MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 27 June 2007 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Davis, Mr. R. Goodland, Mr. J. Rhodes, Mr. R. Vie, Parish Clerk Mr. P. Buist, and 3 members of the public.

Action

1. Apologies
Apologies received from Mr. A. Jones.

2. Open Period
Philip Liddell spoke about the planning application for Ace Lifaway.

Questions were put to Mr. Liddell on:

Increased traffic in Sandy Lane, drivers working outside permitted hours (Mr. Liddell confirmed that this did not happen), and the noise from the concrete crusher and wood shredder.

3. Declarations of any new interest.
Personal interests were declared by John Rhodes and Rory Fitzgerald in the item on the Tilebourne development. They knew people living on the access route. Bob Davis also declared a personal interest in this item as he lived in Rudd Lane.

4. Confirmation of the Minutes of the Parish Council Meeting held 16 May 2007
The minutes were amended as follows: Item 16.2 final sentence, inset full stop after agree and delete rest of sentence. The minutes of the meeting were then **agreed** as a true record and signed by the Chairman.

5. Matters Arising from meeting of 16 May 2007.

5.1 Check that lessees / licensees have adequate, current insurance PBu
A response from JHMC was awaited.

5.2 Councillors Training and Advice on Declaring an Interest
HAPTC would provide the training on 17 July.

5.3 Pavilion Inspection
The Clerk had produced a list for Dr. Subramanyam to update.

5.4 Kimbridge Lane Surface
The part of the lane referred to was between the A3057 and the river and in the parish. PBu

5.5 Appointment of Parish Representatives
St. Mary's Church and Friends of St. Mary's had indicated that they would like a Parish Rep. Bob Davis agreed to take on the role.

5.6 Recreation Ground Advisory Sub Committee
A report was awaited. AJ

5.7 Parish Web Pages
These would be reviewed by the Chairman. RF

5.8 VDS & Conservation Policy
Copies of the VDS had been provided to Cllrs. Copies of the Conservation Policy would be made and provided. PBu

5.9 Publication of Draft Minutes
The Clerk would check situation with the Internal Auditor. PBu

All other actions were complete or on the agenda.

6. Confirmation of the Minutes of the Planning Committee Meeting held 6 June 2007

The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

7. Matters Arising from meeting of 6 June 2007.

It was agreed to submit the letter of objection on the Ace Liftaway application to Hampshire CC. PBu

8. Planning

8.1 Applications

07/01547/FULLS, conservatory, 4 The Milburns; no objection.
07/01691/FULLS, extension and alterations, Brookhill, New Road; no objection.
07/01652/FULLS, extensions, Old Waterworks House, New Road; objection on the grounds of out of keeping with street scene due to height and mass of development excessive.
07/00750/CMAS amended information clay extraction, Michelmersh Brick Works; no objection.

8.2 Ace Liftaway Planning Application and site visit

Councillors would be attending the presentation of 28 June.

8.3 Determinations

Part retrospective application for erection of covered structure, Workshops adjacent to East Cottage, Hill View Road, permission.
Tree Preservation Order on Walnut and Oak, Boundaryside, New Road,

8.4 Tilebourne Development, consideration of professional advice and possible financial support to Rudd Lane action group.

Cllr. Davis reported that Dr. Thomas had engaged a Barrister / Planning Consultant to provide a report on deficiencies and set out a course of action. No financial contribution was being sought from the Parish Council at this stage. Dr. Thomas will provide a copy of the report to the Parish Council.

It would checked to see if there was truth in the suggestion that land parallel to the bridle-way had been sold. RG

It was **agreed** that a letter should be sent to Hampshire CC to express concern and check on the position if the 278 agreement has lapsed. PBu

It was agreed to open the meeting at this point to allow Dr. Subramanyam to speak. He provided additional information on the 278 agreement and the meeting was closed to public speaking.

It was **agreed** to make no further decisions at this time and review the issues at the next meeting.

9. Financial Matters

9.1 Current Financial position.

The financial report circulated was noted. It was **agreed** that Cllrs. Fitzgerald and Rhodes would review the format and content of the report.

9.2 Invoices for payment.

The following invoices were approved for payment:

Playsafety Ltd (RoSPA inspection of play area)	£70.50
P Buist (Salary, Use of home all., and expns)	£406.86
The Studio (N'letter & Village Directory)	£339.00

9.3 Approval of the Annual Return for the year ending 31 March 2007.

The Summary Receipts and Payments Account for the Year ended 31 March 2007 and Supporting Notes to the Accounts were **examined** and unanimously **approved**. The Chairman and the Responsible Finance Officer signed both the

statements. The PC **considered** the Annual Return, **accepting** the Statement of Accounts in Section 1. The PC considered the Statement of Assurance in Section 2 of the Annual Return and was able to answer "yes" to each of the eight statements. The Clerk and Chairman signed off section 2. It was **noted** that the internal audit would be carried out on 17 July.

