultation document was at a very high level and the Parish Council had no views to feed back.	
10.5 Membership of NALC	The various letters were noted . The survey had not yet been received from HALC.	
10.6 Review of Rural Ambulance Service	Members had no experiences to feed back.	
10.7 Kimbridge Lane Resurfacing	The planned work starting on 17 December was noted .	
11. Welcome Pack for New Home Owners.	There had been no further action.	RD / RV
12. Risk Assessment Actions for November.		
12.1 Ensure detailed budget has an historic & future perspective.	It was agreed that the budget had taken account of past events and future projects.	
12.2 Annual Review of Section 17 of Crime & Disorder Act.	The requirements of the act were noted and thought would be given to possible projects to cater for young people.	All Cllrs.
13. Local Road Conditions.	This matter was ongoing with the Chairman.	RD
14. Recruitment of New Clerk	This matter was considered to be confidential and the following resolution was agreed :	

Pursuant to Section 1 (22) of the Public Bodies (Admission to Meetings) Act 1960, it is resolved that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of the subject of recruitment of new Clerk, as their attendance could prejudice any settlement. The remaining member of the public left the meeting.

PBu

RD / RF

/ AJ

There had been sixteen applications for the post of Clerk. The applications had been reviewed by the Chairman and Cllrs. Fitzgerald and Jones. It was **agreed** that five people would be interviewed in the week beginning 7 December. The Clerk was asked to write to the applicants not selected for interview.

A mandate was given to the interview group to make a job offer to the selected candidate for a probationary period at an agreed salary plus expenses.

15. Meetings Attended

Cllr. Rhodes had attended meetings of TVAPC and the BKP Liaison Group.

16. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

17. Any Other Business

17.1 Departing Clerk

The Clerk was thanked for his work over the past seven years.

18. Dates of meetings:

Parish Council Meeting – 27 January and 24 February 2010.

The meeting closed at 10.25 p.m.

Peter Buist,
Parish Clerk,
1 December 2009.

**Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 25 November 2009.**

1. Housing Land Availability Assessment 2009.

I have emailed Test Valley Borough Council expressing the Parish Council's view that they were in agreement with the assessment made by Test Valley Borough Council that all sites listed in the Parish were unsustainable locations.

2. Bridleway 5, CCTV Installation and other matters

I have written to Banner Homes asking if they were responsible for the installation of the CCTV camera focused on Bridleway 5. I am awaiting a reply.

I also contacted Hampshire CC and Test Valley BC with concerns about the size of lorries trying to access the development site. I also queried with TVBC the concern about piling on the site. There was an advisory note on the planning approval that piling should be avoided unless the Environment Agency had been consulted. TVBC are not able to enforce this as the note was only advisory.

3. Recreation Ground Floodlights

I have written to the Sports Club and received a reply. I have circulated the covering letter and will bring the supporting documents to the meeting. These include an amended electrical certificate, copies of letters sent to residents of Mannyngham Way and New Road, a copy of an email from Nick Cooper (New Road resident) and a copy of the pre-planning application advice request sent to TVBC.

4. Draft New Lease for Recreation Ground

I have signed and returned the contract document to Bells Solicitors.

5. Community Garden

I have written to the Sports Club with the suggestion that to enable the new garden to be created a simple exchange of letters agreeing a small amendment to the amount of ground licensed to the Sports Club could take place. I am awaiting a reply.

6. Broadband

I have registered an interest in the need for faster broadband on the ehampshire web site.

7. Financial Summary

30 day savings account	£19627.24
Current Account	£9727.51
Uncashed cheques	£480.83
Invoices to be paid	
ADT Fire & Security (fire alarm mte)	£112.60
M&T Jubilee Hall (room hire)	£26.40
5 Star Cleaning (grass cutting)	£258.75
P. Buist (Sal & Expns)	£321.02
Funds Available	£28156.15

Peter Buist
Parish Clerk
20 November 2009