MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 28th April 2004 at 7.30 p.m. in the Jubilee Hall, Timsbury.

Present: Parish Councillors Dr. W. A. Lees (Chairman), Mr. D. Cowling, Mrs. C. Evans, Dr. J. Glasspool, Mr. P. Pritchett-Brown, Dr. M. Subramanyam, five parishioners and Parish Clerk Mr. P. Buist.

Action

1. Apologies
Apologies were received from Mr. R. Vie and TVBC Councillor Mr. D. Bidwell.

2. Open Period
Dr. Guy Roberts spoke about his plans to convert the Old Police House into a family home. He had discussed his ideas with TVBC Planning Services, but had not been offered a copy of the VDS.

Robin Goodland spoke to confirm that the Sports Club would prevent Jubilee Hall to be extended until the rent issue was settled to the club's satisfaction.

Mike Kelly spoke about his concern and disappointment at the state of affairs in the parish. Money was in short supply and was needed for the playground and hall extension. Time was running out for the hall and he appealed to the Sports Club to stop blocking the building of the extension. He appealed to the Parish Council not to go ahead with court proceedings. The Chairman commented that he had contacted David Bidwell who was willing to chair a meeting between the Parish Council and the Sports Club, but either the club must pay or the village must be taxed. He appreciated Mike Kelly's support.

3. Declarations of Interest
Dr. Suramanyam declared an interest, but would not say what in until the item on the agenda was reached.

The Chairman declared an interest in the planning applications for Willow Cottages and 4 Hilltop Cottages. The applicants were friends of his.

4. Confirmation of Minutes of the Parish Council Meeting held on 24 March 2004
The minutes were **agreed** as a true record and signed by the Chairman.

5. Matters Arising from meeting of 24 March 2004

5.1 The following items were carried forward:

• Disaster Planning	PBu
• TVBC Policy & Practise following adoption of several VDS	WAL
• Test & Itchen Landcare Project	WAL
• Agreement on Stiles	PBu
• Millennium Chart	WAL
• Visit to Electrical Contractor	WAL
• Visit to Ace Liftaway	PBu
• Standards Board Consultation Papers	WAL
• Parish Web Site	PBu

5.2 Culverts, Gully and Hedges
A plan of the village was being provided onto which problems could be marked. WAL

5.3 Romsey CAB
A letter of thanks for the donation was noted.

6. Planning

6.1 Applications

TVS.10301, erection of conservatory, 2 St. Andrew's Close. No objection.
TVS.10244, extension, Duttons, Stockbridge Road. No objection.
TVS.CLE.00069/1, certificate of lawful existing use, Hunts Farm, Rudd Lane. *(Dr. Subramanyam declared an interest in this item and left the room).* The PC **agreed** that there view had not changed since they had last commented to TVBC on this matter. TVBC would be informed.
TVS.03155/3, extensions to Willow Cottage, Rudd Lane. *(The Chairman had declared an interest in this item and left the room while the matter was discussed).* No objection, but concerns of neighbours were noted. A viewing of the site was supported.
TVS.03256/1, extensions to Old Police House, Stockbridge Road. No objection.
Pollution Prevention and Control, Michelmersh Brickworks. This was being reviewed by the Chairman. WAL
TVS.09117/3, enlarged replacement garage, store and car port, 4 Hilltop Cottages, Haccups Lane. . *(The Chairman had declared an interest in this item and left the room while the matter was discussed).* No objection.

6.2 Determinations

Malthouse Inn, permission subject to conditions.
Ready Mixed Concrete Plant, permission subject to contribution to cycleway.
Dwelling & Garage, Timsbury Manor Farm Stables, discharge from condition 2, bricks & tiles to be used.
Stoneymarsh Cottage, permission on relief from condition 1 (time).
Balcony, Ravello, Haccups Lane, permission.
Extension, 9 Mannyngham Way, refused on grounds of disproportionate size, out of keeping etc.
Bridle View, Manor Lane, enforcement action.

It was **noted** that the Alveston appeal was scheduled for 11 August at 10.00 a.m. in the Council Chamber, Duttons Road.

7. Michelmersh & Timsbury Sports Club

7.1 Rent Payment Progress Update

The Chairman reported on his meeting with Mike Kelly. The Court Claim had been completed, but not submitted. The Parish Council had made a resolution to go to the Small Claims Court and to rescind that now would require the support of four councillors. Dr. Subramanyam **proposed** that the matter be re-opened. There was no seconder and the proposal **fell**. The claim would now be submitted. PBu

The exchange of letters was **noted** and disappointment was expressed about the refusal of the Sports Club to meet Chairman, Vice-Chairman and Clerk.

