

# **MICHELMERSH & TIMSBURY PARISH COUNCIL**

**A Meeting of the Parish Council will be held on  
Wednesday 22nd September 2021  
at 7.30 p.m. at the Jubilee Hall, Timsbury**

**Members of the public and press are most welcome to attend.**

## **AGENDA**

### **Apologies**

#### **1. Attendees**

#### **2. Declarations of any Interest**

#### **3. Open Period**

#### **4. Confirmation of the Minutes from Parish Council Meeting 28<sup>th</sup> July, Planning Meeting 16<sup>th</sup> August, and Planning Meeting 13<sup>th</sup> September 2021**

#### **5. Clerk's Report**

#### **6. Finance**

6.1 Financial Summary

6.2 Invoices for Payment

#### **7. Planning**

7.1 21/02638/FULLS

Demolish shed, replace with single storey rear and partial side extension, addition of balcony to 1st floor Fairview , Stockbridge Road, Timsbury, SO51 0NF

#### **8. Correspondence**

8.1 St Andrew's Church request for financial support for amenity improvements

8.2 HCC – response to concerns regarding speed limit signage on Stockbridge Road

#### **9. Village Issues**

9.1 Playground maintenance and repairs

9.2 Tree maintenance – Playground and Community Garden

9.3 Speeding and speed signs

9.4 Enquiry about MAC Contracting – Somborne Quarry

#### **10. Chairman's Mandate**

#### **11. Agenda items to be included in next month's Parish Council Meeting**

#### **12. Dates of future meetings - Parish Council Meeting 27th October 2021**

Katie Hardy, Parish Clerk

Tel: 01794 367289 email: [mtparishclerk@btinternet.com](mailto:mtparishclerk@btinternet.com) 16<sup>th</sup> September 2021

# September Clerk's Report

## 1. Planning Decisions

### **21/02374/AGNS**

Agricultural prior notification for agricultural storage building -  
Fairbourne Farm , Kiln Lane, Braishfield  
Decision: PRIOR APPROVAL NOT REQUIRED

### **21/02118/FULLS**

Demolition of existing garage and construction of two storey extension, detached double garage and external landscaping -  
Lantern Cottage, Stockbridge Road, Timsbury  
Decision: WITHDRAWN

### **21/01659/PDQS**

Application to determine if prior approval is required for proposed change of use of agricultural buildings to 5 dwellinghouses (Class C3), and for building operations reasonably necessary for the conversion -  
Land At Staff Lane, Staff Road, Michelmersh  
Decision: WITHDRAWN

### **21/01844/FULLS**

Alterations to frontage, alterations to dormer windows. -  
Holbeck , Haccups Lane, Michelmersh  
Decision: PERMISSION subject to conditions & notes

### **21/00588/CMAS**

Revised Application - Variation of condition 2, 9 and 10 of Appeal decision reference APP/Q1770/A/11/2161324 (Planning Application 10/02712/CMAS) to reshape and improve the existing peripheral north eastern landscape bund to facilitate enhanced screening from wider views into the site and improve biodiversity on the site's periphery and to accommodate a temporary wash plant operation in the southern section of the site for a period of twelve months only -  
Salvidge Farm, Bunny Lane, Timsbury  
Decision: PERMISSION subject to conditions & notes

### **21/02060/PDZAS**

Application for prior approval of proposed demolition of buildings and construction of 1 dwellinghouse -  
Lodge Farm, Stockbridge Road, Timsbury  
Decision: Prior Approval Required and Granted

## 2. Village Issues

### **2.1 Telephone Box Book Exchange**

There is now a book exchange in the telephone box on Stockbridge Road.  
The work has been carried out by James Hardy at a cost of £57.64. The cost is for the bookcase and batons to secure the bookcase to the telephone box. The work was carried out voluntarily.

## **2.2 Lengthsman's Tasks**

The Lengthsman will be tidying the community garden and weeding the Jubilee Hall hedge along the car park fenceline in September.

### **The Community Garden tasks are as follows:**

- Img 1237 - Please remove all weeds from around the grasses and other shrub. I think the shrub should be growing up against the fence, but it has been dragged down by all the weeds. This shrub could do with a trim.
- Img 1260 & 1261 - Please cut the turf from around the stepping stones
- Img 1254 - remove feeders
- Img 1253 - trim back bamboo
- Img 1251 - trim back to about 1metre or logical point above where main stems separate
- Img 1247 - clear area around compost bin - could you also quote for installing some picket fencing with gate around this area?
- Img 1246 - trim back buddleia to about 2 metres
- Img 1245 - trim back buddleia to about 1 metre
- Img 1244 & 1243 - trim back elder to just above where main stems separate

### **Jubilee Hall Car Park**

1. Img 1236 & 1235 - Please dig up all weeds in and around the newly planted hedge - including the weeds which are growing onto the car park area

### **Playground Area**

2. Img 1234 & 1233, 1232, 1230 - Please trim both sides of the playground hedging - the hedge needs to be at least a metre away from the giraffe climbing equipment.

