MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 26th April 2023
at 7.30 p.m. at The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

Apologies received:

1. **Attendees**
2. **Declarations of any Interest**
3. **Open Period**
4. **Confirmation of the Minutes from Parish Council Meeting 29th March 2023**
5. **Clerk's Report**
6. **Finance**

6.1 **Financial Summary – to be agreed**
6.2 **Invoices for Payment – to be agreed**

7. Planning

7.1

APPLICATION NUMBER:	23/00649/FULLS
PROPOSAL:	Installation of portable milk vending machine within car park (Retrospective)
SITE:	Jubilee Hall, Mannyngham Way, Timsbury, Romsey

7.2

APPLICATION NUMBER:	23/00814/VARS
PROPOSAL:	Vary condition 2 of 21/01505/FULLS (Construction of 3 dwellings) - to allow for amendments to the floor plans and elevations for plots 1, 2 and 3
SITE:	Smallberry Hill, Haccups Lane, Michelmersh, Romsey

8. Correspondence

8.1 Sports Field – report

9. Village Issues

9.1 Park equipment repairs – review progress
9.2 Village Sign – review progress
9.3 Lengthsman – schedule for works to be agreed.
9.5 Jubilee Hall Garden – review progress
9.6 Speed Sign – review progress
9.7 Coronation Event – update
9.8 Neighbourhood Plan Report

10. Governance

10.1 Training Requirements for new Councillors
10.2 Clerk Salary Annual Review

11. **Chairman's Mandate**
12. **Agenda items to be included in next month's Parish Council Meeting**
    Delegate responsibilities for Councillors
13. **Dates of future meetings – The Annual Meeting of Parish Council** and **Parish Assembly** - Monday 15th May 2023

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com
20th April 2023

Clerk's Report – 26th April 2023

1.Planning Decisions

1.1 **23/00684/TPOS**

T3701 to T3713 - Poplar - Fell, T3715 to T3716, T3723 - Poplar - Branch reduce east side to a horizontal branch length no less than 8m and reduce height to no less than 20m, T3717 to T3719, T3720 - T3722 - Poplar - Reduce height to no less than 20m, T3724 to T3728 - Poplar - Crown reduction no less than17m height and 7m radial canopy spread
Land At Rear Of Redlands Drive, Upper Timsbury, Romsey

Decision: Consent subject to conditions and Notes

1.2 **23/00467/TREES 20.02.2023**

G1 - Ash and Birch - Cut back by up to 3m of
Fence line - Southern Water, Michelmersh, Hampshire

Decision: NO OBJECTION 31.03.2023

2. Village Issues

2.1 Lengthsman

I have received a request from the Jubilee Hall to cut down the hedge in the garden to Fence height. I have added this to worksheet for May.

2.2 Speedsign Communication:

Ian Milsom <clerk@awbridgepc.org.uk>
to me, Grahame, Nick

Hi Tracy,

I have transferred the sum of £2,250 to the M&T account today.

Any luck with finding someone to manage/service the sign?

This is all of the grant monies and £750 from Awbridge Parish as their donation.
We are expected to raise £750 to match giving £3k in total.

2.2 Playground Equipment:

I have spoken to Andy from MofP and he hopes to be on site next week (24th April)

3. Correspondence

3.1

Fund: Coronation Grant Organisation/Group: Michelmersh and Timsbury Parish Council

Dear Tracy,
Following consideration by the Head of the Community and Leisure Service, I am pleased to confirm that a Coronation Grant of £500 has been awarded to towards the cost of having a party to celebrate the Coronation of His Majesty King Charles III and the Queen Consort. Please sign the attached form to confirm you accept the grant offer and conditions of this grant and then return the completed form to me via email. If you're unable to return the signed form by email please let me know and I can send you a paper copy in the post to sign and return using a pre-paid, self-addressed envelope. We wish you every success as you celebrate and honour this momentous

occasion. If you feel comfortable doing so, we would be grateful if you could later send some photos of your celebration to the above email address as we may later include them in our publicity.
Yours sincerely,
Salan Gibbs Community Engagement Officer

