MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 15th February 2023
at 7.30 p.m. at The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

Apologies received:
1. **Attendees**
2. **Declarations of any Interest**
3. **Open Period**
4. **Confirmation of the Minutes from Parish Council Meeting 25th January 2023**
5. **Clerk's Report**
6. **Finance**

6.1 **Financial Summary – to be agreed**
6.2 **Invoices for Payment – to be agreed**
6.3 **Donation Requests – to be considered**

7. Planning

7.1 HCC/2022/0686 Vary conditions 2, 7 & 11 attached to App No. 15/00006/CMAS to accommodate some minor site changes in the interest of fire safety at Bunny Lane, Timsbury Hampshire SO51 0PG

7.2 HCC/2023/0007
Provision of a new building to house a washing and granulator for treating plastic waste at Casbrook Park, Unit 6b 7 And 8, Bunny Lane, Timsbury Hampshire SO51 0PG

8. Correspondence

9. Village Issues

9.1 Kompan/Park equipment – review progress
9.2 Village Sign – review progress
9.3 Lengthsman – Agree Tasks for Feb/March
9.4 Unauthorised 'Notice of Closure' sign on Chapel Lane- discuss
9.5 Jubilee Hall Garden – decide next steps

10. Governance

10.1 Standing Orders Policy – agree update
10.2 Jubilee Hall Lease - update

11. Chairman's Mandate
12. Agenda items to be included in next month's Parish Council Meeting
13. Dates of future meetings - Parish Council Meeting 29th March 2023

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com
8th February 2023

Clerk's Report - February 2023

1.Planning Decisions

1.1 22/03015/FULLS 07.12.2022 Erection of single detached garage to Plot 1 -

Land Adjacent The Hedges, Chapel Lane, Timsbury **WITHDRAWN 31.01.2023**

2. Village Issues

3. Correspondence

3.1 St Andrew's Church

Dear Tracy,
In the past the parish council has been kind enough to pay a grant to the two local anglican churches towards maintenance of the churchyards. If there are funds available, I would like to apply for one on behalf of the Parochial Church Council of St Andrew's church Timsbury.

Yours sincerely,
John Glasspool Churchwarden and Secretary.

3.2 Awbridge Parish Council

Hi Tracy,
The one from HCC is on its way, but I am chasing TVBC for theirs. I will ask my Members if we can release funds to Michelemersh in the meantime so that we can move ahead with the purchase of the sign.

BW
Ian Milsom

3.3 St Marys Church

Dear Ms Sansome and the Michelmersh and Timsbury Parish Council,

I am writing on behalf of the PCC for St Mary's Church, Michelmersh.

The PCC would like to request that once again the Churchyard at St Mary's be considered for a Churchyard maintenance grant.

The maintenance of the Churchyard is in the interests of the inhabitants of Michelmersh, as well as surrounding parishes. The Church and surrounding Churchyard are of both historic and cultural importance, they continue to provide a space for the villagers to come together, facilitating worship and a social support network as well as being instrumental in achieving a strong sense of community. The Church and Churchyard are also a local tourist attraction, inviting visitors at any time of day.

We believe that the upkeep of the Churchyard is an incredibly worthwhile project and hope that the Parish Council is in agreement. The grant last year was gratefully received and was put to excellent use for the continued upkeep of the churchyard perimeter.

Yours Sincerely,

3.4 Coronation Celebrations – Donation Request

Dear All,

Jo Cole and I would like to organise a Village Picnic on the recreation ground, in line with National guidelines, to celebrate King Charles III Coronation. This would be on Sunday 7th May 2023 from 12.00 noon and 4.00pm (approximately). The idea is similar to that of last year with people bringing their own tables, chairs, food, etc.

We would like to ask The Parish Council for permission to use the recreation ground and for use of the Sports Pavillion, please. I have contacted the Sports Club, and can confirm both are available.

We would also like to ask if funding could be available for a bouncy castle with supervisor (as for last year's Jubilee) and for sundries such as craft packs for children to make crowns, and any other items required nearer to the day. Estimated amount not to exceed £500 - the castle cost is £270.

We are in discussions regarding use of the Jubilee Hall, but understand negotiation will be possible with the regular user, especially for use of the kitchen, committee room and toilets, as well as part of the hall.

Please can this request be considered as soon as possible so we can proceed with plans?

Further details/information available as/when confirmed.

Many thanks for consideration.