Questions about the number of seats and the insurance of the all weather cricket pitch would be followed up. PBu

9.4 Financial Support for new edition of Village Directory.
It was **noted** that Peter Pritchett-Brown had received £100 sponsorship towards the re-printing of the Village Directory. The Parish Council agreed to meet the remaining cost of £50.70. The Clerk was asked to write to Mr. Pritchett-Brown and thank him for his work. PBu

10. Recreation Ground

10.1 Playground Inspection
The Chairman had inspected the play area and found no problems.

10.2 RoSPA Report on Chlidren's Play Area
The Chairman would review the report and present findings to the next meeting. RF

10.3 Registration of Recreation Ground with Land Registry
The letter had now been signed authorising the Clerk to retrieve the documents from the Bank. PBu

11. Highways and Environment

11.1 Hampshire Highways Updated Annual Programme
It was noted that the current programme included no work on parish roads. It was **agreed** to refer all problems in Rudd Lane, Hill View Road, New Road and Kimbridge Lane to Hampshire Highways. PBu

12. Correspondence

12.1 Hampshire Alliance for Rural Affordable Housing
The leaflets were **noted**. The Chairman would consider. RF

12.2 Code of Conduct Training
The letter from TVBC was **noted** advising dates of training. M&T had it's own dedicated event.

12.3 Chairing a Meeting Training
The details of the training course offered by HAPTC on Chairing a meeting was **noted**. This would take place on Wednesday 18 July at the Maltings Centre, Alton. The Chairman would consider. RF

13. Risk Assessment Actions for March

13.1 Inspection of Parish Assets
Cllr. Davis and the Clerk would carry out an inspection. BD / PBu

13.3 Financial & Budget Review
This was completed earlier at agenda item 9.1.

13.4 Reconciliation of Bank Account
It was **noted** that the bank account reconciled.

14. Meetings Attended
The Chairman had attended the TVAPTC meeting and reported on items discussed.

Cllr. Rhodes attended a meeting with BKP and reported. The next meeting was scheduled for 28 November.

Cllr. Rhodes attended the opening of the Salvidge recycling operation.

15. Chairman's Mandate.
The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

16. Any Other Business

16.1 No-Smoking legislation
The requirement for no-smoking signs on doors was noted. Cllr. Goodland would obtain a supply.

16.2 Footpath between A3057 and St. Andrew's Church
It was reported that local residents were tipping grass cuttings in the footpath,

26. Dates of meetings:
Parish Council Meeting 25 July.

The meeting closed at 10.00 p.m.

Peter Buist,
Parish Clerk,
13 July 2007

Michelmersh & Timsbury Parish Council - Financial Report
Actual Amounts are as at 31 May 2007

INCOME	2007/8 Budget £	2007/8 Actual
Precept	12300.00	6150.00
Sports Facility Licence Fee	1000.00	250.00
Jubilee Hall Rent	10.00	
VAT Recovered	250.00	
Interest on Bank Account	120.00	
Grants/Donations		
Newsletter Sponsorship	500.00	95.00
Business Rate Refund		
Freedom of Information Charges		
Total Income	**14180.00**	**6495.00**
Transfer from Reserves	2120.00	
Total	**16300.00**	
EXPENDITURE		
ADMINISTRATION		
Unavoidable Costs		
Clerk's salary & expenses	3630.00	614.38
Clerk's use home as office allowance	415.00	
Stationery + Refreshments	200.00	10.55
Postage	50.00	
Election Costs	1000.00	
Insurance	2800.00	2171.88
Audit	350.00	
Pocket Park rent	10.00	
Bank charges	20.00	
Village Hall hire	300.00	68.51
Data Protection Fee	35.00	
Legal / Professional Fees	1000.00	
ADMINISTRATION		
Avoidable Costs		
SLCC/CPRE/HAPTC subs	250.00	
Newsletter	1200.00	188.30
Web Hosting & Domain Registration	130.00	
Deliveries	90.00	30.00
Training	200.00	
Review of Building Insurance Costs	250.00	
GRANTS & DONATIONS		
Unavoidable Costs		
Jubilee Hall		
GRANTS & DONATIONS		
Avoidable Costs		
Grants	1000.00	
Parish Plan	0.00	
Donations	150.00	
EXPENDITURE FROM SPORTS FUND		
Fire alarm maintenance	370.00	85.49
Electrical inspection	0.00	
Ground Maintenance	500.00	
Sports Grants	1300.00	300.00
Fences	200.00	
CHILDREN'S PLAY AREA		
Avoidable Costs		
Playground	700.00	
ENVIRONMENT		
Avoidable Costs		
Grass cutting/Tree Warden	350.00	
Dog Stiles	0.00	
Seats	100.00	
Total	**16600.00**	**3469.11**

Current Financial Statement	
Instant Access	18453.17
Current Account	3365.08
Cheques written but not cashed	611.34
Invoices to be paid	816.36
Funds available	20390.55
Invoices for payment	
Playsafe Ltd. (RoSPA Inspection)	70.50
P Buist (Sal & expns)	406.86
The Studio (Newsletter & V. Dir)	339.00
Total	816.36