

MICHELMERSH & TIMSBURY PARISH COUNCIL

A meeting of the Parish Council will be held on
Wednesday 30th June 2021
at 7:30 p.m.

Members of the public and press are most welcome to attend.

AGENDA

1. Apologies
2. Attendees
3. Declarations of any Interest.
4. Open Period
5. Confirmation of Minutes of the Annual Meeting of the Parish Council 5th May 2021
6. Clerk's Report – including annual ROSPA play inspection
7. Village Issues
 - 7.1 Highways and footpaths issues
 - 7.2 Lengthsman tasks
 - 7.3 Village sign
 - 7.4 Neighbourhood Plan
8. Planning
 - 8.1 21/01844/FULLS
Alterations to frontage, alterations to dormer windows.
Holbeck Haccups Lane Michelmersh SO51 ONP
 - 8.2 21/01659/PDQS
Application to determine if prior approval is required for proposed change of use of agricultural buildings to 5 dwelling houses (Class C3), and for building operations reasonably necessary for the conversion,
Land At Staff Lane Staff Road Michelmersh Romsey Hampshire SO51 ONX
 - 8.3 Planning Application responses via email under the Scheme of Delegation:
 - 8.3.1 Revised Application - Variation of condition 2, 9 and 10 of Appeal decision reference APP/Q1770/A/11/2161324 (Planning Application Reference: 10/02712/CMA)
 - 8.3.2 21/01505/FULLS
Construction of 3 dwellings
Smallberry Hill, Haccups Lane, Michelmersh, Romsey
 - 8.3.3 21/01266/FULLS
Garden room with padstone base
Corner Barns, Mesh Road, Michelmersh, Romsey
 - 8.3.4 21/01666/OELS
Erect wooden pole and supporting stay wire within 25 metres west of the pole labelled P10 (Cranfield Farm)
Casbrook House, Rudd Lane, Braishfield, Romsey
9. Correspondence: To include M&T Sports Club – Change of Trustee, Haccups Lane ditch clearance request
10. Finance
 - 10.1 Financial Summary
 - 10.2 Invoices for payment
11. Governance
 - 11.1 Extension of Scheme of Delegation
 - 11.2 Electronic Payment Policy
 - 11.3 Updated Financial Regulations
12. Meetings attended or to be attended
13. Chairman's Mandate
14. Agenda items to be included in next month's Parish Council Meeting
15. Dates of future meetings
Parish Council Meetings: 28th July, 22nd September, 27th October, 24th November

Katie Hardy, Parish Clerk

Tel: 01794 367289 email: mtparishclerk@btinternet.com 23rd June 2021

June 2021 Clerk's Report

Planning Decisions

21/00801/PDZAS

Application for prior approval of proposed demolition of buildings and construction of 1 dwellinghouse - Lodge Farm, Stockbridge Road, Timsbury
Decision: WITHDRAWN

21/01234/FULLS

Demolition of existing conservatory and construction of single-storey rear extension - Sunnymead, Stockbridge Road, Timsbury
Decision: PERMISSION subject to conditions & notes

20/03261/LBWS

Change internal staircase configuration by reinstating the original staircase - Church House, Manor Lane, Timsbury
Decision: CONSENT subject to conditions and notes

21/01070/FULLS

Construction of detached three bay garage - Michelmersh Court, Church Road, Michelmersh
Decision: REFUSE

01. The proposal is not appropriate to the character of the area in terms of design, style and materials and would not make a positive contribution to sustaining or enhancing the significance of the heritage assets (St. Mary's Church & Michelmersh Court) taking account of their character, appearance and setting contrary to Policies E1 and E9 of the TVBRLP, Paragraph 193 of the NPPF & Section 66(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990.

02. There is no supporting arboricultural information submitted in accordance with BS5837:2012 with this application, so it has not been possible to fully assess the impact of the proposal in tree terms. The proposal is contrary to Policy E2 of the TVBRLP.

