

MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 24th November 2021
at 7.30 p.m. at The Barns, Michelmersh

Members of the public and press are most welcome to attend.

AGENDA

Apologies

- 1. Attendees**
- 2. Declarations of any Interest**
- 3. Open Period**
- 4. Confirmation of the Minutes from Parish Council Meeting 27th October 2021**
- 5. Clerk's Report**

6. Finance

- 6.1 Financial Summary
- 6.2 Invoices for Payment

7. Planning

7.1 21/03070/FULLS

Change of use of units B2, B3, B4 and B5 from warehousing and storage and distribution (Class B8) to a gymnasium (Class E(d)) - Part retrospective

Manor Nursery , Stockbridge Road, Timsbury, SO51 0NB8

7.2 21/03143/FULLS

Alterations to re-configure internal layout including renovation and repairs, alterations to rear bay window, alteration of carport and remedial work to defective roof structure

Hunts Farm House , Rudd Lane, Upper Timsbury, SO51 0NU

7.3 21/03228/TREES

T1 - Ash and T2 - Beech - Raise canopy to 4.2 metres, T3 - Beech - Raise canopy to 3.6 metres
Corner Barns, Mesh Road, Michelmersh

7.4 21/03341/FULLS

Demolish shed, erect detached garage and relocate oil tank
Police House, Stockbridge Road, Timsbury, Romsey

8. Correspondence

- 8.1 Churchyard Maintenance Requests – St. Andrew's Church and St Mary's Church
- 8.2 M&T Sports Club – Ground Maintenance Tender 2022

9. Village Issues

- 9.1 Playground maintenance and repairs
- 9.2 Tree maintenance – Playground and Community Garden
- 9.3 Neighbourhood Plan – grant funding
- 9.4 Village Sign
- 9.5 Speed Sign location change

10. Governance

- 10.1 New Clerk Appointment

11. Chairman's Mandate

12. Agenda items to be included in next month's Parish Council Meeting

13. Dates of future meetings - Parish Council Meeting 26th January 2022

Katie Hardy, Parish Clerk Tel: 01794 367289 email: mtparishclerk@btinternet.com 18th November 2021

November Clerk's Report

1. Planning Decisions by TVBC

1.1 21/02559/FULLS

Single storey side extension, garage conversion and loft conversion -
15 Redlands Drive, Upper Timsbury, SO51 0AG

Decision: PERMISSION subject to conditions & notes

1.2 21/02638/FULLS

Demolish shed, replace with single storey rear and partial side extension, addition of balcony to first floor -

Fairview, Stockbridge Road, Timsbury

Decision: WITHDRAWN

1.3 21/02805/TREES

T1 - Sycamore (Dead) - Fell, T2 - Weeping Lime - Prune canopy by up to 2 metres -
The Old School House, School Lane, Michelmersh

Decision: NO OBJECTION

1.4 19/02620/FULLS

Demolition of the existing garages on land to rear and erection of detached dwelling -
Winterslow Carriage Company, Timsbury Garage, Stockbridge Road

Decision: PERMISSION subject to conditions & notes

2. Village Issues

2.1 Speed Sign location

HCC Highways has agreed to relocate the speed sign post that was incorrectly placed outside the village 30mph zone on the A3057.

2.2 Lengthsman

Please let me have any Lengthsman tasks for December as soon as possible.

2.3 Playground Maintenance

I am awaiting a revised quotation for the previously itemised maintenance work from TVBC following our recent site meeting.

I am also awaiting a final response from Kompan regarding replacing a rotten timber post on one of the pieces of play equipment. Please note that TBVC has confirmed that the rot does not currently pose a health and safety concern.

