MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Wednesday 24th May 2006 at 7.30 p.m. in the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. P. Pritchett-Brown (Chairman, for item 1 & part of 2), Mr. R. Vie (Chairman from part of item 2 onwards), Mr. N. Cooper, Mr. D. Cowling, Mr. R. Fitzgerald, Mr. A. Jones, Dr. M. Subramanyam, TVBC Councillor, Mr. D. Bidwell, Parish Clerk, Mr. P. Buist and one member of the public.

Action

1. Apologies
None.

2. Election of Chairman and Vice Chairman
Peter Pritchett-Brown confirmed his intention to stand down as Chairman. He **proposed** that Richard Vie was elected Chairman and this was seconded by Donald Cowling. There were no other nominations and **Richard Vie was elected unopposed**. Mr. Vie assumed the chair at this point.

Donald Cowling **proposed** that Peter Pritchett-Brown was elected Vice-Chairman. This was seconded by Richard Vie.

Alan Jones **proposed** that Dr. Subramanyam was elected Vice-Chairman. This was seconded by Nick Cooper.

On a show of hands, there were 3 votes for Peter Pritchett-Brown and 3 votes for Dr. Subramanyam with one abstention. The Chairman used his casting vote in favour of **Peter Pritchett-Brown who was duly elected as Vice-Chairman**.

3. Open Period
No matters were raised.

4. Declarations of Interest
None.

5. Confirmation of Minutes of the Parish Council Meeting held on 26 April 2006.
The minutes were **agreed** as a true record and signed by the Chairman.

6. Matters Arising from meeting of 26 April 2006.

6.1 Pest Control
It was **confirmed** that the Clerk should request the TVBC Pest Control Officer to deal with the problem of rats under the Pre-school shed. PBu

6.2 Parish Path Survey
Peter Pritchett-Brown had consulted the Footpath Warden and it had been agreed that the survey was impracticable. No further action would be taken.

7. Confirmation of Minutes of the Parish Council Planning Committee Meeting held on 12 May 2006
The minutes were **agreed** as a true record and signed by the Chairman.

8. Matters Arising from meeting of 12 May 2006
There were no matters arising.

9. Appointment of Planning Committee
It was **agreed** that all seven Councillors would be invited to Planning Committee Meetings. Three Councillors would form a quorum.

10. Appointment of Parish Representatives
The following appointments were made:
Jubilee Hall Management Committee - Dr. Subramanyam

St. Mary's Church & Friends of St. Mary's – Peter Pritchett-Brown
St. Andrew's Church – leave empty
TVAPC – Peter Pritchett-Brown and Dr. Subramanyam
Old Timsbury Hut Charity – Richard Vie
Public Transport - Agreed to carry vacancy
Old Michelmersh Barns Trust – Dr. Subramanyam
Footpaths – Mike Kelly & Charlotte Vie
Health Committee - Agreed to carry vacancy
Playground Inspections - Peter Pritchett-Brown
Tree Warden – Bryan Raines

11. Planning

11.1 Applications

Demolition of existing side extension and erection of two-storey side extension, Barn Cottage, Mesh Road. No objection.

Erection of single storey extension to existing house, demolition of barn / workshop and erection of two-storey detached dwelling, Old Post Office, New Road. No objection.

11.2 Determinations

Erection of single storey rear extension, Hillfield House, Rudd Lane. Permission.
Erection of detached two-bay garage, Yew Tree Cottage. Permission.
Waste recycling facility, Salvidge Farms. Permission.
Gasification Unit, BKP, Bunny Lane. Withdrawn.

11.3 Core Strategy Development Plan

The letter from TVBC asking for the identification of issues to be included in the plan had been circulated to Councillors. Issues suggested were:

- The need for affordable rural housing. A discussion developed and Alan Jones and Rory Fitzgerald agreed to assess the need for affordable housing in the parish. — AJ & RF
- The retention of the rural character of the villages.
- Sustainability of development with matching infrastructure.
- Highway and cycleway needs.
- Environmental concerns such as pollution reduction and promotion of energy efficient developments.
- Schooling and employment needs.
- Sport and leisure facility developments.

These points would be made in a letter to TVBC. — PBu / RV

12. Financial Matters

12.1 Current Financial Situation

There was no detailed financial report presented as little financial activity had taken place so far in the current financial year. It was **noted** that half of the Precept (£6650) and the VAT refund (£2140.58) had been received.

12.2 Invoices for Payment

The following invoices were approved for payment:
M. Kelly (purchase of Auger for installation of dog stiles) £50.52
It was **agreed** to add the auger to the parish assets but not to insure it. — PBu

Jane Finnimore (provision of refreshments at APM)	£5.00
ADT Fire & Security (Pavilion fire alarm mte.)	£96.03
M&TJH (Hall hire)	£21.33
HAPTC (Good Councilors Guide)	£6.00
Peter Pritchett-Brown (printing expenses)	£32.90
Playsafety Ltd (RoSPA playground inspection)	£70.50
P Buist (Salary & Expns)	£320.09

12.3 Village Directory, approval to print and distribute to village properties

Peter Pritchett-Brown **proposed** that the new Village Directory should be printed and distributed to each house in the parish along with the next Newsletter. The cost was estimated at £150.00. This was **agreed unanimously.** PPB

12.4 Bank Mandate

It was **agreed** to remove the names of Lees, Evans and Glasspool and add the names of Cooper, Fitzgerald and Jones to the bank mandate. PBu

13. Recreation Ground

13.1 Playground Inspection

There was no deterioration found in the equipment.

