MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 23rd October 2013 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present:
Parish Councillors Chairman, Cllr.. R. Davis, Cllr. D. Cowling, Cllr. R. Fitzgerald, Cllr. P Clarke, Cllr. J. Rhodes, HCC Cllr. Andrew Gibson, & PSCO Jo Cole

1 parishioner

2. Apologies
Cllr. Ben Lucas, Cllr. Helen Palmer, Cllr. Tony Ward, Clerk Katie Hardy

3. Declarations of interest.

Cllr R Davis, Cllr. R. Fitzgerald and Cllr. J. Rhodes declared an interest in any issues regarding the Sports Club.
Cllr D. Cowling and Cllr. P. Clarke declared an interest in any issues regarding the Jubilee Hall.

Open Period

Police Update
PSCO Jo Cole reported a car break-in on the A3057 lay-by. PSCO Cole urged parishioners to report any suspicious looking vehicles. PSCO Cole also reported a house burglary in Braishfield.

HCC Councillor Report
Highways
Cllr. Gibson reported that the village road improvement scheme is progressing, with Rudd Lane and New Road now completed.
Broadband
Cllr. Gibson stated that he would confirm what priority is being given to Michelmersh & Timsbury Parish with regards to the Village Broadband scheme with BT.
Minerals and Waste Plan
Cllr. Gibson reportred that HCC had adopted the new Minerals and Waste Plan and stated that he would support the Parish Council in responding to any planning applications received from the Brickworks.

Open Period Closed

4. Confirmation of the Minutes of Parish Council Meeting held on 25th September 2013
Approved

5. Clerk's Report
It was discussed that in light of a potential capping of the precept, the Parish Council should consider how to fix the precept for 2014-15. **It was agreed** that this issue be discussed further at a future PC meeting when the budget was to be agreed.

6. Planning

6.1 Applications
6.1a. ***13/01927/FULLS***
Proposal: Replace two dormer windows with one flat roof dormer (retrospective). Erection of side extension to provide single garage with dressing area above.
Site: Mistletoe Cottage, New Road, Timsbury, Romsey

Modification by removal of hip on garage roof and addition on window and door on eastern elevation of garage.

It was agreed that the Parish Council does not object to this application subject to the garage being built and the planting scheme completed within 12 months as proposed in the Officer's report to the Southern Planning Committee.

The Parish Council would urge TVBC to insist that prospective planning applicants verify if their Permitted Development Rights have been withdrawn on their property before they proceed with any works which may be covered under Permitted Development, or which may require a planning application.

6.2 Determinations

See Clerk's report

Further to correspondence from TVBC, the Chairman noted that no planning application had yet been received for the garden works at Ridgemount, Haccups Lane, although from correspondence from the TVBC Enforcement Officer it was understood that an application would be forthcoming. .

7. Financial Matters.

7.1 Current Financial Situation.
See Clerk's report

7.2 Invoices for Payment.
See Clerk's report

8. General Correspondence

Christmas Lights
The Parish Council has received a letter of thanks from Romsey Town Council for its £100 contribution towards the Romsey Christmas Lights.

Forest School
The Parish Council has received correspondence from Ms. Clare Knight with regards to the feasibility of setting up a Forest School within the Pocket Park.
It was agreed that this was not possible, as the existing lease between TVBC and the Parish Council states that the Parish Council is unable to use the premises for any other use than that stipulated in planning permission number TVS 7050 and the Scheme prepared by Hampshire Wildlife Trust, or sub-let the premises to a third party. KH
The Parish Council thought that a Forest School is an interesting prospect and wished Ms.Knight luck in securing an alternative venue.

Waltet Site
The Parish Council has received correspondence from a parishioner with regards to the noise level from the Waltet Site to the Casbrook Fields development.
The Parish Council raised concerns over the height of the stock piles currently visible from the footpath, from the A3057 and other locations. KH
It was agreed that the Clerk write to TVBC Environmental Health and HCC Planning to raise these concerns.

9. Village Improvements
Probation Pay Back Scheme
It was agreed that the Clerk would circulate an estimate for material costs to Councillors for approval prior to the work commencing.

Village Sign
It was suggested that the top of the village sign be removed in order to renovate. It was suggested that the sign be painted to improve its 'visibility' .

A3057 Tree Planting HP/BL
No update in the absence of Ben Lucas and Helen Palmer

10. Recreation Ground Matters

Sports Club Ground Maintenance Tender

It was agreed that the Parish Council accept the Sports Club's proposed 4% increase to an annual fee of £1200.00

It was agreed that the Parish Council would not fund 'weed and feed' treatment, which is not necessary to maintain the ground in a condition suitable for a general recreational use.

It was agreed that the Parish Coucil would not proceed with the Sports Club's quotation ref: 13/034. KH

It was agreed that the clerk request that the Sports Club point out the potentially hazardous nature of the wicket cover frame currently situated on the recreation ground.

11. Housing Needs Survey

The Chairman stated that a public meeting date of 18th November has been set for the Housing Needs Survey discussion. The Clerk has arranged for Catherine Kirkham to give a presentation on HARAH (Hampshire Alliance for Rural Affordable Housing). The presentation will outline the aims and benefits of TVBC conducting a housing needs survey on behalf of the Parish Council. The aim of the public meeting is to discover what parishioners think about a Housing Needs Survey and to discuss their requirements, concerns, questions and comments with regards to further housing development in the village.