## **2.3 Playground Maintenance and Improvements**

Following the ROSPA annual playground inspection, I met with Mr Wells from TVBC Parks Department and I have requested a quotation as follows:

1. Remove wooden edging around wetpour on swings set and cut back wetpour to allow for a new edging to be installed (photo attached)
2. Purchase and install a pair of swing barriers between baby/child swings (photo attached) and repaint to match
3. Jet wash all playground equipment PLUS gazebo and two picnic tables in the Community Garden at the back of the Jubilee Hall
4. Apply wood treatment to all wooden framed play equipment
5. Purchase and install two hand rails on multi purpose play unit (photo attached)
6. Grease all metal joints where necessary
7. Purchase and install new fail safe chain shackle pins on basket swing (photo attached)

## **2.4 Tree Maintenance – Community Garden**

Following the advice of Cllr Helen Palmer, I have requested a quote from Awbridge Arborists for crown lifting the maple tree and pruning the fruit trees in the Community Garden.

## **2.5 Speeding on Stockbridge Road**

Following the Parish Council raising concerns regarding speeding through the village and the size and placement of speed limit signage, HCC Highways have provided this response:

17.08.2021

Dear Mrs Hardy,

Thank you for your recent enquiry.

*Speed limit signing is applied in accordance with the Traffic Signs Regulations and General Directions as well as the Traffic Signs Manuals. It's important that we apply the signing in accordance with this legislation and guidance to ensure that the signing meets the requirements and will continue to support Police enforcement.*

*It is a requirement that repeater signing is applied at regular intervals within the recommended distances, and that these repeater signs are smaller in diameter than the speed limit entry signs (in line with the legislative requirements).*

*Where the signing does not meet the legislation and guidance, then this can create challenges for Police enforcement and can prevent enforcement from taking place.*

*The signing through Timsbury meets these requirements and we're afraid we cannot recommend changing this due to the potential impact on enforcement. We appreciate that this will not be the response you were hoping for, but trust this clarifies the Council's position at this time.*

Kind Regards,

Jonny Pipes  
Highway Support Officer  
Hampshire County Highways

## **2.6 Cycle Path Maintenance/Resurfacing**

Sent: 30 July 2021 15:41

Subject: Cycle path resurfacing

Hi Mandy

*I hope you are well.*

*Michelmersh & Timsbury Parish Council and Stockbridge Parish Council are in need of some resurfacing on the cycle path which runs along the Test Way. I wondered if you could provide me with the correct person to contact at HCC Highways about this? Not sure if this work could be scheduled in as routine maintenance, or if Highways could provide us with a quote, so that we can then source independent funding to enable the work to be done.*

*I look forward to hearing from you in due course.*

Kind regards,  
Katie Hardy  
Parish Clerk to Michelmersh & Timsbury Parish Council

01.09.2021 HCC Response:

*This section isn't part of the highway so your enquiry has been passed to the countryside service with a request to update you.*

Kind regards,  
Mandy Ware  
Team Leader  
Safer Roads – Traffic

### 3. Financial Summary

| Monthly Financial Report: 28th July - 16th September 2021 |                                                             |                   |
|-----------------------------------------------------------|-------------------------------------------------------------|-------------------|
|                                                           |                                                             |                   |
| PAYMENTS                                                  |                                                             |                   |
| Cleared Payments (date cleared)                           |                                                             |                   |
| Katie Hardy (05.08.21)                                    | July Salary                                                 | £458.33           |
| Katie Hardy (20.08.21)                                    | August Salary                                               | £458.33           |
| Steve Medley (16.08.21)                                   | Grass cutting - invoice 26                                  | £180.00           |
| HALC (20.08.21)                                           | Planning training                                           | £108.00           |
|                                                           | <b>Total</b>                                                | <b>£1,204.66</b>  |
| Uncleared Payments                                        |                                                             |                   |
| Hursley Parish Council                                    | Speed sign movements Dec 2020 - 27th March 2021             | £300.00           |
|                                                           | <b>Total</b>                                                | <b>£300.00</b>    |
| Payments to be made                                       |                                                             |                   |
| Katie Hardy                                               | September Salary                                            | £458.33           |
| Katie Hardy                                               | Telephone box book exchange sundries                        | £57.64            |
| M&T Jubilee Hall                                          | Room hire                                                   | £102.00           |
| Steve Medley                                              | Grass cutting - invoice 36                                  | £140.00           |
| Steve Medley                                              | Grass cutting - invoice 44                                  | £180.00           |
| Deon Design                                               | SSL purchase and installation, plus website troubleshooting | £130.00           |
|                                                           | <b>Total</b>                                                | <b>£1,067.97</b>  |
| Alloted project funds                                     |                                                             |                   |
| Village improvements                                      | Noticeboards, benches etc.                                  | £5,000.00         |
| Replacement of Assets                                     |                                                             | £10,000.00        |
|                                                           | <b>Total</b>                                                | <b>£15,000.00</b> |
| INCOME                                                    |                                                             |                   |
| TSB                                                       | August interest                                             | £2.27             |
| TSB                                                       | September interest                                          | £2.27             |
|                                                           | <b>Total</b>                                                | <b>£4.54</b>      |
| Account Balances                                          |                                                             |                   |
| Lloyds TSB                                                | 30 Day Savings Account                                      | £24,865.86        |
| Lloyds TSB                                                | Current Account                                             | £8,892.69         |
|                                                           | <b>Total</b>                                                | <b>£33,758.55</b> |
| <b>Actual Funds available as of 16th September 2021</b>   |                                                             | <b>£17,390.58</b> |