7.2 Request for Copy of Surveyor's Report

The Sport's Club had requested a copy of the Surveyor's report on valuations. Dr. Subramanyam considered this was a public document and that it should be provided. It was confirmed that the report was not required as part of the court case evidence. The case was to recover money that had been agreed would be paid. It was questioned if the Parish Council were required to make the report available under the terms of the Freedom of Information Act. This would be checked. WAL/ PP-B/ PBu

The question of meeting the club was considered. Dr. Subramanyam **proposed** that the whole Parish Council should meet the Sports Club Management Committee under the chairmanship of David Bidwell. This was **seconded** by the Chairman and **carried unanimously**. The Sports Club Secretary would be asked to provide dates for a meeting that should, if possible, be held in the next 10 days. PBu

7.3 Recreation Ground Access via Jubilee Hall Car Park

(It was agreed that this item should be taken in camera. All members of the public left the room).

It was **noted** that the Sports Club was preventing the extension to the hall being built. Sanctions against the club in order to bring pressure to bear were considered. These might be:

- Write to club to say that we would provide them with no further financial support and that we had no confidence in their management committee.
- Copy this letter to other parties with funding interests such as TVBC, HPFA, Sport England, etc.
- Setting the rent at £5,500 at the next rent review.
- Not renewing current lease.
- Only leasing a sub-set of the facilities.

The Chairman **proposed** adopting these sanctions, **seconded** by the Vice-Chairman. Dr. Subramanyam agreed that the Sports Club's blocking of the hall extension was stupid and absurd, but he was against sanctions. All other councillors **agreed** to the proposal, which was **adopted**.

There was no resolution that these sanctions should be used immediately.

8. Financial Matters

8.1 Current Financial Situation

The statement of income and expenditure against budget and bank account levels circulated earlier was **noted**. This paper is attached to the minutes.

8.2 Invoices for Payment

It was **agreed** to make the following payments:

The Studio	Newsletter printing	£144.50
Peter Pritchett-Brown	APM flyer expenses	£14.24
Rod Foulkes	APM flyer delivery	£30.00
P Buist	Clerk's Sal & Expns	£248.69
HMPG	Court Costs	£120.00

8.3 Insurance Premium

It was **noted** that the new insurance premium from Allianz Cornhill was £2,233.51. The pavilion and store share of that was £1,306.80. It was **agreed** to seek two further insurance quotes. PBu

8.4 Jubilee Hall Extension, consideration of further financial support

The Chairman explained that his wife was treasurer for the Jubilee Hall Management Committee. He had spoken to the Head of Legal Services at TVBC and cleared that he was able to take part in the discussion on this matter.

The papers required by the Parish Council had been received. They confirmed that; additional funds of £3,500 were required from the PC and that overall funding would be made up of JHMC 25%, M&TPC 12.5%, TVBC 37.5%, Hants CC 25%. The estimate for the build was included in the papers as was a set of accounts for the last financial year. It was **proposed** that an additional £3,500 be granted to the Jubilee Hall Management Committee, making a total grant of £6,500 towards the building of the new extension. This was **carried unanimously**. PBu

The additional £3,500 was an unbudgeted item and would come from reserves.

8.5 Policy on Grant Requests

A first draft had been produced and would be reviewed by the Chairman. WAL

9. Recreation Ground

9.1 Playground Inspection and RoSPA Annual Inspection

The playground had been inspected and there were no new matters to report. RoSPA had been requested to carry out an inspection.

9.2 Working Party of RoSPA Recommendations

It was **agreed** to set up a Working Party (WP) of the Chairman, Dr. Subramanyam and Dr. Glasspool to consider the issues raised by the recent litigation seminar. The WP would consider a risk assessment, and procedures for inspection and record keeping. WAL

10. Highways & Environment

10.1 Proposed Additions to Main River Network

The letter from the Environment Agency was **noted**. It was proposed to reclassify a drainage ditch running the length of New Road as a "main river" in order that in may come under the jurisdiction of the Environment Agency. It was **agreed** to write to householders in New Road and to the Environment Agency to say that there had never been flooding in New Road and that it was sufficiently above the flood plain not be an area of risk. PBu

10.2 Motor Sports on Casbrook Common

It was agreed to write to TVBC about the invasion of 4x4 vehicles on Casbrook Common on Sunday 25 April and the noise created. PBu

10.3 Bus Shelter

A sketch of the proposed shelter had been produced. The Chairman would progress this item. WAL

11. Parish Plan

There was nothing new to report. It was noted that Nick Bone had provided an excellent presentation at the Annual Parish Meeting.

