MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 25 July 2007 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. R. Fitzgerald (Chairman), Mr. P Clarke, Mr. R. Goodland, Mr. J. Rhodes, Parish Clerk Mr. P. Buist, TVBC Cllr. Tony Ward and 6 members of the public.

Action

1. Apologies
Apologies received from Mr. A. Jones, Mr. R. Davis, Mr. R. Vie.

2. Open Period
Cllr. Ward asked if the code of conduct training had been completed and if it have proved worthwhile.

David Phipp spoke about the planning application for Marina, Stockbridge Road.

Chris Thomas spoke about the access to the Tilebourne site and the 278 agreement.

3. Declarations of any new interest.
Cllr. Fitzgerald declared a personal interest in the Recreation Ground as his house overlooked the site.

4. Confirmation of the Minutes of the Parish Council Meeting held 27 June 2007
The minutes of the meeting were **agreed** as a true record and signed by the Chairman.

5. Matters Arising from meeting of 27 June 2007.

5.1 Check that lessees / licensees have adequate, current insurance
JHMC had confirmed that they had a "village hall" policy.

5.2 Kimbridge Lane Surface
Referred to Hampshire Highways.

5.3 Recreation Ground Advisory Sub Committee
A report was awaited.

5.4 Parish Web Pages
The Chairman would circulate his proposed changes for comments. RF

5.5 VDS & Conservation Policy
Copies of the Conservation Policy were being made. PBu

5.6 Publication of Draft Minutes
The Internal Auditor had confirmed that the minutes could be published prior to acceptance and approval by the Council, provided it was made clear that they were still a draft.

5.7 Parish Assets
The number of seats was confirmed as correct. Insurance cover of the all weather cricket pitch was to be checked. The inspection of all assets was still to be completed. PBu

5.8 Road Problems
The problems in Rudd Lane, Hill View Road, New Road and Kimbridge Lane had been referred to Hampshire Highways. The response was noted. PBu

5.9 Affordable Housing
Carried forward. RF

6. Planning

6.1 Applications

07/02003/FULLS - Conservatory over balcony, Kilnwood, Hill View Road; *the meeting was opened during this item to allow the applicant to answer a question*. No objection.

07/02006/FULLS – Demolition of existing bungalow and replacement, Marina, Stockbridge Road. The Council had no objection to the replacement bungalow, but wished TVBC to be aware of their reservations about the position and scale of the garage and it's intrusion on the neighbouring property. The letter of objection from the owners of the neighbouring property was noted.

07/01995/FULLS – alteration to roof and provision of study area, Mill Cottages, Kimbridge Lane. No objection.

6.2 Determinations

Redevelopment of buildings, Test Valley Engineering, Stoneymarsh – permission.

Demolition of single storey utility room and erection of 2 storey extension, Brookhill, New Road – permission.

TPO land adjoining 4 Hilltop Cottages – confirmation.

6.3 Tilebourne Development, consideration of professional advice and possible financial support to Rudd Lane action group.

The Chairman suggested that the Parish Council needed a policy on this matter. A professional report on the access was not available so there was as yet no idea about what the Parish Council may be committing to if it agreed to provide support at this stage. There was also a suggestion that a policy on Tilebourne should be taken together with an attempt to get affordable housing in the parish. Concern was expressed over the legality of access via a bridle way and possible over development of the site if another access route was established.

The meeting was opened to allow Dr. Subramanyam to say that the development could be restricted if the road was kept private.

After discussion, it was **agreed** that the Parish Council policy should be to oppose the bridle way access given that it was illegal.

It was **agreed** that the Chairman would contact Hants CC re the legality / criminality of using the bridle way as the access and object to the forming of a new 278 agreement. RF

7. Financial Matters

7.1 Current Financial position.

The following situation was noted:

Current Account	£3065.08
30 day account	£18453.17
Total	£21518.25
Cheques not cashed	£816.36
Invoices to pay	£618.65
Funds available	£20083.24

7.2 Invoices for payment.

The following invoices were approved for payment:

5 Star Cleaning (grass cutting around Jubilee Hall)	£70.50
J. K. Murray (Internal audit fee)	£140.00
P Buist (Sal & expenses incl web hosting fee)	£408.15

7.3 Results of Internal Audit.

The letter from John Murray, Internal Auditor, with his comments on the audit was **noted**. It was **agreed** that the fidelity guarantee should be increased to £25000 in line with Mr. Murray's recommendation.