2.4 Tree works quotations

Awbridge Arborists Limited
117, Winchester Road
Romsey
SO51 8JF
01794521587
awbridgearb@gmail.com
VAT Registration No.: 259280677
Company Registration No. 09892088



Estimate

ADDRESS

Katie Hardy
M&T Parish Council

ESTIMATE NO. 2435

DATE 02/11/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	520.00	520.00
	Work to hornbeam hedge near play area-			
	Cut back playing field side hard close to uprights. Reduce height by around 1/3. Trim remaining hedge.			
	Price includes removal and responsible disposal of arisings.			

The quotation is valid for 30 days.

SUBTOTAL

520.00

Please see our terms and conditions below before accepting this quote.

VAT TOTAL

104.00

TOTAL

£624.00

Please reply via email confirming you accept the quotation and the terms and conditions.

Awbridge Arborists Limited
117, Winchester Road
Romsey
SO51 8JF
01794521587
awbridgearb@gmail.com
VAT Registration No.: 259280677
Company Registration No. 09892088



Estimate

ADDRESS

Katie Hardy
M&T Parish Council

ESTIMATE NO. 2432

DATE 31/10/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	390.00	390.00
	Section fell twin stem ash tree on edge of pocket park. Leave stems as habitat stumps no more than 10ft high. Chip smaller arisings into woodland, stack timber as habitat heaps in woodland.			

The quotation is valid for 30 days.

SUBTOTAL

390.00

Please see our terms and conditions below before accepting this quote.

VAT TOTAL

78.00

TOTAL

£468.00

Please reply via email confirming you accept the quotation and the terms and conditions.

Awbridge Arborists Limited
 117, Winchester Road
 Romsey
 SO51 8JF
 01794521587
 awbridgearb@gmail.com
 VAT Registration No.: 259280677
 Company Registration No. 09892088



Estimate

ADDRESS

Katie Hardy
 M&T Parish Council

ESTIMATE NO. 2433

DATE 31/10/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	240.00	240.00
	Work to trees at rear of Jubilee Hall-			
	Crown raise liquid amber to around 4m from ground level.			
	Prune and shape 4 fruit trees.			
	Cut hedging outside trellis down to trellis height to reform hedge.			
	Chip and remove all arisings.			

The quotation is valid for 30 days.

SUBTOTAL 240.00

Please see our terms and conditions below before accepting this quote.

VAT TOTAL 48.00

TOTAL **£288.00**

Please reply via email confirming you accept the quotation and the terms and conditions.

Awbridge Arborists Limited

117, Winchester Road
 Romsey
 SO51 8JF
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 awbridgearb@gmail.com
 VAT Registration No.: 259280677
 Company Registration No. 09892088



Estimate

ADDRESS

Katie Hardy
 M&T Parish Council

ESTIMATE NO. 2431

DATE 31/10/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Services	1	720.00	720.00
	Work to roadside hedge at The Rec-			
	Flail top of hedge taking back down to old reduction points.			
	Flail outside edge taking back hard. Trim inside edge where needed. Rake and tidy behind ensuring no debris is left either side of hedge.			

The quotation is valid for 30 days.

SUBTOTAL 720.00

Please see our terms and conditions below before accepting this quote.

VAT TOTAL 144.00

TOTAL **£864.00**

Please reply via email confirming you accept the quotation and the terms and conditions.

2.5 M&T Sports Club Grounds Maintenance Quotation 2022

**Michelmersh
& Timsbury**



Sports Club

Clubhouse and Headquarters, but NOT a mailing address:

The Sports Pavilion, Mannyngham Way, Timsbury, Romsey, SO51 0NJ.

Chairman:

Mr. Chris Smith, "Willow Cottage", Rudd Lane, Upper Timsbury, Romsey, SO51 0NU.

Vice-chairman:

Mr. Nicholas McCall, 20 Mount Temple, Romsey, SO51 5UW.

Secretary:

Mr. Robin Goodland, "Havencroft", Stockbridge Road, Timsbury, Romsey, SO51 0NF.

Treasurer:

Mr. Roger Robinson, 13 Avon Crescent, Halterworth, Romsey, SO51 5PX.