13.2 RoSPA Report

The RoSPA report was **noted**. It recommended that the swings and the climbing frame should be painted and funds would be included in next year's budget for this. It also recommended that the broken seat should be repaired and Bob Davis had agreed to fix this.

13.3 Consideration of the future and long-term protection and security of Recreation Ground.

Norton Welch had proposed a system of bollards along Mannyngham Way to improve the security of the Recreation Ground. The Council felt that this would not stop a determined invasion of the ground. The police advice was that the landowners would need to ask anyone who camped on the ground to move. The police would attend while this was done.

Concern was expressed that in future Parish Councils might not exist and in that case what would happen to the recreation ground? Would it for example become government property? It was agreed that it was important that the villages retained the ground for the benefit of the local community. The following **proposal** was made by Alan Jones, seconded by Dr. Subramanyam. "That the Michelmersh & Timsbury Parish Council establish an advisory committee to investigate the security and long term future of the Timsbury Recreation Ground. The advisory committee should in particular look at the possibility of putting the Recreation Ground in trust, establishing a deed of dedication or some other legal structure to ensure that the Recreation Ground remains available for parishioners in the future. The advisory committee should comprise of three members of the Parish Council and up to three co-opted members that the advisory committee may decide."

This was **agreed unanimously**. It was further **agreed** that Nick Cooper, Alan Jones and Dr. Subramanyam represent the Parish Council on the advisory committee.

14. Highways & Environment

14.1 Cycleway

It was **noted** that work on this was progressing.

15. Correspondence

15.1 BKP Meeting

The agenda for the meeting with BKP on 31 May was **noted**. The meeting would be attended by Peter Pritchett-Brown, Dr. Subramanyam and the Clerk.

15.2 BKP Gasification

The exchange of letters between BKP and Meryl Balchin was **noted**.

15.3 Local Authority Byelaws

The discussion paper from the Office of the Deputy Prime Minister was **noted**.

15.4 Timsbury Pre-school Thank You
A thank you card from the Pre-school was **noted**.

15.5 Hampshire CC Service of Thanksgiving
The invitation to attend was **noted**. No one wished to attend.

15.6 Test Valley Borough Civic Service
The invitation to attend was **noted**. No one wished to attend.

15.7 Guide to the South East Plan
The guide was **noted**.

15.8 Sports Club Request for Grant
The request for a grant from the Sports Club was **noted**. It did not conform to the requirements of the Grant Policy and further information would be required before it could be considered. The Clerk would ask the Club to provide further details. PBu

15.9 Sport Club Fun Day
The letter from the Sports Club advising of the fun day proposed for 6 August was noted. The Parish Council had no objection to a band playing on the Recreation Ground up to 10.00 p.m. on that evening. PBu

16. Risk Assessment Actions for May

16.1 Appointment of Financial Officer
It was **agreed** to appoint the Parish Clerk as the Finance Officer.

16.2 Inspection of trees in Pocket Park
Bryan Raines will inspect the trees and report back to the Council.

16.3 Appointment of Internal Auditor
It was **agreed** to ask John Murray to act as internal auditor. PBu

16.4 Insurance cover provided.
Insurance cover was in place. Dr. Subramanyam suggested that the insurance value of the pavilion and store was too high and that a professional surveyor should be engaged to re-value the property. The Council was reminded that this had been done within the last two years. It was **proposed** by Dr. Subramanyam and seconded by Nick Cooper that three quotations were obtained for the valuation of the pavilion and store for insurance purposes. This was **carried** on a vote of four for and three against. PBu

16.5 Financial Regulations and Standing Orders up to date.
It was **agreed** that both documents were up to date.

17. Hampshire Fire & Rescue Risk Management Plan
Dr. Subramanyam briefly reported on the contents of the plan.

18. Consideration of any matters raised at the Annual Parish Meeting
There were three matters raised at the APM.

- Affordable housing in the villages, which had been discussed under item 11.3.
- Village Policing, where it was felt that there was unlikely to be any change in current policing policy.
- Replacement of the Malthouse recycling centre, but a new site was difficult to find.

19. Meetings Attended

19.1 TVAPC
Dr. Subramanyam had attended. Matters discussed included community speed watch and community policing.

20. Chairman's Mandate
The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes. The Vice-Chairman was also mandated to speak in the absence of the Chairman.

21. Any Other Business

21.1 Open Periods
Dr.Subramanyam suggested reverting to two open periods at beginning and end of each meeting. The Council confirmed that with agreement the meeting could be opened at any point and that a second open period at the end was not necessary.

21.2 Cricket Club Fixtures
A list of fixtures was supplied.

21.3 Use of Sports Club Bar
The Sports Club had refused the use of the pavilion bar at a Pre-school event, saying that this was not allowed under the terms of the licence. The Parish Council confirmed that this was not their view of the licence.

21.4 Brickworks
It was **noted** that the promised open day for Hill View Road residents had not taken place. PPB

22. Dates of future meetings.

Parish Council - 28 June, 26 July and 17 September.
All meetings in the Jubilee Hall, starting at 7.30 p.m.

The meeting closed at 10.00 p.m.

Peter Buist
Parish Clerk
5 June 2006.