MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on Wednesday 23rd November 2016
at 7.30 p.m. in the Jubilee Hall, Timsbury
Members of the public and press are most welcome to attend.

AGENDA

1. Apologies

2. Declarations of any Interest.

3. Open Period

4. Confirmation of Minutes of the Parish Council Meeting 26th October 2016

5. Clerk's Report

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6. Finance
   6.1 Financial Summary
   6.2 Invoices for payment

7. Planning
   7.1 16/02657/TPOS
   T1 Poplar – Remove two lowest branches that overhang the chimney
   Site: Land adjacent to 14 Casbrook Field, Upper Timsbury, Romsey

   7.2 16/02614/CLPS
   Certificate of proposed lawful development for the replacing of existing fence with new fence at same location and height and installation of new cameras to monitor the site remotely
   Site: SGN, Bunny Lane, Timsbury

   7.3 16/02711/FULLS
   First floor rear extension; replacement of existing hanging tiles with vertical timber cladding and conversion of garage to habitable space.
   Site: Lantern Cottage, Stockbridge Road, Timsbury

   7.4 16/02673/FULLS
   Retention of five bar access gate
   Site: Land opposite Mannyngham Way, Timsbury

8. Correspondence

9. Village Issues
   9.1 Jubilee Hall lease
   9.2 Rudd Lane Noticeboard map
   9.3 Cricket Club Cage and Sports Club Insurance
   9.4 Telephone box shelving
   9.5 Jubilee Hall hedging

10. Meetings attended or to be attended

11. Chairman's Mandate

12. Agenda items to be included in next month's Parish Council Meeting

13. Dates of future meetings – Parish Council Meeting 25th January 2017

Katie Hardy, Parish Clerk Tel: 01794 367289 email: mtparishclerk@btinternet.com 17th November 2016

Michelmersh & Timsbury Parish Council

Clerk's Report to PC Meeting of 23rd November 2016

1. TVBC and HCC Determinations

16/02175/FULLS
Construction of triple garage with plant room and changing/shower room -
Manor Farm Cottage, Manor Farm Lane, Michelmersh
Decision: Permission granted

16/02383/TPOS
Coppice x 7 Poplar and crown reduce x 1 Poplar by 30% (rolling consent requested to carry out same works every 3-5 years for 10 years). -
Land Adjoining 4 Redlands Drive, Upper Timsbury, Romsey
Decision: Consent given

16/00699/FULLS
Demolition of the existing barn and erection of an agricultural machinery barn with store -
Wealden, Chapel Lane, Timsbury
Decision: Permission granted

16/01528/FULLS
Detached single storey garage -
The Yellow House, Stockbridge Road, Timsbury
Decision: Permission granted

16/01632/FULLS
Retention of close boarded replacement fencing -
Elizabethan Cottage, Chapel Lane, Timsbury
Decision: Permission granted

16/02154/LBWS
Removal of a section of C20 brickwork to create new opening into proposed kitchen -
Michelmersh Court, Church Road, Michelmersh
Decision: Consent given

2. Village Issues

Highways Issues
The works necessary to resolve the flooding issue at the top of New Road has now been completed.

Recreation Ground Hedge
I have requested the Lengthsman trim back the tree line hedge that borders the recreation ground and the play area. He will also trim back the recreation ground side hedge that borders the A3057 cycleway.

Recreation Hut Charity
Dr. John Glasspool has provided the Parish Council with the following information:

"We have just had a meeting of trustees and we would like to let the Parsh Council know a few things please. I am also letting you, Kath, know, as we believe you look after the village website and might be able to put something there perhaps? I will cut and paste some of this onto the Facebook Page for M&T Villagers.

The capital came from the sale of the old recreation hut in the village, probably over 50 years ago now, near where new houses are to be built off St Andrew's Close. The money is to be used for "Recreation" for "the people of Timsbury". Over the years we have donated to various organizations, and, occasionally, individuals. It has been difficult at times, to know exactly where our remit lay. For example, many years ago now we paid for a nice slide on the Recreation Ground.

Clearly, one could not put a sign on it saying, "Only for Timsbury children", so we have tried to be liberal in our interpretation. About 7 years ago we responded to a request from the Youth Club for a donation towards the purchase of a Wii. In fact, I believe we paid the full cost, as young people in Timsbury would be able to make use of it and the club was meeting in the village. Sadly, the rules as set out would seem to deny individual requests from people who do not live in the village of Timsbury.

Anyway, we have not had a request for a donation for four years, so we feel it right to try to raise our profile again. Our total capital is about £8000, and this varies with the stockmarket. Our annual income is again stockmarket dependent but is very roughly £300 per annum. If we don't make a donation over a period of time, we can invest the money, of course, in the knowledge that we then might be able to make a more meaningful donation later. We have the power to use all the money and wind up the charity if something really necessary came along.

The constitution asks that the Parish Council appoint two of the trustees every four years. We BELIEVE that you appointed Richard Vie and Clarissa Smith. Both are prepared to serve again if you appoint them. Richard now lives in Romsey but is happy to continue. We actually cannot recall when they were last apointed, but doubt anyone will go to prison over it!