QUOTATION

Dr.	Michelmersh & Timsbury Parish Council, c/o The clerk, Mrs. Katie Hardy, 1, Redlands Drive, Upper Timsbury, Romsey, SO51 0AG.	Quotation no.:	21/123
		Date:	16 th November, 2021
To:	Keep grass close-mown, fit for recreation by the general-public – a minimum of twelve mows – on the main recreational and parking areas [Play Area and area beyond excluded]. Mow and/or strim grass to keep tidy in the "Hort-Soc Garden", and prune shrubs to keep tidy and clear of paths. Conduct at least weekly litter-sweeps of the whole Ground including Play Area, and provide & maintain litter-bins, and remove contents from premises. Conduct and log weekly Risk Assessment inspections [excluding play-equipment] and remove hazards. Mow or strim edges of Ground up to and under adjacent hedges and trees, removing all nettles, but sympathetically to wild-flowers, bark, etc.. Strim under and/or around seats, buildings, practice-nets, flag-pole, kissing-gate, etc. as necessary, including the new work of strimming round the bollards surrounding the car-park. Excluding the TVBC-owned hedge bordering Hunts Farm Playing Fields, cut back tree-canopies and undergrowth in hedges to maintain clear edge to Ground; trim face of "A3057 hedge" within reach on Ground side only; prune low-hanging branches of trees, to allow mowers to pass underneath and to keep out of eye-line. Mulch fallen leaves. Carry out any other works required by the Parish Council's Ground Management Plan.		£1,300.00

3. Correspondence

3.1 Consultation - Proposed revision of Local Information Requirements for the Validation of Planning and related Applications



Town/Parish Council

Planning and Building Service
Beech Hurst
Weyhill Road
Andover, Hants SP10 3AJ
Telephone 01264 368000
Minicom 01264 368052
Web site www.testvalley.gov.uk

Contact: Mr Mark Staincliffe
Telephone: 01264 368000
E-mail: planning@testvalley.gov.uk
Our ref:
Date: 2nd November 2021

CONSULTATION – PROPOSED REVISION OF LOCAL INFORMATION REQUIREMENTS FOR THE VALIDATION OF PLANNING AND RELATED APPLICATIONS

Dear Sir/Madam

In 2008 the government introduced changes to procedures involved in the validation of planning applications when they are initially submitted. Local Planning Authorities in England now apply two sets of validation requirements when determining if an application is valid. One set is mandatory and is set out at a national level. The second set of requirements, which local planning authorities can adapt to suit their individual circumstances, are known as 'local requirements'.

Local Planning Authorities must ensure that their lists of 'local requirements' are reviewed every two years. The Council is in the process of reviewing the local list of requirements. You are being consulted and your views sought on the proposed revised Local Requirements. The revised lists can be viewed on our website using the following link - [RevisedLists](#)

The consultation period ends on **28th December 2021** and this letter is the formal consultation with you as Town/Parish Council.

If you have any comments on the proposals to republish the Local Requirements list please submit these by email to planning@testvalley.gov.uk or in writing to the Planning and Building Service at the above address.

The current Description of Local Requirements list can be viewed on our website at testvalley.gov.uk/Checklists, or at the Council Offices at Beech Hurst, Andover and at Former Magistrates Court, Romsey.

Cont..

All comments received will be considered prior to confirming and publishing the revised Local Requirements list.

Please contact Mark Staincliffe if you require clarification on any matter.

Yours faithfully

A handwritten signature in black ink, appearing to read "Paul Johnson".

