MICHELMERSH & TIMSBURY PARISH COUNCIL

The ONLINE Annual Meeting of the Parish Council will be held on
Wednesday 5th May 2021
at 7:00 p.m.
Members of the public and press are most welcome to attend.

AGENDA

Apologies

1. **Election of Parish Council Chairman and Vice Chairman**
2. **Attendees**
3. **Declarations of any Interest.**
4. **Open Period**
5. **Confirmation of Minutes of the Parish Council Meeting 21st April 2021**
6. **Clerk's Report**
7. **Village Issues**
   - **7.1 Highways and footpaths issues**
   - **7.2 Lengthsman tasks**
   - **7.3 Village sign**
   - **7.4 Neighbourhood Plan –** Steering Group meeting
8. **Planning**

   8.1 Revised Application - Variation of condition 2, 9 and 10 of Appeal decision reference APP/Q1770/A/11/2161324 (Planning Application Reference: 10/02712/CMA) to reshape and improve the existing peripheral north eastern landscape bund to facilitate enhanced screening from wider views into the site and improve biodiversity on the site's periphery and to accommodate a temporary wash plant operation in the southern section of the site for a period of twelve months only at Salvidge Farm, Bunny Lane, Timsbury SO51 0PG (application number 21/00588/CMAS)

   8.2 21/01070/FULLS
   Construction of detached three bay garage
   Michelmersh Court, Church Road, Michelmersh, SO51 0NS

   8.3 21/01234/FULLS
   Demolition of existing conservatory and construction of single-storey rear extension
   Sunnymead , Stockbridge Road, Timsbury, SO51 0NF
9. **Correspondence**

9.1 Sports Club – Pocket park overhanging tree branches & pitch drainage

10. **Finance**
    - **10.1** Financial Summary
    - **10.2** Invoices for payment
11. **Governance** – including Auditor's letter acknowledgement
12. **Meetings attended or to be attended -** Annual Parish Meeting 8pm, 5th May 2021
13. **Chairman's Mandate**
14. **Agenda items to be included in next month's Parish Council Meeting**
15. **Dates of future meetings**

Topic: Annual Meeting of the Parish Council
Time: May 5, 2021 07:00 PM London

Join Zoom Meeting
https://us02web.zoom.us/j/81097362677?pwd=ekUyQjlTNHo4NTZLeTVzQnEvd0ZQUT09

Meeting ID: 810 9736 2677
Passcode: 753998

Katie Hardy, Parish Clerk
Tel: 01794 367289 email: mtparishclerk@btinternet.com 28th April 2021

May 2021 Clerk's Report

Planning Decisions

21/00535/FULLS

Erection of employment development of 6 units for uses within Class E(g)(i-iii) (commercial and business) and B8 (storage and distribution) of the Use Classes Order 1987 (as amended) - Manor Nursery, Stockbridge Road, Timsbury
Decision: Permission granted

Village Issues

Cycle Path clearance
The lengthsman has been instructed to continue clearing the cycle way, clean the telephone boxes and notice boards.

Correspondence

Financial Summary

Monthly Financial Report: 15th - 30th April 2021		
PAYMENTS		
Cleared Payments (date cleared)		
Katie Hardy (27.04.21)	Salary - April 2021	£458.33
Katie Hardy (27.04.21)	Ink toner	£22.53
Zurich Municipal (28.04.21)	Annual Insurance Policy	£745.56
	Total	**£1,581.68**
Uncleared Payments		
HALC	HALC & NALC levy	£355.26
	Total	**£355.26**
Payments to be made		
Deon Designs	Email addresses	£49.00
Katie Hardy	Salary - May 2021	£458.33
JK Murray	Audit fee	£215.00
Hursley Parish Council	Speed sign movements Dec 2020 - 27th March 2021	£300.00
	Total	**£1,022.33**
Alloted project funds		
Village improvements	Noticeboards, benches etc.	£5,000.00
Replacement of Assets	2017/18 & 2018/19	£10,000.00
	Total	**£15,000.00**
INCOME		
	Total	**£0.00**
Account Balances		
Lloyds TSB	30 Day Savings Account	£28,042.00
Lloyds TSB	Current Account	£8,881.50
	Total	**£36,923.50**
Actual Funds available as of 30th April 2021		**£20,545.91**

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held ONLINE on Wednesday 5th May at 7.30 p.m.

Apologies:

1. Election of Parish Council Chairman

Cllr. Helen Palmer & Cllr. Sharman Ferguson nominated Cllr. Bob Davis as Parish Council Chairman. Cllr. Peter Clarke and Cllr. Steve Langford seconded this motion. Cllr. Bob Davis duly accepted the post.

