MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 27th February 2013 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present: Parish Councillors, Mr. Bob Davis (Chairman), Mr. J. Rhodes, Mr. D. Cowling, Mr. R. Fitzgerald, Mr. B. Lucas, Mr. P. Clarke, Parish Clerk, Mrs. K. Hardy, and HCC Councillor Andrew Gibson
2 members of the public
PCSO Jo Cole

Open Period

Police Update

Action

PCSO Jo Cole reported no dwelling burglaries in the local area, however a couple of non-dwelling burglaries had taken place locally involving tools being stolen from properties undergoing renovations.

PSCO Jo Cole stated that she has secured funding from Cllr. Ken Thornber towards the cost of the 'Community Speed Watch' initiative. She stated that she would like to know as soon as possible which Parishes would be committing to the scheme.
Cllr. Bob Davis informed PCSO Cole that the Parish Council would be discussing this issue later in the meeting and that they would inform her of their decision as soon as possible.

Cllr. Davis informed the meeting that he had attended the Community Speed Watch meeting on 5th February at West Wellow village hall where the project co-ordinators and equipment manufacturers were in attendance.

PCSO Jo Cole left the meeting

Planning Concerns
A parishioner raised concerns on the relative height of the proposed two storey building on the Former Band Hut site, Manor Farm Lane.
Cllr. Bob Davis informed the parishioner that this planning application was to be discussed at greater lengths later in the meeting.

Litter Concerns
Robin Goodland stated that the Pocket Park Copse requires litter picking. He also stated that the Village Hall car park bin needs emptying, as much of the rubbish is blown around the car park and into nearby ditches, adding to the litter problem.

1. Apologies
Cllr. Tony Ward, Cllr. Helen Palmer

2. Declarations of interest.
Cllr. R. Fitzgerald, Cllr D. Cowling, Cllr. B. Lucas, and Cllr. John Rhodes declared a personal interest in any issues regarding the Sports Club.
Cllr D. Cowling and Cllr. P. Clarke declared a personal interest in any issues regarding the Jubilee Hall
Cllr. D. Cowling declared a prejudicial interest in the HCC Minerals and Waste Plan.

3. Confirmation of the Minutes of Parish Council Meeting held on 23rd and 30th January 2013.

Approved.

Open Period re-opened

Cllr. Bob Davis asked Mr. Robin Goodland if there had been any progress made with regards to Sports Club Sponsorship signage. Mr. Goodland stated that there has not been any progress on this issue.

Open Period closed

Due to parishioner interest in the planning 5.1a & b, it was agreed that this item be addressed before the Clerk's Report.

5. Planning
5. Applications

5.1a.13/00166/FULLS
Proposal: Demolition of existing building and erection of detached four bedroom dwelling with associated residential curtilage, parking and turning areas
Site: Former Band Hut, Manor Farm Lane, Michelmersh, Romsey
Whilst the Parish Council is sympathetic to the Band's situation, **it was agreed** that the Parish Council would object to this application based on the following:
- The proposed height of the two storey building is not in keeping with the neighbouring properties
- The building is disproportionately large for the relatively narrow plot. KH
- The building is positioned further forward towards the road than its neighbour, West Bramble, creating an overbearing influence on this neighbouring property.

5.1b. Footpath 4
The Parish Council has no objections to the HCC Footpath 4 diversion order.

Two parishioners left the meeting

4. Clerk's Report

Ditch Clearance
It was agreed that the Clerk ask the advice of the Environment Agency before progressing with the ditch clearance project. KH
It was also agreed that the Clerk discuss the flooding on Haccups Lane, adjacent to Nurses Cottage with both the Environment Agency and HCC Highways.
It was agreed that the Clerk send correspondence to a landowner on New Road whose hedge requires cutting back to prevent damage to passing vehicles. KH

Playground Inspections
It was agreed that the Clerk instruct TVBC to conduct monthly play inspections as quoted. KH

5.2 Determinations
See Clerk's Report, plus the following:

Willowbrook, New Road, Timsbury - appeal – refused
10/01992/CMAS – Ace Liftaway – consent given
12/02244/FULLS & 12/02245/FULLS Land opposite A3057 – permission granted

HCC Councillor, Andrew Gibson joined the meeting
Cllr. Bob Davis re-opened the meeting for Councillor Gibson

Highways
Cllr. Gibson informed the meeting that the pot holes along Rudd Lane would be attended to next week. He also informed the meeting that he is currently chasing the progress of the technical design for the flooding issue, as he has been informed by HCC that this is yet to be completed.
Cllr. Gibson stated that he will be providing the Casbrook residents with a weekly progress report on the situation.

Cllr. Gibson stated that works planned for 2013/14 included:
- Resurfacing of New Road, Timsbury
- Redressing of Mesh and Staff Road

Following some discussion, Cllr. Gibson agreed to move the funding allocated to Mesh and Staff Road to road repairs on Haccups and Rudd Lane.

Funding Opportunities
Cllr. Gibson stated that he could provide £500 towards the Parish Council's Recreation Ground Car Parking project. KH
It was agreed that the Clerk complete and submit the necessary funding application forms.

Ditch Clearance
Cllr. Gibson informed the meeting that he will have £10,000 in 2013/14 allocated to ditch clearances as part of HCC Highways budget.

Open Period Closed

5.3 HCC Minerals and Waste Plan - update
Cllr. Bob Davis stated that both SPP and M&T Parish Council have submitted representations and that both would be attending the resumed hearing on 14 March. He added that he would have an email circulated to residents reminding them of the resumed hearings on 14 March 2013 from 2pm onwards.