Head of Planning and Building Service

- 3.2 TV116: Somborne Chalk Quarry and MAC Contracting
- 3.3 Test Valley Strategic Housing and Economic Land Availability Assessment
- 3.4 New Road – site concern
- 3.5 Community Garden – tidy up

4. Financial Summary

Monthly Financial Report: 25th October - 21st November 2021		
PAYMENTS		
Cleared Payments (date cleared)		
Katie Hardy (03.11.21)	October salary	£458.33
Steve Medley (05.11.21)	Grass Cutting - invoice 55	£120.00
ICO (DD) 20.10.21	Annual subscription	£35.00
	Total	£613.33
Uncleared Payments		
Hursley Parish Council	Speed sign movements Dec 2020 - 27th March 2021	£300.00
	Total	£300.00
Payments to be made		
Katie Hardy	Salary - November 2021	£507.52
Steve Medley	Grass cutting inv75	£180.00
Old Michelmersh Farm Trust	Room hire	£40.00
M&T Sports Club	Annual grounds maintenance	£1,250.00
Katie Hardy	Salary - December 2021	£458.33
	Total	£2,435.85
Alloted project funds		
Village improvements	Noticeboards, benches etc.	£5,000.00
Replacement of Assets		£10,000.00
	Total	£15,000.00
INCOME		
TSB	November interest	£2.27
	Total	£2.27
Account Balances		
Lloyds TSB	30 Day Savings Account	£30,934.56
Lloyds TSB	Current Account	£8,897.15
	Total	£39,831.71
Actual Funds available as of 21st November 2021		£22,095.86

Michelmersh & Timsbury Parish Council Minutes from 24th November 2021

Apologies: None recorded

1. Attendees

Cllrs Bob Davis (Chairman), Donald Cowling, Peter Clarke, John Rhodes, Steve Langford, Sharman Ferguson, Helen Palmer, TVBC Cllr Nick Adams-King (joined the meeting at 8.45pm)

2. Declarations of any Interest

Cllr John Rhodes declared an interest in Item 8.2 as he is a member of the Sports Club.

3. Open Period

Nick Adams King (joined the meeting at 8.45pm)

Nick asked the Parish Council if it would like The Hedges planning application to be referred to the Southern Area Planning Committee. The Council agreed that it would like the application go to Committee, if it is recommended for approval.

Nick provided an update on relevant local planning enforcement orders.

Nick informed the meeting that he has switched his role from Planning to Waste and Recycling – new recycling proposals planned for 2023

Nick informed the meeting that TVBC is planning to incorporate Romsey Extra parish into Romsey Town. However, it is possible a rural section of the parish could be 'offered' to Awbridge or Michelmersh and Timsbury.

4. Confirmation of the Minutes from Parish Council Meeting 27th October 2021

Approved

5. Clerk's Report

No additional comments

6. Finance

6.1 Financial Summary - reviewed

6.2 Invoices for Payment – agreed with the addition of the following:

- £36 CPRE Subscription
- £600 St Mary's Churchyard maintenance grant
- £600 St Andrew's Church maintenance grant

7. Planning

7.1 21/03070/FULLS

Change of use of units B2, B3, B4 and B5 from warehousing and storage and distribution (Class B8) to a gymnasium (Class E(d)) - Part retrospective

Manor Nursery, Stockbridge Road, Timsbury, SO51 0NB8

Decision: Objection

The Parish Council supports the provision of organised sports and fitness activities but objects to this application on the grounds that there is no evidence that the site provides adequate provision for parking. The submitted site plan shows approximately 20 parking spaces to the E and SW of the existing terrace of five units. However, there is current planning permission for six further units (21/005356/FULLS) which when built will reduce the available parking spaces on the site and will itself generate additional parking requirements. It is not clear why the site plan submitted with this application does not show this further development. No information is provided about likely occupancy of the gymnasium or the numbers of vehicles likely to visit the site at different times. If on-site parking is not adequate this could lead to parking outside the site or congestion at the site entrance with potentially dangerous obstruction on the A3057. The Parish Council feels that the comment in the Supporting Statement that on-site parking is available on a 'first- come first- served' basis is not very reassuring.