I and Catherine Baker are co-opted trustees. We are co-opted by the two appointed ones, and we are prepared to continue if the others want us. I act as secretary and am the main contact. Catherine is the Treasurer.

We usually have a meeting once a year but can always organize eithetr a face-to-face meeting or a virtual one, if a donation request comes in.

John Glasspool"

Sports Club Insurance Query

As agreed at October's PC meeting, the following correspondence was sent to the Michelmersh & Timsbury Sports Club insurance company:

"Policyholder – Michelmersh and Timsbury Sports Club

This Ansvar Insurance policy covers the buildings and contents of a Sports Pavilion and store. The buildings are owned by my Parish Council and leased to the Club on a full repair and maintenance basis. The policy is in the name of the Sports Club but the Parish Council's interest is recorded.

Please can you confirm what would actually occur in the event of a claim for damage to or total loss of the insured buildings? Specifically, would a payment in respect of a valid claim be made to the Club or to the Parish Council?

My Council is aware of a recent situation where buildings leased from a Parish Council were insured in the name of the Lessee only and following a claim the payment was made to the Lessee who then failed to carry out the rebuilding works (and in fact 'disappeared'). There is no suggestion that this might occur here, but you will understand that the Parish Council has a responsibility to ensure that its assets are properly protected and has to be in a position to demonstrate this to parishioners."

In response, the Parish Council received the following response from the Sports Club Fluidity Insurance brokers:

"Dear Ms Hardy,

Thank you for your email (copy attached). All correspondence on this insurance policy should always come directly to my firm, as the holding broker.

In my experience the precise procedure for claims settlement sometimes varies, depending on the Insurers but more importantly on the size/nature of the claim.

I have asked Ansvar to confirm what their position would be generally. If you are concerned I can also ask (with my client's agreement) that no claims are settled without involving you at an appropriate level.

Interests are also recorded for the purposes of cancellation notification and other matters, as well as claims payments. Also, notes of interest are sometimes recorded where ownership is on a 'part' basis rather than 'entire', if that makes sense.

I will come back to you once I've received a formal reply from the Insurers and had a chance to discuss it further with Mr Goodland. I'm sure we can come to some arrangement to ensure that everyone is happy with the situation in the event of a loss.

Regards,
Liz Neilson Cert CII
Director"

3. Monthly Financial Summary

Monthly Financial Report 20th October - 17th November 2016			Annual Item Budget	Annual Category Budget	Funding Received	Category Spend to date	Category Budget remaining
PAYMENTS							
Cleared Payment							
KATIE HARDY	October Salary	£411.67	£4,940.00	£4,940.00	£0.00	£1,646.64	£3,293.36
Five Star Cleaning	July,Aug, September (grass cutting)	£432.00	£1,500.00	£1,500.00	£0.00	£720.00	£780.00
	Total	**£843.67**					
Invoices for Payment							
KATIE HARDY	November Salary	£411.67	£4,940.00	£4,940.00	£0.00	£3,293.36	£1,646.64
M&T Sports Club	3rd & 4th quarter maintenance	£612.50	£1,300.00	£1,500.00	£500.00	£2,010.86	-£10.86
	Total	**£1,024.17**					
Uncashed cheques				.			
	Total	**£0.00**					
Alloted project funds							
	Total	**£0.00**					
INCOME							
Cleared Income							
TSB	November - account interest	£0.93					
	Total	**£0.93**					
Bank Balances							
Lloyds TSB	Current Account	20,905.92					
Lloyds TSB	30 Day Savings Account	8,694.80					
	Total	**£29,600.72**					
Plus Uncleared funds							
	Total	**£0.00**					
Actual Funds available as of 17th November 2016		**£28,576.55**					

Katie Hardy
Parish Clerk
Michelmersh & Timsbury Parish Council

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 23rd November 2016 at 7.30 p.m. at the Jubilee Hall, Timsbury.

Present:
Parish Councillors: Cllr. Bob Davis (Chairman), Cllr. John Rhodes, Cllr Peter Clarke, Cllr. Rory Fitzgerald, Cllr Helen Palmer, Cllr. Donald Cowling, Cllr. Mike Lucas and Parish Clerk, Mrs. K. Hardy and two members of the public.

1. Apologies
Cllr. Tony Ward, Cllr. Andrew Gibson

2. Declarations of interest.
Cllr. Rory Fitzgerald declared an interest in any matter relating to the Sports Club as he lives adjacent to the recreation ground. Cllr. Fitzgerald also declared an interest in the Recreation Hut Charity, as he has recently applied for a grant from the Charity fund.
Cllr. John Rhodes declared an interest in any matter relating to the Sports Club as he is a member.
Cllr. Donald Cowling declared an interest in any matter relating to the Jubilee Hall, as he is a member of the Jubilee Hall Committee.