6. Financial Matters.
6.1 Current Financial Situation.
See Clerk's report

6.2 Invoices for Payment.
See Clerk's report

6.3 Insurance Renewal agreement
It was agreed that the Clerk would renew the Parish Council insurance policy with the current insurer if the premium had not risen above 5%.

7. General Correspondence

M&T Sports Club - Car Parking Concerns

Cllr. Davis stated that TVBC has, in principle no objection to the Sport's Club using Hunts Farm's car parking facilities and as such, being a key holder for the site.

It was agreed that Cllr. Bob Davis, Cllr. Ben Lucas and Mr. Robin Goodland meet on site to discuss the specific requirements of the Sports Club with regards to the recreation ground car parking plan.

8. Community Garden Gazebo update
It was agreed that the Parish Council accept the quotation provided by Mr. Chris Sparks for laying a concrete base and erecting the gazebo. KH

9. Jubilee Hall Lease update
No progress reported.

10. Recreation ground car parking
See Item 7

In addition, the Clerk informed the meeting that she has obtained two quotations for supplying and installing the wooden bollards and gate.

It was agreed that the Clerk obtain quotations for heavy duty plastic matting.

11.Jubilee Noticeboard

Deferred

12. Meetings attended or to be attended
Cllr. Bob Davis attended the Community Speed Watch meeting on 2nd February.
Cllr. Bob Davis to attend the LAG meeting on 28th February.
Following some discussion, **it was agreed** that the Parish Council would not pursue the Community Speed Watch initiative, as it was felt that it would be difficult to recruit volunteers to commit to the project. The Clerk has received no response for volunteers from the article submitted in the village newsletter. KH

13. Chairman's Mandate
Agreed.

14. Agenda items for next month's meeting
Recreation ground car parking plans and quotes
Tree planting suggestions

15. Dates of future meetings
27th March 2013

The meeting closed at 10.00pm
Katie Hardy

Parish Clerk,
28th February 2013

Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 27th February 2013

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1. Lengthsman Tasks

Fence Removal
Chris has removed the fallen fence on the footpath behind Michelmersh House which borders the public footpath.

Ditch Clearances
I have attached a letter template to be circulated to the relevant properties down New Road where ditches need clearing.

Chris will submit a quotation for clearing the ditches (an additional man and a digger will be required) – this project, however will be funded as part of the Lengthsman Project.

If there are no subsequent parishioner objections, Chris will clear the blocked ditches before the Spring.

2. Darcy Construction
The Parish Council has received a reply from Darcy Construction with regards to the bank re-installation at Woodlands, Haccups Lane. (Circulated to Councillors)

3. TVBC Monthly Playground Inspections
The Parish Council has received a quotation for Playground Inspections 2013/2014 of £43.83 per visit. Currently, TVBC conduct monthly inspections, thus the annual fee will be £525.96

4. Recreation Ground Bollards
Chris Sparks, Lengthsman is to submit a quotation to supply and install the recreation ground bollards and a wooden, five bar gate.
Helen Palmer will provide a quotation from Barker and Geary for the same.

5. Community Garden Gazebo
I have also asked Chris Sparks to provide me with a quotation for preparing a base and erecting the wooden gazebo.

6. Determinations
11/01456/FULLS
Erection of detached house with detached single garage and new vehicular and pedestrian access onto Chapel Lane
Willowbrook, New Road, Timsbury
Decision: Refused

12/02510/FULLS
Proposed single and double storey extension to rear of existing dwelling -
The Yellow House , Stockbridge Road, Timsbury
Decision: Permission granted

12/02643/VARS
Removal of condition 3 of planning permission 09/02451/FULLS in order to use the building as self-contained living accommodation ancillary to the main dwelling -
Squirrels Lodge , Casbrook Common, Braishfield
Decision: Permission granted

7. Monthly Financial Summary 17th January 2013 - 25th February 2013

Invoices Paid and cleared as of 25.02.13	
The Studio - Newsletter printing	(£180.50)
Katie Hardy – December 2012 salary & expenses	(£370.00)
Katie Hardy – January 2013 salary & expenses	(£396.25)
SPP – Minerals and Waste Plan consultation fee	(£2,671.67)
SPP – Gypsy site planning application consultation fee	(£2,416.32)
Awbridge Arborist – tree works	(£300.00)
Clive Jones – hedge trimming	£120.00)
ER Wright – glazing	(£90.30)
CPRE – Subscription renewal	(£29.00)
Total	**(£6,574.04)**
Payments Received and cleared as of 25.02.13	
Bank interest on 30 day account (January)	£00.33
HMRC VAT refund	£1,244.26
Total	**£1,244.59**
Plus Uncleared funds as of 25.02.13	
Newsletter sponsorship	£150.00
Total	**£150.00**

Bank Balances as of 25.02.13	
Current Account	£6,484.58
30 Day Account	£8,660.30
Total	**£15,144.88**
Minus Invoices to be paid as of 25.02.13	
The Studio – Newsletter printing	(£180.50)
Katie Hardy – Salary & Expenses (Feb 2013)	(£379.70)
TVBC – Pocket Park rent	(£14.83)
Minus uncashed cheques as of 25.02.13	
n/a	
Minus Alloted project funds	
Gazebo project	(£165.79)
SPP – Consultancy fee	(£500.00)
Actual Funds Available as of 25.02.13	**£14,054.06**

25th February 2013
Katie Hardy