Election of Parish Council Vice Chairman

Cllr. Steve Langford nominated Cllr. John Rhodes and Cllr. Sharman Ferguson seconded this motion. Cllr. John Rhodes duly accepted the post.

2. Attendees: Cllrs Bob Davis (Chairman), Cllr Donald Cowling, Cllr Peter Clarke, Cllr Steve Langford, Cllr John Rhodes, Cllr Helen Palmer, Cllr Sharman Ferguson, Parish Clerk, Katie Hardy

3. Declarations of any Interests
Cllr. John Rhodes declared an interest in Sports Club or recreation ground issues, as he is a member of the Sports Club.

4. Open Period

5. Confirmation of Minutes of the Parish Council Meeting 21st April 2021
Agreed

5.1 Comments/updates on items in previous minutes
None raised

6. Clerk's Report
No further comments

7. Village Issues
7.1 Highways issues
The Clerk to request the Speed sign schedule from Hursley Parish Council. KH

7.2 Lengthsman tasks
It was agreed that the Lengthsman continue with the cycle path clearance and clean the telephone boxes, and weed the Jubilee Hall hedge in May. KH

7.3 Village Sign
No update

7.4 Neighbourhood Development Plan
The Clerk informed that meeting that TVBC has registered the Parish Council's intention to prepare a Neighbourhood Development Plan. The Plan will cover all land within the parish boundary. KH

8. Planning Applications
8.1 Revised Waltet application
The amended planting scheme was noted. However, it was noted that the planting would not provide significant visual screening of the Wash Plant for several years: the application was for a 12 month period. The planting season for bare-rooted trees had been missed this year.
It was agreed to main the existing objection on the grounds of visual and landscape impact and inadequate information on noise.

8.2 21/01070/FULLS8.2 21/01070/FULLS
Construction of detached three bay garage
Michelmersh Court, Church Road, Michelmersh, SO51 0NS

It was agreed that the Parish Council would object. The site is in the village Conservation Area and in close proximity to listed buildings - the main house at Michelmersh Court, other buildings, and the adjacent St Mary's Church. The garage would be close to the boundary with the church and would be visible from the churchyard above the separating hedge. The new building would not maintain or enhance the settings of the listed buildings but would have an adverse effect. The stable block previously provided a 3 bay garage before conversion to residential accommodation and it was suggested that the need for garaging might reasonably have been anticipated at that time and therefore further proliferation of buildings on this site might have been avoided.

8.3 21/01234/FULLS
Demolition of existing conservatory and construction of single-storey rear extension
Sunnymead , Stockbridge Road, Timsbury, SO51 0NF

It was agreed that although the Parish Council would not object, there was concern that the northern side of the proposed large extension would be close to (or on) the boundary with the adjoining property and could present an overbearing feature to neighbours because of its bulk and appearance. The Parish Council would therefore request the planning officer to take this into consideration in determining this application, and also ensure that the views of the neighbours have been adequately sought.

9. Correspondence
M&T Sports Club

- **Pocket Park Tree Works**
  No objection to tree works – if deemed necessary by a professional arborist
- **Pitch-drainage**
  It was agreed that the PC had no objection to this. However it would request the Club to provide details of the work proposed, including a site plan showing the extent of the drained area, the likely timetable, the need to limit public access to the recreation ground, any long-term maintenance implications, and information on the proposed outlet from the drainage system. This information to be provided before any contracts for the work were placed or any work commenced.

10. Finance
10.1 Financial Summary - reviewed
10.2 Invoices for payment – agreed with the addition of £60 for Grass Cutting - SK Medley

11. Governance
Audit – The Parish Council acknowledged the auditor's correspondence
No actions required.

Scheme of Delegation
The proposed Scheme of Delegation was approved by Full Council.
It was agreed that the Scheme of Delegation remain in effect until all Covid restrictions cease on 21st June 2021. At which time, the Scheme will remain under periodic review and adapted, where necessary, to mitigate against any further restrictions which may prevent the Council carrying out duties in accordance with its' policies and procedures.

12. Meetings attended or to be attended

- Annual Parish Assembly – 8pm 5th May 2021
- Neighbourhood Plan Steering Group – 18th May, 7.30pm
- Parish Council Meeting – 30th June 2021

13. Chairman's Mandate

Agreed

14. Agenda items to be included in next month's Parish Council Meeting

- Speed sign schedule
- South Access Cutting Team
- Electronic banking

15. Dates of future meetings

- Neighbourhood Plan Meeting: 18th May at the Jubilee Hall & online
- Parish Council Meeting: 30th June 2021

Meeting Closed 7:45pm