MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Extra-Ordinary Parish Council Meeting held on Friday 5th January 2007 at 7.30 p.m. in the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. P. Pritchett- Brown (Vice-Chairman in the Chair for items 1 and 2), Dr. M. Subramanyam (in the Chair for the remainder of the meeting) Mr. N. Cooper, Mr. D. Cowling Mr. R. Fitzgerald, Mr. A. Jones, TVBC Cllrs. David Bidwell and Martin Hatley, Parish Clerk, Mr. P. Buist, and 21 members of the public.

Action

1. Apologies
Received from Mr. R. Vie who was abroad on business.

2. Election of Chairman
The Vice-Chairman called for nominations for the vacant post of Chairman for the period up to May Elections. Dr. Subramanyam was **proposed** by Nick Cooper and seconded by Alan Jones. Richard Vie was **proposed** by Donald Cowling and seconded by Peter Pritchett-Brown. Dr. Subramanyam was **elected** on a vote of 4 for with 2 abstentions.

Dr. Subramanyan took over as Chairman.

3. Open Period
Chris Thomas spoke about access to the Old Redland Tile Site.

David Francis of Architectural Solutions spoke about the Planning Application for Ridgemount.

Roger Pursey said that he lived in Holbeck next to Ridgemeount. He was against the proposal for the site.

David Symonds said that he lived at Ravello. He was also concerned as the development overlooked his land.

John Chambers also supported the opposition to Ridgemount, spoke about vote of no confidence and asked for a decrease in Precept.

Roger Wilson also opposed the development at Ridgemount and spoke about leak of confidential information from JHMC, Sports Club and recreation ground.

John Rhodes commented that the JHMC minutes would be in the public domain.

John Glasspool spoke on recreation ground and Councillor's declarations of interest.

4. Declarations of Interest.
Alan Jones declared an interest in the planning application for Mayfly Cottage. The applicant was a neighbour.

5. Planning

5.1 Applications

Fell trees, Michelmersh Court. As a response was required before the Council could meet, the Clerk had replied with "no comment". The application has subsequently been withdrawn.

Demolition of existing dwelling and construction of replacement, Mayfly Cottage, Manor Lane, Timsbury (Outline). *Alan Jones had declared and interest, remained in the room but took no part in discussion or vote. The meeting was opened and closed to allow Cllrs Bidwell and Hatley to speak.* Following discussion it was agreed not to object. PBu

Replacement of existing bungalow with two new houses, Ridgemount, Haccups

Lane. This site was on the approach to the conservation area. The appeal Inspectors decision on a previous application was still relevant. The existing bungalow had no architectural merit, but new buildings would be more intrusive. It was **agreed** to object on the grounds of over development, impact on the conservation area, loss of open space and against policy and VDS recommendations. PBu

5.2 Determinations
These would be listed at the next ordinary meeting.

5.3 Possible loss of trees and hedges, land between Hilltop Cottages and Hillside Cottages, Haccups Lane.
The letter from the Clerk to the Head of Planning at TVBC was **noted**. No further action was required.

6. Recreation Ground

6.1 Playground Inspection
The equipment had been inspected and no deterioration found.

6.2 Information from the National Playing Fields Association, and legal advice from the Hampshire Association of Parish & Town Councils, on Deed of Dedication.
The additional advice received so far from the NPFA was **noted**. There were outstanding questions on funding of the association and reference sites. Alan Jones was concerned that if the PC was abolished, the recreation ground could be lost to Government. This was now thought to be unlikely but the threat may not have gone entirely.

The legal advice received from NALC via HAPTC was **noted**.

6.3 Consideration of the proposal *"that the Parish Council immediately registers Timsbury Recreation Ground in its entirety with The Land Registry".*
It was confirmed that all deeds did not exist, but statements saying that the land had been sold to the Parish Council made by the previous owner's descendants were held. Before taking any further action, the full cost of registration including legal fees would be obtained. AJ

6.4 Consideration of the proposal *"that a Parish Meeting is convened to gauge public opinion on the need to protect the Recreation Ground, and on ways of doing so".*
It was **agreed** that a meeting would be deferred until further information had been obtained.