Open Period

Mr. David Loescher
Mr. Loescher asked if the Parish Council would contact both Hampshire County Council and BT to request further information regarding the activation date for the BT box that was installed in July this year at the top of New Road, as he has been informed by Mr. Glenn Peacey (HCC) that the box will not be activated until September 2017.
Following some discussion, it was agreed that the Parish Council would contact both HCC and BT and would also contact Mrs. Caroline Noakes (MP) to see if she can lobby the issue on behalf of the village. KH
Cllr. Fitzgerald suggested that anyone currently experiencing broadband problems should contact BT to request compensation in addition to reporting the fault.

Open Period Closed

4. Confirmation of Minutes

The minutes from the Parish Council meeting held on 26th October 2016 were approved.

5. Clerk's Report

Road Condition
Cllr. Peter Clarke reported that HCC Highways has resurfaced a stretch of road along School Lane, (outside Oak Tree House) however the section by the junction of Staff Road and School Lane is still in need of resurfacing, as the edge has completely worn away in this location. KH

Hedges
It was noted that an overgrown hedge on New Road that is encroaching on the road hasn't been trimmed back, despite the owner being sent a letter. It was agreed that HCC Highways be contacted to see if they can contact the landowner directly. KH

6. Financial Matters.

6.1 Financial Summary

See Clerk's Report

Cllr. Fitzgerald advised the meeting that when considering the precept, the Council should aim to achieve a figure in line with 'Band D' Council Tax equivalent.

Cllr. Davis stated that the draft budget will be submitted for review at January 2017's PC meeting.

6.2 Invoices for Payment

Agreed with the addition of:

£36	CPRE Membership
£411.67	Clerk's December salary

7. Planning

7.1 16/02657/TPOS

T1 Poplar – Remove two lowest branches that overhang the chimney
Site: Land adjacent to 14 Casbrook Field, Upper Timsbury, Romsey
WITHDRAWN

7.2 16/02614/CLPS

Certificate of proposed lawful development for the replacing of existing fence with new fence at same location and height and installation of new cameras to monitor the site remotely
Site: SGN, Bunny Lane, Timsbury
Decision: No objections

7.3 16/02711/FULLS

First floor rear extension; replacement of existing hanging tiles with vertical timber cladding and conversion of garage to habitable space.
Site: Lantern Cottage, Stockbridge Road, Timsbury
Decision: No objections

7.4 16/02673/FULLS

Retention of five bar access gate
Site: Land opposite Mannyngham Way, Timsbury
WITHDRAWN

8. Correspondence

8.1 M&T Sports Club – New Pavilion

It was agreed that the Parish Council would invite Mr. Robin Goodland to January's Parish Council meeting to provide the Council with further details about the proposed new pavilion. KH

8.2 M&T Sports Club – 2017 Ground Maintenance Quotation

It was agreed that the Parish Council will accept the Sports Club's quotation of £1250 per annum for the recreation ground maintenance. KH

8.3 Recreation Hut Charity

It was agreed that the Parish Council would endorse Mrs. Clarissa Smith and Mr. Richard Vie to remain as Recreation Hut Charity Trustees. KH

8.4 Lorry Restrictions

It was agreed that the Parish Council would request Staff Road to be added to the HCC lorry restriction routes through the village. KH

8.5 Burger Van Licence

It was agreed that the Parish Council would not object to the evening burger van licence application for the A3057 layby. KH

9. Village Issues

9.1 Jubilee Hall lease

Cllr. Davis informed the meeting that he and Cllr. Rhodes are meeting Bells Solicitors next Tuesday to discuss the Jubilee Hall lease. It was also agreed that Cllr. Davis would discuss the Sports Club insurance policy issue at the same time and if necessary, discuss any change in insurance arrangements with the Sports Club. BD/JR

9.2 Rudd Lane Noticeboard map

No progress to report HP

9.3 Cricket Club Cage and Sports Club Insurance

Insurance

See item 9.1

Cricket Club Cage

No progress to report BD

9.4 Telephone box shelving

Deferred until the Spring, as the books would have to be removed during the wet winter months. BD

9.5 Jubilee Hall Hedging

Following the revised quotation from Climbersway Tree services, it was agreed that Cllr. Helen Palmer and Cllr. Davis would conduct a site survey in order compile a schedule of works.
Cllr Palmer agreed to obtain a quotation for the hedging plants.
The Council agreed that the hedge could be planted by volunteers and that the event will be advertised in the village news sheet. BD/HP

10. Meetings attended and to be attended

Cllr. Bob Davis informed the meeting that he had attended the Southern Area Planning Committee meeting to speak on behalf of the Parish Council regarding the 'Wealden' planning application 16/02409/FULLS. Cllr. Davis stated that the application was deferred until the next meeting.

11. Chairman's Mandate

Agreed

12. Agenda items to be included in the next monthly Parish Council Meeting

13. Dates of future meetings

Parish Council Meeting 25th January 2017

The meeting closed at 9.30pm
Katie Hardy

Parish Clerk, 24th November 2016