Kind regards
Debbie Sacree and Jo Cole

4. Governance

4.1 Jubilee Hall lease has been signed with solicitor by Chairman (RD) and Clerk (TS)
4.2 VAT Claimed back £2396.08 25th Jan 23

FINANCIAL SUMMARY **24th January - 13th February 2023**

INCOME		
Defib Store	Refund of Overpayment	68.39
	Total £	**68.39**
INVOICES TO PAY		
DeFib Store	Replacement Battery	250.80
T. Sansome	Salary February	416.66
Bells Solicitors	Lease for Jubilee Hall	600.00
Parish Online	Online Mapping Tools Subscription	75.60
Easyhost	Domain name registration	14.39
S. Medley	Grasscutting Sept	151.00
	Total £	**1,508.45**
OTHER PAYMENTS		
UNITY Trust Bank	Service Charge	0.00
Jubilee Hall	Donation Re: Flooding issues	325.00
	Total £	**325.00**
ALLOTED PROJECTS		
Village Improvements		5,000.00
Replacement of Assets		10,000.00
Neighbourhood Plan		10,000.00
	Total £	**25,000.00**
Account Balances		
Unity Trust	Main Account	**29,453.50**
Unity Trust	Savings Account	**10,031.89**
	Total £	**39,485.39**
ACTUAL FUNDS Available		
	£	**12,651.94**

Minutes of the Parish Council Meeting
15th February 2023 at 19:30 hrs at The Jubilee Hall, Timsbury.

Apologies received from:
Cllr Steve Langford, Cllr Sharman Ferguson, Cllr Helen Palmer.

1. Attendees:
Cllr Bob Davis, Cllr Peter Clarke (PC), Cllr Donald Cowling (DC), Cllr John Rhodes
Tracy Sansome (TS – Parish Clerk), and two members of the public.

2. Declarations of any Interest:
None declared.

3. Open Period:
Coronation Celebrations (7th May 2023): Two Residents presented their ideas to support their request for a donation to this event. The plans are for a 'Big Lunch/picnic' to be held on the Sportsground field. Residents and guests would be bringing own chairs/tables/food/drink. It is hoped that a Bouncy Castle/Children's games/Raffle would take place with any profits going back to the Jubilee Hall. Event to run approximately 12-4pm with the Jubilee Hall and /or Sports Pavillion providing space for food prep/toilets/tea,coffee etc. £500 was requested to cover all of the above.
It was agreed that after the success of a similar event last year for the Jubilee – this would be supported with the proviso of adequate insurance being in place.

4. Confirmation of the Minutes from Parish Council Meeting 23rd November 2022
Minutes were Approved by Parish Councillors and signed by Cllr Bob Davis.

5. Clerk's Report – acknowledged.

6. Finance:
6.1 **Financial Summary**: Reviewed and Agreed
6.2 **Invoices for Payment**: Reviewed and Agreed
6.3 **Donation Requests:** It was agreed that both St Marys and St Andrews Churches would be supported by donation each of £600. Clerk to contact wardens. Payments to be made after March meeting.

TS

7. Planning
7.1 HCC/2022/0686 Vary conditions 2, 7 & 11 attached to App No. 15/00006/CMAS to accommodate some minor site changes in the interest of fire safety at Bunny Lane, Timsbury Hampshire SO51 0PG
It was agreed: NO OBJECTION

7.2 HCC/2023/0007
Provision of a new building to house a washing and granulator for treating plastic waste at Casbrook Park, Unit 6b 7 And 8, Bunny Lane, Timsbury Hampshire SO51 0PG
OBJECTION: The Parish Council objects to this application on the grounds that the potential for noise disturbance at local houses has not been properly assessed.

8. Correspondence:
Cllr Bob Davis informed the council that he was in discussion with Test Valley about whether there have been any CIL payments collected from developments that have been constructed in our parish and if any were likely in the future. BD will keep the Parish informed of outcomes.

9. Village Issues
9.1 **Kompan** and Park Equipment: Estimates and quotations are being sought from other sources to decide cost effective repairs on the play equipment. Representative due Thursday 16th on site for discussion.
9.2 **Village Sign**: It was agreed that K. Nimmin (sign maker) and S. Winder (designer) could now finalise design ready for production. BD to organise this. **BD**
9.3 **Lengthsman:** It was agreed that BD will call to organise a meeting to agree final work for this financial year. **BD**
9.4 **Unauthorised closure of Chapel Lane** – This has been resolved with company involved and is now cleared.
9.5 **Jubilee Hall Garden** – BD to speak with hall on how this gets completed alongside flooding issues in the same space. **BD**

10. Governance:
10.1 **Standing Orders:** New policy agreed with minor adjustments due to current practice.
10.2 **Jubilee Hall Lease:** This has been resolved and signed with a local solicitor.

11. Meetings attended or to be attended:
Cllr B Davis met Kompan Representative Thursday 2nd February 2023
Cllr B Davis attended Waltet Liaison Panel meeting on 30 January

12. Chairman's Mandate:
Agreed.

13. Agenda items for next meeting:
Progress of:
Village Sign
Speed Sign
Jubilee Hall Garden
Kompan play equipment
Lengthsman tasks
Coronation Celebrations

14. Dates of future meetings:
29th March, 26th April

Meeting Closed at 20.45 hrs
Tracy Sansome Parish Clerk 15th February 2023