MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on Wednesday 24th June 2015 at 7.30 p.m. in the Jubilee Hall, Timsbury

Members of the public and press are most welcome to attend.

AGENDA

1. Apologies

2. Declarations of any Interest.

3. **Open Period**

4. Confirmation of Minutes of the Meeting of the Parish Council held on 20th May 2015

5. Clerks Report

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6. Finance
   6.1 Financial Summary
   6.2 Invoices for payment

7. Planning
   7.1 15/01160/FULLS
   Erection of garden store/tool shed and greenhouse in walled garden
   Site: Michelmersh Court, Church Road, Michelmersh

   7.2 15/01187/FULLS
   Erection of timber framed carport and store
   Site: The Thatched Cottage, Stockbridge Road, Timsbury

   7.3 15/00875/FULLS
   Installation of a south facing 4kw domestic ground mounted solar power system consisting of
   16 solar panels
   Site: Field House, Mesh Road, Michelmersh

   7.4 15/01409/TREES
   T1 Sycamore – fell
   Site: The Old School House, School Lane, Michelmersh

   7.5 14/02824/FULLS
   Amended plan
   Site: The Firs, Stockbridge Road, Timsbury

   7.6 15/01316/FULLS
   Replacement of existing play equipment in beer garden
   Site: Malthouse Inn, Stockbridge Road, Timsbury

8. Correspondence
   8.1 SHLAA 'New Sites' Consultation
   8.2 Hampshire Electoral Boundary Consultation

9. Village Issues
   9.1 Housing Needs Survey update
   9.2 Village sign update
   9.3 Telephone box repairs
   9.4 Hedge & grass cutting
   9.5 Tree planting on the A3057
   9.6 Annual Playground Inspection Report
   9.7 Bye-laws review

10. Meetings attended or to be attended

11. Chairman's Mandate

12. Agenda items to be included in next month's Parish Council Meeting

13. Dates of future meetings – Parish Council Meeting 22nd July 2015

Katie Hardy, Parish Clerk Tel: 01794 367289 email: mtparishclerk@btinternet.com 18th June 2015

Michelmersh & Timsbury Parish Council

Clerk's Report to PC Meeting of 24th June 2015

1. Determinations

15/00742/FULLS
Construction of building containing boilers, associated pipework and equipment - Braishfield AGI, Bunny Lane, Timsbury
Decision: permission granted

2. Parish Matters

Footpath Signage

I have been informed that the footpath sign next to the Old Band Hut house will be replaced shortly.
I have also requested a new post to replace the broken one on the Manor Farm Lane sign, as the Lengthsman is unable to straighten it in its current condition.

Lengthsman Tasks

Richard has strimmed the ditch from Nurses Cottage upwards towards the off road track. He is happy that the ditch is not blocked and doesn't think that it needs any further action at this time. This is something we can review before the winter. He will replace the broken hinge on the Community Garden gate this month.

Village Sign

As previously circulated, please find attached the information from both 'Black Forge Art' (Appendix B) and 'Sign of the Times' (Appendix A).

Parish Councillor Advertisment

I have posted the advertisement in both noticeboards, facebook and requested that it is included in the next newsletter edition.

3. Monthly Financial Summary

Monthly Financial Report 18th May - 16th June 2015		
Invoices Paid and cleared		
Katie Hardy	May salary & expenses	£411.67
M&T Sports Club	First quarter 2015 maintenance fee	£306.25
Bells Solicitors	Sports Club lease legal advice	£120.00
Zurich	Insurance premium	£580.21
JK Murray	Internal audit fee	£185.00
	Total	**£1,603.13**
Income		
TSB	Interest	£1.03
Test Valley Borough Council	Grant for defibrillator	£500.00
	Total	**£501.03**
Bank Balances		
Lloyds TSB	Current Account	15,306.06
Lloyds TSB	30 Day Savings Account	8,676.39
	Total	**£23,982.45**
Plus Uncleared funds		
	Total	**£0.00**
Minus invoices for payment		
Katie Hardy	Salary & Expenses	£443.34
Test Valley Borough Council	Uncontested election costs	£24.10

The Studio	Newsletter printing	£186.30
NW Adams	Annual playground inspection	£94.50
	Total	**£748.24**
Minus uncashed cheques		
	Total	**£0.00**
Minus alloted project funds		
	Total	**£0.00**
Actual Funds available as of 16th June 2015		**£23,234.21**

Budget Summary as of 16th June 2015		
Payments		
Annual Budget Spend	£21,100.00	
1st Quarter Spend	£3,694.72	
Budget Remaining		£17,405.28
Income		
Annual Budget Income	£18,015.00	
1st Quarter Income	£8,413.27	
Income Variance		-£9,601.73

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Appendix A

Dear Katie

Thanks for your recent enquiry.

We can make you a sign in cast polyurethane. If you still like the original design then we could copy that with the detail in relief and hand painted full colours.

If you want to start again from scratch then send us photos or drawings of the various elements you want on the sign, an indication of the size you want (perhaps the same area as the old one) and we will supply a few thumbnail sketches for you to approve/discuss.
If you like any of those we can proceed to make the sign or do a colour sketch for you at a cost of £145.00 + VAT. If you order the sign after that we will reduce the final cost by this amount.