12. Correspondence

12.1 Land at Stoneymarsh

The letter from TVBC was **noted**. It was **agreed** to see if the land on offer could be acquired for the Parish. PBu

12.2 HAPTC AGM

The date of the AGM was **noted** as 16 October. Resolutions were required by 2 July. Dr. Subramanyam would consider. MS

12.3 Recreation Ground Trust

The letter from Robin Goodland was **noted**. It was agreed that the subject should remain with the Parish Plans Group for consideration.

13. Risk Assessment Actions for March

13.1 Set Minimum Value for Tendering

It was **agreed** to raise the minimum value for three estimates from £100 to £500. (Financial Regs, 11.1 (i)). All other values would remain the same.

13.2 Determine S137 Limit

It was agreed to set the S137 limit at £3119.98. (£5.14 x 607 on electoral register).

13.3 Review Insurance Cover

It had been agreed to review insurance cover, see item 8.3.

14. Meetings Attended

14.1 ENTEC

This meeting dealing with material resource strategy had been attended by the Dr. Subramanyam.

14.2 Eastliegh & TV PCT
Dr. Glasspool reported that a reorganisation was in process to share management between PCTs but to retain the corporate identity of each PCT.

15. Chairman's Mandate
The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

16. Any Other Business
16.1 Light Pollution
This matter would be placed on the next agenda. PBu

17. Dates of future meetings.

Parish Council – Wednesday 26 May 2004.
Parish Council – Wednesday 23 June 2004.
Parish Council – Wednesday 28 July 2004.

All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 10.00 p.m.

Peter Buist
Parish Clerk
10 May 2004

Michelmersh & Timsbury Parish Council - Financial Report
Actual Amounts are as at 31 March 2004.

	2003/4 Budget £	2003/4 Actual £
INCOME		
Precept	15000.00	15000.00
Sports Club Rent		1020.00
Sports Club Fire Extinguishers		22.50
Jubilee Hall Rent	5.00	5.00
VAT Recovered		157.46
Interest on Bank Account		58.69
Grants/Donations		
Newsletter Advertising		219.00
Total	**15005.00**	**16482.65**
EXPENDITURE		
ADMINISTRATION		
Unavoidable Costs		
Clerk's salary & expenses	3300.00	3264.80
Petty Cash + stationery + refs	250.00	63.65
Election Costs [data ex TVBC]	800.00	20.80
Insurance	1800.00	2088.82
Audit	200.00	422.00
Pocket Park rent	10.00	10.00
Bank charges	20.00	15.66
Village Hall hire	150.00	196.29
Legal & Professional Fees		881.25
ADMINISTRATION		
Avoidable Costs		
SLCC/CPRE/HAPTC subs	200.00	200.00
Newsletter	750.00	770.77
Deliveries	30.00	60.00
Training & Guides	100.00	82.00
GRANTS & DONATIONS		
Unavoidable Costs		
Jubilee Hall	3000.00	55.00
GRANTS & DONATIONS		
Avoidable Costs		
Parish Churches	500.00	500.00
Parish Plan		
Others	0.00	100.00
REC GROUND & PAVILION		
Unavoidable Costs		
Fire alarm maintenance	330.00	393.50
Electrical inspection	100.00	
Maintenance	1000.00	130.00
REC GROUND & PAVILION		
Avoidable Costs		
Grass cutting	0.00	
Playground	250.00	81.08
Fences & Hedges	0.00	366.00
Seats	0.00	
ENVIRONMENT		
Avoidable Costs		
Grass cutting/Tree Warden	260.00	402.50
Pest Control		94.00
Bus shelter/signs	1000.00	
Other (Inc. N. Hecks on B. Plan)	1000.00	
Dog Stiles		
Total	**15050.00**	**10198.12**

Current Financial Statement as at 31 3 04

Gold Account	15767.65
Current Account	1528.34
Petty Cash	2.93
Cheques Written but not cashed	1175.93
Invoices awaiting payment *	437.43
Funds available	15685.56

* Invoices to be paid

The Studio (Newsletter printing)	144.50
Peter Pritchett-Brown (Flyer espenses)	14.24
Rod Foulkes (Flyer delivery)	30.00
P Buist (Clerk's Sal & Exp.)	248.69
Total	**437.43**