MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on Wednesday, 27th November 2013 at 7.30 p.m. in the Jubilee Hall, Timsbury

Members of the public and press are most welcome to attend.

AGENDA

1. Apologies
2. Declarations of Any Interest.

3. Open Period

4. Confirmation of the Minutes of the Meeting of the Parish Council held 23rd October 2013.
5. Clerk's Report
6. Planning.
   6.1 Applications
   6.1a. 13/02345/FULLS
   Proposal: Single storey rear extension to form pool house and gym, with frameless glass balcony to 1st floor bedroom to the rear.
   Site: Ridgemount, Haccups Lane, Michelmersh, Romsey
   6.1b. 13/01290/FULLS
   Proposal: The erection of an extension, internal alterations and repairs to convert barn to an independent dwelling
   Site: Stonymarsh Cottage, Romsey Road, Stonymarsh, Romsey
   6.2 Determinations (see Clerk's Report)
   6.3 Appeals – Bridle View, Stockbridge Road, Timsbury
7. Financial Matters.
   7.1 Current Financial Situation (see Clerk's report)
   7.2 Invoices for Payment (see Clerk's report)
8. General Correspondence
9. Village improvements
10. Recreation Ground matters
11. Housing Needs Survey
12. Groundwater Management Plan for Hampshire
13. Meetings attended and to be attended
14. Chairman's Mandate
15. Agenda items to be included in next month's Parish Council Meeting
16. Dates of future meetings – 29th January 2014

Katie Hardy
Parish Clerk Tel: 01794 367289
email: mtparishclerk@btinternet.com

18th November 2013

Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 27th November 2013

---

1. Lengthsman Tasks

Richard Wheeler has continuted to clear the Pocket Park of debris around the fenceline in preparation for the Pay Back Scheme tasks in November/December. He has also removed the barbed wire fencing in the Pocket Park. Richard will also put protective plastic around the hedging whips in the hedgerow planted last winter between the play area and the cricket nets.

2. Recreation Ground Issues

Ground Security

It has been suggested that the Parish Council purchase a padlock for the gate and also install something to prevent the gate from being lifted off its hinges.

Car Parking matting

I am still awaiting two quotes from local Groundswork companies. I have requested they quote for removing the tree stump, leveling the area, installing a protective matting, laying topsoil and grass seed.

Annual Play Inspection

Mr. Nick Adams conducted our annual ROSPA play inspection. There are several items which potentially need adressing. I have summarised the main points below. For further details, please see the full report emailed to you with this document.

- Erect anti dog fouling signs
- Replace missing bench slats and treat wood
- Secure litter bins to the ground and attach lids
- Secure loose balance beam
- Remove remaining staples on underside of wooden slats on large climber
- Smooth off any sharp metal edges on large climber

3. Community Pay Back Scheme

The Pay Back Scheme team completed its first day in the Parish last Sunday. Unfortunately, the wire fencing wasn't installed correctly in the Pocket Park and I have written to the Pay Back Scheme co-ordinator to ask that the problem is resolved at no additional cost to the Parish Council. The Parish Council will need to decide whether it wishes to continue using the Pay Back Scheme for the additional tasks.

4. Governance Working Group

On Monday 28th October, Mr. Bill Lynds attended the GWG meeting to help facilitate a discussion surrounding Disclosable Pecuniary Interests and Code of Conduct Interests. It was agreed that the Parish Council would wait to review the new TVBC Code, expected for publication next Spring. Mr. Lynds stated that the New Forest Code was a good model to consider in the meantime.

5. Village Issues

Grit Bins

HCC has confirmed that the grit bins will be filled before winter.

Fire Hydrant Map

I have received the following correspondence from Hampshire Fire & Rescue with regards to fire hydrants in the village:

"As per our telephone conversation today, 11 November, I would like to confirm that we are currently undertaking the testing and inspection of all hydrants within Hampshire. Your area has been booked in and until this has been completed we cannot confirm the exact locations of all hydrants.

Our process of testing hydrants confirms their exact location to up date our records and when we have this information we will be happy to supply this to you to enable your handyman to keep foliage/bushes under control if required."

6. Determinations

13/01927/FULLS
Replace two dormer windows with one flat roof dormer (retrospective). Erection of side extension to provide single garage with dressing area above - Mistletoe Cottage, New Road, Timsbury
Decision: Refuse

13/01720/FULLS
Former Band Hut Site, Manor Farm Lane
Decision: Permission granted

7. Monthly Financial Summary

Monthly Financial Report
21st October - 20th November

Invoices Paid and cleared		£
NW Adams	Annual playground inspection	£78.00
K. Hardy	Salary & Expenses (Oct 2013)	£370.00
M&T Sports Club	3rd & 4th quarter maintenance fee	£575.00
	Total	**£1,023.00**
Payments Received and cleared		
Lloyds TSB	Bank interest (Oct 2013)	£0.39
	Total	**£0.39**
Bank Balances		
Lloyds TSB	Current Account	£12,974.15
Lloyds TSB	30 Day Savings Account	£8,663.54
	Total	**£21,637.69**
Plus Uncleared funds		
n/a		£0.00
	Total	**£0.00**
Minus invoices for payment		
The Studio	Newsletter printing	£183.24
K. Hardy	Salary & Expenses (Nov 2013)	£611.16
Jubilee Hall Management	Room hire	£133.00
5 Star Cleaning	Grass Cutting 09 & 10/2013	£216.00
	Total	**£1,143.40**
Minus uncashed cheques		
n/a		**£0.00**
Minus alloted project funds		
n/a		**£0.00**
Actual Funds available as of		
20/11/13	Total	**£20,494.29**

21st November 2013
Katie Hardy