We will be pleased do send you some photos of some of the signs we have made in the past to start the ball rolling.
I have attached a few and there are some on our website
http://www.signsofthetimes.co.uk/Category/Village+Signs and click on the arrow that says sign locations to get more photos.

Please do not hesitate to contact us if you have any queries.
Kind regards
Lyndie

Appendix B

Dear Katie

Many thanks for your enquiry regarding our designing and making a sign for Michelmersh & Timsbury

I would like to take this opportunity to confirm that at Black Forge Art we do specialise in such work and would be happy to undertake this commission. As with all our work, your sign would be hand made in our own forge using heavyweight solid steel (wrought iron) components and traditional skilled blacksmithing methods to create maintenance free sign that will last for generations.

Costs involved for such signs obviously vary depending on the size, weight of construction and complexity of the design. However, assuming a rectangular shaped sign of approx. 4 ft. width x approx. 5 ft. high, of an extremely heavy-weight construction and with all the white areas within the design being removed areas of metal so as to create everlasting, light transmitting detail and with ‘Michelmersh & Timsbury below your design on both sides.

Once framed, the sign could be welded atop an appropriate heavy duty square post sleeve with hot forged, curved supporting scrolls to both sides, - designed to drop over a 7 ins. square, (or similar), oak post.

Assuming the final design was to be as per the above specifications then I would provisionally offer a guide price of £4,250 + vat.

While the above price includes painting with a good metal protective paint, we would highly recommend upgrading to a coating process that involves firstly shot blasting the completed commission, degreasing, then hot zinc spraying it (i.e. the application of molten zinc under pressure), followed by a topcoat of extremely thick and resilient black vinyl paint. This constitutes the ultimate coating process that would ensure many maintenance free years even on an exposed location and an upgrade which all of our large village sign commissions to date have opted for. Price for this would be £650 + VAT.

Alternatively, if a smaller, lighter weight and generally less highly specified sign would suffice (e.g. 3ft. width, thinner metal, powder coated etc.) then our 'Jubilee' village signs offer a cheaper alternative at £2,950 + vat. Again, as exampled on our village signs web site. www.blackforgevillagesigns.co.uk

The name 'Michelmersh & Timsbury' could also be upgraded from being hand painted on both sides as offered above, to it being applied using 22 carat gold or silver leaf. This creates a traditional, top quality, light reflecting brilliant gold feature to the sign. Cost of this would be £720 + VAT. (£18 per letter).

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 24th June 2015 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present:
Parish Councillors, Mr. R. Davis, Mr. J. Rhodes, Mr. D. Cowling, Mrs H. Palmer, Mr. P. Clarke, Mr. R. Fitzgerald, and Parish Clerk, Mrs. K. Hardy

1. Apologies
Cllr. Andrew Gibson, Cllr. Tony Ward

2. Declarations of interest.
Cllr. Donald Cowling declared a pecuniary interest in agenda item 15/01409/TREES since the tree concerned was on his property and he had made the application.
Cllr. Donald Cowling declared an interest in any matters relating to the Jubilee Hall, as he is a member of the Jubilee Hall Committee.
Cllr. Rory Fitzgerald declared an interest in any matters relating to the recreation ground as he lives adjacent to the grounds.
Cllr. John Rhodes declared an interest in any matters relating to the Sports Club as he is a member.

Open Period

Cllr. Donald Cowling spoke about Application 15/01409/TREES and explained that that the application was to fell a self- seeded sycamore. The tree was not the subject of a TPO and was obscuring the view from and reducing the light into the house. He had initially intended to have it cut back but the Council Officer who visited suggested that the tree be felled.

Open Period Closed

4. Confirmation of Minutes
The minutes from the Annual Parish Council meeting held on 20th May 2015 were approved.

5. Clerk's Report
No comments

6. Financial Matters.
6.1 Financial Summary
See Clerk's Report
6.2 Invoices for Payment KH
All invoices listed in the Clerk's Report agreed, with the addition of an invoice for £186.30 for The Studio (newsletter printing)

7. Planning
7.1 15/01160/FULLS
Erection of garden store/tool shed and greenhouse in walled garden
Site: Michelmersh Court, Church Road, Michelmersh
Decision: No objections

7.2 15/01187/FULLS
Erection of timber framed carport and store
Site: The Thatched Cottage, Stockbridge Road, Timsbury
Decision: The Parish Council agreed to object on the grounds that the proposed height and scale of the garage would have significant adverse visual impact on the neighbouring property, Woodrolfe. The Parish Council agreed that this could be mitigated by lowering the roof height and moving the proposed garage further into the garden, away from the boundary fence line.