3.2 New Stiles

Tracy

You and your Committee may be interested to know, the 3 stiles along FP 19 were all replaced with self-closing gates today. This will enable a short stile-free circular route from the church via FPs 15, 19 and 16. It also makes FP 19 usable for most walkers as 2 of the stiles were very difficult to negotiate, for all but the most able. I know some M & T residents preferred to crawl under the barbed-wire fences rather than attempt the stiles. Today's work was led by HCC Countryside Services Team aided by their own volunteers and 6 members of Romsey Ramblers. The work had the full support of the landowner.

There are more stiles we would like to replace across the Parish and, indeed, other parishes, but funding is the issue. Work continues to find sources of funding.

Regards

Les Mildon

Footpath & Walking Environment Officer Romsey Ramblers Group

3.3 Yew Tree Lane

Dear Tracy

I have attached emails from 2020 relating to the state of Yew Tree Lane - it goes by several names but is I believe officially unnamed.
The state of the road has only deteriorated with no repairs/improvements identifiable.
The two main areas of damage are at the top of Staff Road and the area between the Cottage and The Old House.
I should be grateful if you could raise the issue with the Parish Council and also ask Councillor Adams-King for support.
Kind regards
Roger Wilson
Corner Barns
Have forwarded on to N Adams-King for advice.

4. Governance

4.1 Precept received 6th April £7750

4.2 Insurance (Zurich) Risk assessment will be carried out in order to comply with Zurich Ins regarding Coronation Event. Copy of external Insurances (Bouncy Castle/ Ice Cream Van) will be obtained.

4.3 Training for new councillors has been arranged and a welcome pack sent out. Please let me know if anyone would like to attend update skills for councillors training.

FINANCIAL SUMMARY **30 March 2023 - 25th April 2023**

INCOME		
Awbridge Parish	Speedsign Grant £1500+£750	2,250.00
Precept 1		7,750.00
UNITY Bank	Internal Transfer	4,220.51
	Total £	**14,220.51**
INVOICES TO PAY		
TVBC	Election Costs	24.00
HALC	Affiliation Fees	357.66
S. Medley	Grass Cutting	63.00
Kompan	Replacement Parts for Play Equip	273.12
Neighbourhood Planning	End of Year repayment	5,122.18
Tracy Sansome	Salary + Expenses April 2023	652.12
	Total £	**6,492.08**
OTHER PAYMENTS		
UNITY BANK	Service Charge (31/3/23)	18.00
	Total £	**18.00**
ALLOTED PROJECTS		
Village Improvements		5,000.00
Replacement of Assets		10,000.00
Neighbourhood Plan		0.00
	Total £	**15,000.00**
Account Balances		
Unity Trust	Main Account	**41,661.55**
Unity Trust	Savings Account	**0.00**
	Total £	
ACTUAL FUNDS Available		
	Total £	35,169.47
	Total less alloted Projects	15,000.00
	£	**20,169.47**

MICHELMERSH & TIMSBURY PARISH COUNCIL

Minutes of the Parish Council meeting

26th April 2023, 7.30pm at The Jubilee Hall, Timsbury.

Apologies received:
None

1. Attendees:
Cllr. Bob Davis, Cllr. John Rhodes, Cllr. Steve Langford, Cllr. Donald Cowling, Cllr. Peter Clarke, Cllr. Sherman Ferguson, Cllr. Nick Adams-King, Cllr Helen Palmer, Incoming councillor Steve Carley, Tracy Sansome (Clerk) and two members of the public.