6.5 Confirm the continuation of the work of the Recreation Ground Advisory Sub Committee.
It was **agreed** to defer this until a future meeting. PBu

6.6 Pavilion and Store Buildings Valuation.
This matter was still to be actioned. The insurance renewal date was 1 June. PBu

6.7 Recreation Ground Risk Assessment.
The Sports Club had produced a risk assessment, which had been supplied to the Parish Council. It would be further considered by the Council. PBu

6.8 Consider estimate to cut hedges.
An estimate from R K & L Hood to cut the hedge along the Stockbridge Road had been received. It was **approved**. The Sports Club had confirmed that they did not have the necessary equipment to cut this hedge. PBu

7. Financial Matters

7.1 Current Financial position.
A full statement had not been produced for this meeting, but the savings account currently held £26,328.

7.2 Invoices for payment.
The following invoices were approved for payment:

P Buist (Clerks salary, expenses and allowance)	£684.08
The Studio (Newsletter printing)	£150.75
Test Valley BC (Playground inspections Jan – Dec 2006)	£352.50

7.3 Review of the clerk's salary and use of home as office allowance.
This matter was confidential and the public and the Clerk left the room while the item was discussed.
It was **agreed** that the Clerk's salary and use of home allowance should be increased by 3.7% with effect from 1 April 2007.

7.4 Consider and Agree Budget and Precept for 2007/2008.
The draft budget was discussed and **agreed** with changes. The final version of the budget is attached to these minutes. It was **agreed** that the £1,000 provided in the current year for legal and professional fees was unlikely to be used and as a result the reserves would be higher than originally forecast. In view of this, it was **agreed** to set a Precept of £12,300, a £1,000 reduction on the previous year. PBu

8. Highways and Environment

8.1 Cycle Way – Update on next stage.
The email from TVBC on the next stage from the Hunts Farm Sports Ground to the Yokesford Hill junction scheduled to start late 2007 / early 2008 was **noted**.

8.2 New Road Bus Shelter – tidy up and seat repair.
The email from Heidi Cameron and family who had taken on the job of keeping the bus shelter tidy was noted. The Council agreed that a letter of thanks should go to the Camerons. They also **agreed** that a rubbish bin could be placed in the shelter and that Les Ninnim should be asked to repair the seat. PBu PPB

9. Parish Council Publicity

9.1 The website operational procedures
The meeting was opened to allow Kath Davis the "web master" to update the Council on procedures. Kath Davis explained that all items for the Forum come via email. There is a disclaimer, but if anyone spots anything of concern then they should get in touch. *The meeting was closed to public speaking.* The Parish Council thanked Mrs. Davis for her considerable voluntary effort in creating and maintaining the web site.

9.2 The Parish Newsletter operational procedures.
The procedures for the newsletter are similar to the web site. Peter Pritchett-Brown was also thanked for considerable voluntary effort over many years for editing the newsletter.

9.3 Recreation Ground Advisory Sub Committee and publication of Recreation Ground Advisory Sub Committee minutes.
The Secretary of the sub committee confirmed that two meetings had been held so far and that the minutes were available.

10. Correspondence

10.1 Letters from Dr. Glasspool and Dr. Graham.
Rory Fitzgerald said that he was happy to respond to the two letters. He would withdraw his statement that the report to the Standards Board was "malicious". He had always acted in good faith and he was prepared to apologise to Dr Glasspool if he was prepared to apologise about information posted on the web site. He was not an active member of the Sports Club and wished to support any club that enhanced the village. He deplored the act of the Sports Club in blocking the access to the Jubilee Hall.

10.2 Letter from Sports Club on ground maintenance.
The Clerk would send a further reply. The Sports Club had confirmed that they did not wish to quote to cut the Stockbridge Road hedge. PBu

10.3 Letter from Sports Club on ground licence. RGASC
The issues raised in the 17 July letter were referred to the Recreation Ground Advisory Sub Committee.

10.4 Letter from Sports Club on risk assessment.
The Risk Assessment had been received by the Council and appeared satisfactory. The new licence did not change the Sports Club's need to consider risks. The matter would be placed on the agenda for the next meeting for further consideration. PBu

10.5 Letter from Sports Club on Council conduct.
The Sports Club reported that they had not received a letter from Richard Vie.

10.6 Letter from JHMC on building works.
The letter from the JHMC was noted. *The meeting was opened to allow Peter Clarke to provide an update on progress.* He commented that building work may be delayed by adverse weather and that there should be no disruption to users. *The meeting was closed to public speaking.*

10.7 Letter from HAPTC on Local Government White Paper.
The memo from HAPTC listing likely issues for Parish Councils was noted.