7.3 15/00875/FULLS
Installation of a south facing 4kw domestic ground mounted solar power system consisting of 16 solar panels
Site: Field House, Mesh Road, Michelmersh
Decision: No objections

Cllr. Donald Cowling left the meeting

7.4 15/01409/TREES
T1 Sycamore – fell
Site: The Old School House, School Lane, Michelmersh
Decision: No objections

Cllr. Donald Cowling returned to the meeting

7.5 14/02824/FULLS
Amended plan
Site: The Firs, Stockbridge Road, Timsbury
Decision: It was agreed that the item be deferred until the next meeting

7.6 15/01316/FULLS
Replacement of existing play equipment in beer garden
Site: Malthouse Inn, Stockbridge Road, Timsbury
Decision: It was agreed that the item be deferred until the next meeting

8. Correspondence

8.1 SHLAA 'New Sites'

It was agreed that the Parish Council would not make any new comments on the 'New Sites' Consultation.

8.2 Hampshire Electoral Boundary Consultation

It was agreed that Councillors would review the documentation for consideration at the next PC meeting. **It was agreed** that the Consultation information link be put on the village website. KH

8.3 Mobile Home

Cllr. Davis informed the meeting that TVBC's Planning Enforcement Officer is aware of the mobile home on Mesh Road and is satisfied that it is being used in a temporary capacity while works are being completed on the main dwelling.

8.4 Scouts' use of Pocket Park

The Clerk informed the meeting that, following some discussions with the Cub leader, the Scouts may wish to make use of the Pocket Park copse to conduct Scouting activities on a semi-formal basis. The Clerk has asked the Scout leader to provide an explanation of what they would like to use the area for. Once that has been received, the Parish Council can determine what can be arranged. Any use would need to be in accordance with the lease (the Parish Council leases the land from TVBC).

8.5 The Pensions Regulator

It was agreed that the Clerk would be the point of contact for the Pensions Regulator. KH

8.6 Bunny Lane Noise levels

Cllr. Bob Davis informed the meeting that several local residents have mentioned that there seems to be an increase in noise levels coming from the R F Salvidge Farms recycling site on Bunny Lane. Cllr. Helen Palmer stated that she can clearly hear noise be emitted from the site from her residence on Rudd Lane.

It was agreed that this should be investigated and if appropriate the matter would be raised with the operator. BD

9. Village Issues

9.1 Housing Needs Survey

Cllr. Bob Davis stated that he was drafting an alternative survey questionnaire which he will circulate to Councillors for consideration before the next meeting. However, it was agreed that the Council would need clarification of the new Government's 'right to buy' policy before progressing any action which might result in a development including affordable rented homes. BD

9.2 Village Sign

Cllr Davis thanked Cllr. Rhodes for his work on cleaning and storing the sign which was currently stored as Cllr. Rhodes's house. **It was agreed** that provided the existing sign could be treated to make it more weather-resistant it should be returned to its position at the bottom of New Road, but mounted on a lower post. The Council would seek professional advice on suitable treatment. KH/BD/ JR

9.3 Telephone Box

It was agreed that Cllr. John Rhodes conduct the necessary repairs to the telephone box door on New Road. Repairs to the value of £300 were agreed. JR

9.4 Hedges & Trees

It was agreed that the Clerk would ask the Sports Club if mowing the recreation ground car park and strimming around the car park bollards could be incorporated into the Sports Club's maintenance schedule. KH

It was agreed that the Clerk instruct the removal of the tree stump situated in the middle of the recreation ground car park – to a value of £150. KH

It was agreed that the Clerk obtain a quotation to extend the car part matting to cover the entire car parking area. KH

It was agreed that the Clerk write to the Jubilee Hall Committee requesting comments on whether to trim or remove and replace the existing hedge of leylandii trees bordering the Jubilee Hall car park and Mannyngham Way. KH

It was agreed that the Clerk would request the Lengthsman trim around the post box in the hedge on New Road. KH

It was agreed that the Clerk contact the TVBC Planning Enforcement Officer to discuss the issue of the damaged bank on the corner of the Spinney Farm access track and Manor Farm Lane, as this bank was damaged during the new property build on the adjoining site. KH

It was agreed that the Clerk contact HCC Highways to see if it would be possible to put vehicle width restrictions on some of the narrower village lanes in a bid to preserve the verges and hedges. KH

9.5 Trees on the A3057

It was agreed that the Parish Council would progress a previous proposal to plant trees on the eastern side of the A 3057 in Timsbury, subject to availability of Section 106 funding. KH

9.6 Playground Inspection

It was agreed that the Annual Report be sent to Kompan (the manufacturer and installer of the equipment) since some of the comments concerned the design and location of the equipment. comments. KH

It was agreed that the Clerk request a quotation from TVBC Playground Maintenance to carry out the minor repairs to the playground equipment highlighted in the Annual Report.

9.7 Bye-Laws Review

It was agreed that all Councillors will review the amended Bye-Laws for further consideration at July's Parish Council meeting. ALL

10. Meetings attended and to be attended JR

BKP meeting to be held tomorrow (25 June). Cllr John Rhodes would attend.

11. Chairman's Mandate

Agreed

12. Agenda items to be included in next month's Parish Council Meeting

Bye-Laws Review
Hampshire Electoral Review
15/01316/FULLS
14/02824/FULLS

14. Dates of future meetings – 22nd July 2015

The meeting closed at 10pm
Katie Hardy

Parish Clerk,
25th June 2015