7.4 Request for Grant to St. Mary's Church.

The letter from Michelmersh PCC requesting a grant to support churchyard maintenance work at St. Mary's Church was considered. It was **proposed** by Cllr.

Goodland, seconded by Cllr. Rhodes and unanimously **agreed** that a grant of £400 should be made. PBu

8. Recreation Ground

8.1 Playground Inspection

The Chairman had inspected the play area and found no visible problems.

8.2 Actions Required following RoSPA Report on Children's Play Area

The Chairman reported that the main findings from the report were:

- That the nylon bearings on the swings may be worn.
- The wooden bench seats required a coating of timber preservative.
- Dog control signs were recommended.
- Paintwork on swings and climbing frame was in poor condition.

A budget for some remedial work was available and it was **agreed** to get a quote for the re-painting of the swings and climbing frame and to have the bearings checked. PBu

8.3 Confirmation of the minutes of the Recreation Ground Sub Committee held 23 October 2006.

The Parish Council accepted that these were a true record of the meeting. PBu

8.4 Registration of Recreation Ground with Land Registry

The documents had now been retrieved from the bank. It was **agreed** that the Clerk should proceed with registration. PBu

8.5 Consideration of the ground licence matters raised by the Sports Club in their letter of 17 July 2006.

There was some concern that the Parish Council may have formed a lease by asking the licensee to take direct responsibility for utility bills. Cllr. Goodland would circulate a letter he had received from Bells Solicitors. It was felt that actions should be taken one step at a time and before the matters in the letter could be dealt with the land should be registered with the Land Registry followed by consideration of including the land in a deed of dedication. RG

8.6 Consideration of the Sports Club's Risk Assessment.

The risk assessment had been considered recently and found satisfactory. It was suggested that some of the risks should be managed by the Parish Council. This matter would be deferred until the question of re-forming the Recreation Ground Advisory Sub-Committee could be considered.

8.7 Consideration of the proposal: "that a Parish Meeting be convened within the next two months, to hear from the National Playing Fields Association, of methods of preserving the Recreation Ground in perpetuity as a green, open space". PBu

It was **agreed** to arrange a public meeting in October.

8.8 Appraisal of the condition of the recreation ground and pavilion and their use and consideration of the proposal: "that the Council introduces a performance plan for the recreation ground and a buildings policy for the buildings thereon".

It was **agreed** that Cllr. Goodland and the Clerk should provide a report on the condition of the pavilion. RG / PBu

It was **agreed** to seek advice from the tree warden on the trees next to the children's slide and in the Pocket Park. PBu

Consideration of work on the trees along the boundary with Hunts Farm Sports Ground would be deferred.

9. Highways and Environment

9.1 Village 30 Project

It was **noted** that the villages would not be included in the first tranche.

10. Actions required on no smoking legislation.

Completed.

11. Grass tipping on Footpath between A3057 and St. Andrew's Church.

It was **agreed** to write to TVBC Environmental Health department on the matter. PBu

12. Correspondence

12.1 NATS Changes to Air Space.

The letter from Kings Somborne PC was **noted**. It was **agreed** not to purchase a copy of the report.

12.2 Thanks from Sports Club.

The letter of thanks was **noted**. It was also **noted** that the new Secretary and Treasurer were Melanie Wathen and Greg Wheatstone. A key to the club room was still awaited.

12.3 Views on Test Valley Development Options.

Cllr. Goodland would consider and comment. RG

12.4 Polling District and Place Review.

It was **agreed** to take no action. Current arrangements were satisfactory.

13. Risk Assessment Actions for July

13.1 Request copy of lessees and licence holders Risk Assessments.

Risk assessment had recently been received and no further action was required.

13.2 Review risk assessment of Clerk's working conditions.

These were considered satisfactory.

13.3 Publish invitation to village organisations to apply for grants.

An invitation would be included in the next village newsletter. PBu

14. Review and Ratification of Standing Orders

It was **agreed** that the Clerk would carry out a revision and in particular include sections on sub committees of the Council. PBu

15. Meetings Attended

Cllrs. had attended a meeting at Ace Liftaway.

16. Chairman's Mandate.

The Chairman was mandated to speak on behalf of the Parish Council on the items contained in these minutes.

17. Any Other Business

None.

18. Dates of meetings:

Parish Council Meeting 26 September.

The meeting closed at 10.10 p.m.

Peter Buist,
Parish Clerk,
14 August 2007