21/00298/CMAS

HCC Site Reference TV066

Location: Salvidge Farm, Bunny Lane, Timsbury SO51 0PG

Proposal: Variation of condition 12 (hours of operations and staff working hours) of Appeal decision reference APP/Q1770/A/11/2161324 (Planning Application Reference: 10/02712/CMA) (retrospective)

Decision: GRANTED

21/01266/FULLS

Garden room with padstone base - Corner Barns, Mesh Road, Michelmersh
Decision: PERMISSION GRANTED

Village Issues

Lengthsman Tasks

The lengthsman has been instructed to clear the weeds around the new hedge in the Jubilee Hall car park and to trim back the foliage on the footpath opposite St. Mary's Church.

In June he will complete some pruning work in the Community Garden.

In July, I will request he strims around the entrance to the footpath from A3057 (opposite The Goat) towards New Road, and the entrance to the footpath from Bunny Lane across Casbrook Common.

The playpark and the Jubilee Hall hedges will be cut in August (following the bird nesting season).

Telephone Box shelving

The telephone box has been measured for some shelving. The following unit will fit the space.

Habitat Maine 5 Shelf Tall Wide Bookcase – Grey 853/0125

★★★★★ [Read reviews \(6\)](#)

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Colour: Grey



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1



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Part of the Maine collection.

- Made from wood effect and PVC with a wood effect finish.
- Size H180, W78, D20cm.
- 1 fixed shelf and 4 adjustable shelves.
- Weight 23.6kg.
- Wall fixing recommended(fixings included).
- Self-assembly.
- If this product is over 60cm high it must be securely attached to the wall to prevent overturning.

Speed Sign Schedule

The schedule has been circulated via email to Parish Councillors.

I have also emailed the installer to advise that the speed sign has been placed on the wrong pole this month. I have provided the installer with a photograph of the correct pole for future reference.

SSL Certificate

Our webhoster has advised that the Parish Council purchase an SSL Certificate which would enable our village website to be more secure.

We would need to purchase a SSL certificate, on an annual renewal, and install and set it up on our site to secure it – once we have that in place we will get the small padlock at the top to show its secure and it shows as https:// instead of http://.

Our webhoster would then make sure all our content on the site is updated to reflect the change in the domain and we would need to update the link on any other sites we are linked from, but he will also setup a redirection, in case anyone still uses the http:// it will auto forward to https:// and therefore show as secure.

The cost of the SSL certificate is £60/yr and an hour install cost of £50

South Access Priority Cutting

I have had confirmation that Hampshire County Council's Access Team South will be cutting back footpath numbers 2, 5, 7, 8 and 14 this month. The lengthsman can cut any remaining areas of overgrown foliage on the village footpaths in the coming months.

Correspondence

Financial Summary

Monthly Financial Report: 30th April - 23rd June 2021		
PAYMENTS		
Cleared Payments (date cleared)		
HALC (05.05.2021)	HALC & NALC levy	£355.26
Deon Designs (28.05.2021)	Email addresses	£49.00
Katie Hardy (11.05.2021)	Salary - May 2021	£458.33
JK Murray (13.05.2021)	Audit fee	£215.00
Steve Medley (27.05.2021)	Grass cutting	£60.00
	Total	£1,137.59
Uncleared Payments		
Hursley Parish Council	Speed sign movements Dec 2020 - 27th March 2021	£300.00
	Total	£300.00
Payments to be made		
Katie Hardy	Salary - June 2021	£458.33
Katie Hardy	Staples - paper, envelopes, stamps	£37.68
Steve Medley	Grass cutting	£132.50
NW Adams	ROSPA - annual play inspection	£121.38
	Total	£749.89
Alloted project funds		
Village improvements	Noticeboards, benches etc.	£5,000.00
Replacement of Assets		£10,000.00
	Total	£15,000.00
INCOME		
TSB	May interest	£2.19
TSB	June interest	£2.27
	Total	£4.46
Account Balances		
Lloyds TSB	30 Day Savings Account	£26,904.41
Lloyds TSB	Current Account	£8,885.96
	Total	£35,790.37
Actual Funds available as of 23rd June 2021		£19,740.48