In view of the proposed opening hours, the Parish Council is concerned about noise disturbance from music played inside the building. However, it is noted that Environmental Health have proposed a condition to address this issue if planning permission is granted.

7.2 21/03143/FULLS

Alterations to re-configure internal layout including renovation and repairs, alterations to rear bay window, alteration of carport and remedial work to defective roof structure

Hunts Farm House, Rudd Lane, Upper Timsbury, SO51 0NU

Decision: No objection

7.3 21/03228/TREES

T1 - Ash and T2 - Beech - Raise canopy to 4.2 metres, T3 - Beech - Raise canopy to 3.6 metres
Corner Barns, Mesh Road, Michelmersh

Decision: No objection

7.4 21/03341/FULLS

Demolish shed, erect detached garage and relocate oil tank
Police House, Stockbridge Road, Timsbury, Romsey
Decision: No objection

8. Correspondence

8.1 Churchyard Maintenance Requests – St. Andrew’s Church and St Mary’s Church

It was agreed that a £600 grant be paid to both St Andrew’s and St Mary’s Churches

8.2 M&T Sports Club – Ground Maintenance Tender 2022

It was agreed that the M&T Sports Club tender is accepted at a cost of £1,300 per annum.
(As Itemised in the Clerk’s Report)

8.3 TVBC – Proposed revision of Local Information Requirements for the Validation of Planning and Related Applications

It was agreed that the Parish Council would submit no comments.

8.4 MAC Contracting – Planning and Speed concerns

Cllr Bob Davis informed the meeting that the HCC Planning Enforcement Officer has confirmed that MAC Contracting had been advised that a planning application was required for their recycling operation at Somborne Quarry.

8.5 Test Valley Strategic Housing and Economic Land Availability

It was agreed that the Parish Council would submit no comments.

8.6 New Road – site concern

Cllr Bob Davis informed the meeting that the TVBC Enforcement Officer has advised that he has contacted the owners of the site in New Road, Timsbury, after complaints about the tidiness and use of the site.

8.7 Community Garden – tidy up

Cllr Bob Davis informed the meeting that he has communicated the concern about the untidy appearance of the Community Garden to the Jubilee Hall Management Committee.

9. Village Issues

9.1 Playground maintenance and repairs

The Clerk updated the meeting that the claim to Kompan for replacement wooden struts is still ongoing. The Clerk is also still awaiting a revised quote from TVBC for the outstanding playground repair and maintenance tasks.

KH

9.2 Tree maintenance – Playground and Community Garden

It was agreed to accept the four quotations from Awbridge Arborists as per the Clerk’s Report

KH

9.3 Neighbourhood Plan – grant funding

Cllr Bob Davis updated the meeting with the progress being made by the NDP Steering Group. A survey questionnaire would be distributed in the parish shortly: Cllr Langford requested that everyone complete the NP survey to assist in collecting residents’ ideas on future development and change. Cllr. Davis advised that he was in the process of submitting a grant application to support the development of the Plan to the government-appointed funding body (Locality). It was agreed that Cllr. Davis be authorised to progress this and to sign any required documents on behalf of the Council.

BD

9.4 Village Sign

Cllr Bob Davis to ask the Sign Company (Sign of the Times) to make a resin mould of the existing sign and add some colour to enhance some features. This would be at an estimated cost of approx. £4000. Concern was raised about justifying the cost of this option. It was agreed that a firm quote be obtained and discussed at the next Parish Council meeting.

BD

9.5 Speed Sign location

Reviewed under Clerk’s Report

10. Governance

10.1 New Clerk Appointment

The Clerk informed the meeting that there had been two enquiries for the role so far.

11. Chairman’s Mandate

Agreed

12. Agenda items to be included in next month’s Parish Council Meeting

- Community Governance Review - Romsey Parish (Romsey Town)
- Stile installations on Manor Farm

P446

13. Dates of future meetings - Parish Council Meeting 26th January 2022

Meeting Closed 9pm