11. Risk Assessment Actions for November

11.1 Ensure detailed budget has an historic & future perspective.
It was confirmed that this had been done under item 7.4.

11.2 Annual Review of Section 17 of Crime & Disorder Act.
The Chairman would review this and report back to the next meeting. MS

11.3 Review of Recreation Ground Licence fee for 2007.
It was **agreed** that the licence fee for 2007/8 should remain unchanged. PBu

12. Revised Code of Conduct
The slides on the revised code of conduct had been issued to each Councillor. There was nothing further to discuss.

13. To consider the retention or disposal of various materials from the Village Design Statement.
The Vice-Chairman would talk to Mr. & Mrs. Bennett about the material and report back. PPB

14. Meetings Attended
The Chairman reported that he had attended a meeting with BKP, who were planning to re-submit the planning application for a gasification plant.

15. Chairman's Mandate.
The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

16. Any Other Business
There was none.

17. Dates of meetings:

17.1 Parish meeting, in the event the proposal at 6.4 succeeds.
This meeting was deferred until further information was available.

17.2 Parish Council Meeting
24 January 2007.

17.3 Annual Parish Meeting
20 April 2007.

The meeting closed at 9.50 p.m. Peter Buist, Parish Clerk, 26 January 2007

Michelmersh & Timsbury Parish Council - 2007/8 Budget agreed at meeting held 5 January 2007

INCOME	2006/7 Budget £	2007/8 Budget £
Precept	13300.00	12300.00
Sports Facility Licence Fee	1000.00	1000.00
Jubilee Hall Rent	10.00	10.00
VAT Recovered	200.00	250.00
Interest on Bank Account	120.00	120.00
Grants/Donations	0.00	
Newsletter Sponsorship	250.00	500.00
Business Rate Refund		
Freedom of Information Charges		
Total Income	**14880.00**	**14180.00**
Transfer from Reserves	6500.00	8620.00
Total	**21380.00**	**22800.00**
EXPENDITURE		
ADMINISTRATION		
Unavoidable Costs		
Clerk's salary & expenses	3600.00	3630.00
Clerk's use home as office allowance	400.00	415.00
Stationery + Refreshments	200.00	200.00
Postage		50.00
Election Costs		1000.00
Insurance	2800.00	2800.00
Audit	350.00	350.00
Pocket Park rent	10.00	10.00
Bank charges	0.00	20.00
Village Hall hire	300.00	300.00
Data Protection Fee	35.00	35.00
Legal / Professional Fees	1000.00	1000.00
ADMINISTRATION		
Avoidable Costs		
SLCC/CPRE/HAPTC subs	250.00	250.00
Newsletter	1000.00	1200.00
Web Hosting & Domain Registration	130.00	130.00
Deliveries	90.00	90.00
Training	100.00	200.00
Review of Building Insurance Costs		250.00
GRANTS & DONATIONS		
Unavoidable Costs		
Jubilee Hall	6500.00	6500.00
GRANTS & DONATIONS		
Avoidable Costs		
Grants	1000.00	1000.00
Parish Plan	0.00	0.00
Donations	150.00	150.00
EXPENDITURE FROM SPORTS FUND		
Fire alarm maintenance	350.00	370.00
Electrical inspection	0.00	0.00
Ground Maintenance	500.00	500.00
Sports Grants	1000.00	1000.00
Fences	200.00	200.00
CHILDREN'S PLAY AREA		
Avoidable Costs		
Playground	0.00	700.00
ENVIRONMENT		
Avoidable Costs		
Grass cutting/Tree Warden	350.00	350.00
Dog Stiles	0.00	0.00
Seats	100.00	100.00
Total	**20415.00**	**22800.00**

Michelmersh & Timsbury Paris h Council

Sports Fund Budget 2007/8

Income	**£**
Estimated carry over from 2006/7	1983.00
10% of 2007/8 Precept	1330.00
Sports Facility Rent	1000.00
Total	**4313.00**

Expenditure	
Insurance	1800.00
Fire alarm maintenance	370.00
Ground Maintenance	500.00
Sports Grants	1000.00
Fences	200.00
Total	**3870.00**
Carry over to 2008/9 fund	443.00