It was agreed that a flyer be distributed to all residents and posters displayed in the village noticeboards. The meeting will also be advertised in the village newsletter. ALL

12. Meetings attended or to be attended

Governance Working Group

TVBC Bill Lynds will attend a GWG meeting on 28th October, 7pm. All Councillors invited to attend.

Planning Appeal for 12/02318/FULLS.

Cllr. Bob Davis stated that he would speak on behalf of the Parish Council at the public inquiry scheduled for 29 October. Other councillors said that they would endeavour to attend.

13. Chairman's Mandate

Agreed.

14. Agenda items for next month's meeting

15. Dates of future meetings

Governance Working Group – TBA

Parish Council meeting – November 27th 2013

The meeting closed at 9.30pm

Katie Hardy (notes provided by Cllr. Bob Davis)

Parish Clerk,

28th October 2013

Michelmersh & Timsbury Parish Council
Clerk's Report to PC Meeting of 23rd October 2013

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1. Lengthsman Tasks

Richard Wheeler has strimmed around the recreation ground bollards and made a start on clearing the Pocket Park of debris around the fenceline in preparation for the Pay Back Scheme tasks in November/December. Richard will also replant some hedging whips in the hedgerow planted last winter between the play area and the cricket nets.

2. Recreation Ground Issues

Ground Security

It has been suggested that the Parish Council purchase a padlock for the gate and also install something to prevent the gate from being lifted off its hinges.

Car Parking matting

I am awaiting a quote from a local Groundswork company who has recently installed grass matting parking areas at Winchester University. I have requested they quote for removing the tree stump, leveling the area, installing a protective matting, laying topsoil and grass seed.

Pitch cover frame

A parishioner has suggested that the pitch cover frame currently on the recreation ground/Hunts Farm should be roped off in some way, as it has many sharp edges which could cause damage if someone was to walk into the structure at night.

3. Community Pay Back Scheme

The Pay Back Scheme will be completing the agreed projects on various dates in November and December.

4. Governance Working Group

At the last GWG meeting, it was agreed that Mr. Bill Lynds be invited to attend the next GWG meeting to help facilitate a discussion surrounding Disclosable Pecuniary Interests and Code of Conduct Interests. The next GWG meeting is to be held on Monday 28th October, 7pm, Jubilee Hall.

5. Village Issues

3057 Gate

A parishioner has mentioned that the stile from the A3057 into the field has been replaced by a gate with a padlock.

Grit Bins

I have requested that the village grit bins are filled before the winter months.

Fire Hydrant Map

I have requested a fire hydrant map from the Fire Brigade and Southern Water (Southern Water can provide a map at a cost of £48). Once I have the information, I will instruct the Lengthsman to clear any foliage around the fire hydrants to ensure they are visible. I will also request that the map is included in the next village newsletter to inform residents of their whereabouts.

Footpath Maintenance

A couple of fence panels are bowing into the Manor Farm track footpath (leading to Lower Eldon Lane Farm) from the bordering property, situated North East from St. Mary's Church.

6. Determinations

13/01520/FULLS
Extensions and alterations to form, gym, swimming pool, store and plant room -
Ridgemount, Haccups Lane, Michelmersh
Decision: Permission granted

13/01769/FULLS
Demolition of existing bungalow, detached garage and rear outbuilding and construction of two storey dwelling and replacement garage -
Crystols, New Road, Timsbury
Decision: Permission granted

13/01926/FULLS
Install front door at rear, replace windows on ground floor south elevation with french doors and erect porch on dwelling and creation of access and driveway (part retrospective). Conversion of garage to annex including replacing garage door with french door / sidelights. -
Mistletoe Cottage, New Road, Timsbury
Decision: Permission granted

7. Monthly Financial Summary 18th September - 21st October 2013

Invoices Paid and cleared as of 21.10.13	
Five Star Cleaning (grass cutting July/August)	£288.00
The Studio (newsletter printing)	£182.13
BDO – External audit fee	£120.00
Katie Hardy – Salary & Expenses	£408.12
Romsey Town Council – Xmas lights (agreed at Sept.PC meeting)	£100.00
Data Protection fee	£35.00
Total	**£1,133.25**

Payments Received and cleared as of 21.10.13	
Bank interest on 30 day account (October)	£00.36
Newsletter subscriptions	£09.00

Bank Balances as of 21.10.13	
Current Account	£13,997.15
30 Day Account	£8,663.15
Total	**£22,660.30**

Plus Uncleared funds as of 21.10.13
n/a

Minus Invoices to be paid as of 21.10.13	
NW Adams – playground inspections	£78.00
Katie Hardy – Salary (October)	£370.00
Sports Club 3rd & 4th quarter maintenance fees	£575.00

Minus uncashed cheques as of 21.10.13
n/a

Minus Alloted project funds
n/a

Actual Funds Available as of 21.10.13 **£21,637.30**

21st October 2013
Katie Hardy