# Parish Council Meeting Minutes from 22<sup>nd</sup> September 2021

Apologies

Cllr John Rhodes, Peter Clarke, Steve Langford, Helen Palmer

## 1. Attendees

Cllrs Bob Davis (Chairman), Sharman Ferguson, Donald Cowling, TVBC/HCC Cllr Nick Adams-King

## 2. Declarations of any Interest

None declared

## 3 Open Period

Cllr. Adams-King summarised the timetable for the development of the new Borough Local Plan:

The **TVBC Local Plan** is due to be published for consultation next year. TV are currently reviewing the policies, housing market areas, number of houses and how they may be shared out between parishes. There is no current plan to give the rural villages specific new housing targets, but extensions to settlement boundaries may be an option to provide more land availability. The Plan should be adopted in 2023.

**SHELAA** (Strategic Housing and Economic Land Availability Analysis) – The Parish Council will be asked to comment by TVBC on the SHELAA document review in the next month.

**Romsey Town Council** are proposing a review of parish boundaries on the edge of the town: some parishes may be amalgamated. M&T are unaffected.

## 4. Confirmation of the Minutes from Parish Council Meeting 28<sup>th</sup> July, Planning Meeting 16<sup>th</sup> August, and Planning Meeting 13<sup>th</sup> September 2021

Approved

## 5. Clerk's Report

2.6 Countryside Access team has requested a TEAMS call with M&T and Stockbridge Parish Council to discuss the works required on the cycle path between the two parishes. Cllr Bob Davis agreed to attend.

2.1 Telephone box – The Parish Council gave its thanks to Katie & James Hardy for installing the shelving in the telephone box.

## 6. Finance

6.1 Financial Summary - reviewed

6.2 Invoices for Payment - agreed

## 7. Planning

**7.1 21/02638/FULLS: Fairview , Stockbridge Road, Timsbury, SO51 0NF - Demolish shed, replace with single storey rear and partial side extension, addition of balcony to 1st floor.**

*Decision:* Comment – The Parish Council was concerned that the proposed balcony could result in overlooking of neighbours to an unreasonable extent and would request TVBC to take this into specific consideration when deciding the application.

## 8. Correspondence

### 8.1 St Andrew's Church request for financial support for amenity improvements

The Parish Council agreed that it was unable to provide any financial support in the form of a grant due to the fact that the parish and town councils are prohibited from giving money to places of worship, The Local Government Act 1894 in S8(1)i prohibits such financial support and there has been no subsequent legislation that has decisively overridden the prohibition, although there are some conflicts with other legislation and the legal position is not absolutely clear.

In view of the uncertainty about whether the Parish Council can lawfully provide a grant, it was agreed that it cannot offer financial support for the proposed toilets at this time. However, the Chairman, Bob Davis, offered to investigate the position further since the proposed toilet would separate from the church building, and it would contribute towards the availability of the church for community activities, and these may be relevant factors.

## **8.2 HCC – response to concerns regarding speed limit signage on Stockbridge Road**

Further concerns raised by a parishioner is noted and the Clerk informed the meeting that various overgrown hedges in the village have been reported to HCC Highways in a bid to prevent speed signs being obscured and pathways being obstructed.

## **8.3 Parish Clerk – Notification of resignation**

The chairman reported that Katie Hardy had, with regret, informed him that she would be resigning from her position as Clerk but she would continue until a new Clerk had been appointed and would assist the new Clerk during the 'hand over'. It was agreed that the Parish Council would advertise the Parish Clerk vacancy.

## **8.4 Japanese Knotweed**

It was agreed that the Clerk report the Japanese Knotweed found on the common to the Rights of Way or Environment Agency (whichever was appropriate). It was also agreed that the Parish Council would report this to the landowner.

BD

## **9. Village Issues**

9.1 Playground maintenance and repairs - noted

9.2 Tree maintenance – Playground and Community Garden - noted

9.3 Speeding and speed signs – noted

9.4 Enquiry about MAC Contracting – Somborne Quarry

It was agreed that Cllr Bob Davis would contact HCC Planning to ask if MAC Contracting required planning permission for their recycling activities.

BD

## **10. Chairman's Mandate**

Agreed

## **11. Agenda items to be included in next month's Parish Council Meeting**

## **12. Dates of future meetings - Parish Council Meeting 27th October 2021**

Meeting Closed 9pm