2. Declarations of any Interest:
None declared.

3. Open Period:

Nick Adams-King responded to concerns from the parish about potential funds being owed to the parish from Community Infrastructure Levy (CIL). It was agreed that the parish council would explore this and approach local MP Caroline Nokes for clarification. Cllr Bob Davis will be constructing an explanation of concerns that will be forwarded to her office in due course. **BD**

4. Confirmation of the Minutes from Parish Council Meeting 29th March 2023
These were approved and signed by Cllr. Bob Davis.

5. Clerk's Report – acknowledged.

6. Finance
6.1 **Financial Summary –** Reviewed and agreed.
As it is the end of the financial year, it was agreed that £15000 would be transferred to No.2 (interest paying savings) account.
6.2 **Invoices for Payment –** All invoices and payments were agreed.
Additionally it was agreed that £200 would be paid to the local organisers of the Coronation Event in order for them to cover costs incurred so far. The clerk will consolidate and itemise costings after the event. We have applied for and received a £500 grant from TVBC to support celebratory events. **TS**

7. Planning

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	NO OBJECTION

8. Correspondence
8.1 A complaint has been received from a resident nearby the sports field about anti-social behaviour. The sports club have been notified. The parish council discussed this with Cllr Nick Adams-King and it was agreed that all issues must be reported either online or through the 101 phone line by the complainant themselves. In support of concerns, the parish council have been given the name of the local PCSO officer

and it was agreed that he will be invited in due course to a meeting of the M&T parish council to highlight any issues and review the situation.
8.2 Further concerns have been raised about the condition of 'Yew Tree Lane' road surfacing. This was acknowledged as an on-going issue of some time. N Adams-King has agreed to respond to us as soon as he has any news on this issue.
8.3 TVBC have notified the parish council that 3 new stiles with self-closing gates have been put in place along Footpath 19. More will be replaced when funding is available.

9. Village Issues
9.1 **Park equipment repairs** –
Andy from Ministry of Play will be on site next week to repair playground equipment and get back the playpark back into full service.
9.2 **Village Sign** – BD has contacted both the sign maker and the artist.
9.3 **Lengthsman** – New tasks have been forwarded to the Lengthsman for May. It was agreed that following next month's meeting – a rolling programme of works are to be collated with a councillor undertaking the responsibility for this task. Any additional works can be slotted in where necessary.
9.5 **Jubilee Hall Garden** – it was agreed that Cllr Bob Davis would contact the Jubilee Hall Management committee again and agree a solution to the work that needs to be completed. **BD**
9.6 **Speed Sign** – N Adams-King is supporting the parish council with suitable options for the maintenance of this. All funds have been received and clerk to request an up to date quote for the equipment before placing the order.
9.7 **Coronation Event** – Risk assessments have been received from two parties offering services to the event. The parish council will carry out their own risk assessment based on the activities it has been notified are taking place. **TS**
9.8 **Neighbourhood Plan Report** – Cllr Bob Davis informed the meeting that the recent Neighbourhood Plan event was very successful. It was recorded that over 100 people attended over the 2 days and 125 responses to the questionnaire were received. This represents around 25% of the village. Responses and comments from this have been noted. N Adams-King explained that after the local elections (due next week) – there will be more transparency regarding local plan requirements and sustainability.

10. Governance
10.1 Training has been booked for new councillors after taking of office on 15th May 2023.
10.2 Clerk Salary Review – the clerk left the room whilst the councillors agreed a salary increase of 10%. The clerk will also receive £200 office expenses for last year that has not been taken far.

Cllr Bob Davis thanked our outgoing councillors: Donald Cowling, Sharman Ferguson and Peter Clarke for their contributions over the past years.

11. Chairman's Mandate – agreed.

12. Agenda items to be included in next month's Parish Council Meeting
Responsibilities of Councillors
Village Sign progress
Speed Sign progress
Park Repairs update
Lengthsman work update
Coronation Event update

13. Dates of future meetings –
Annual meeting of the Parish Council - **Monday 15th May 2023 7pm**
Annual Parish Assembly **Monday 15th May 7.45pm**

Meeting closed at 9pm

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com

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