MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 24th May 2023
at 7.30pm The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

Apologies received:
1. Attendees:
2. Declarations of any Interest
3. Open Period
4. Confirmation of the Minutes from Parish Council Meetings of 15th May 2023
5. Clerk's Report
6. Finance
6.1 **Financial Summary – to be agreed**
6.2 **Invoices for Payment – to be agreed**

7. Planning
7.1 APPLICATION NUMBER: 23/01135/FULLS
PROPOSAL: Erection of two dwellings
SITE: Hillside Cottage, Haccups Lane, Michelmersh, Romsey

8. Village Issues
8.1 Lengthsman/Speed Sign – agree how to proceed
8.2 Village Sign – update
8.3 Jubilee Hall and Garden - update

9. Correspondence
9.1 Community Resilience Fund - discuss

10. Governance
10.1 **Audit –** Review of internal audit 22/5/23.
10.2 **Co-opting** – agree notice period for Councillor Vacancy

11. Chairman's Mandate
12. Agenda items to be included in next Parish Council Meeting:
13. Dates of future meetings – Wednesday 28th June 2023

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com

Clerk's Report – 24th May 2023

1.Planning Decisions

1.1

2. Correspondence

2.1 Cllr Yalden, Sally <CllrSYalden@testvalley.gov.uk>

Dear Tracey

I hope you are well. Please could you forward this message to the Chair.

I wondered if it is possible to arrange a meeting with you both to discuss how my role might fit in and work for you with regard to the area I cover in Michelmersh and Timsbury.

Many thanks for your assistance.

Kind regards

Sally

Sally has accepted an invitation to join us on 28th June.

2.2 Cllr Nick Adams-King

Hello

The other thing I meant to tell you was to drop an email to Tim Lawton with the request for help from the lengths man scheme with moving the speed indicator device around if you need it.

His email; Tim.Lawton@hants.gov.uk

Ian, I was chatting to tracy about this on Monday at the M&T Parish Assembly. It might be worth considering a joint approach to enable the SID to be moved between the two parishes by the lengths men as needed.

BW

2.3 Mark Kerr

Hello Tracey

I understand you are the clerk for the Michelmersh and Timsbury Parish Council. I'm not sure you are the correct person to direct this email to although if not, I'm sure you will be able to direct me to the correct person/department.

You may recently have read in the local Facebook account a comment from myself regarding extending the footpath from the Romsey Canal walk all the way to Yokesford Hill and then extending the footpath to the Stockbridge Road.

We moved to the area in January this year. Having researched the local maps I unfortunately discovered there was no safe way to walk from Timsbury to Romsey. The Canal Walk does extend to the Stockbridge Road although someway from any safe place to walk into the village. (Btw Yokesford Hill and The Duke on the Test) This stretch of the road being extremely dangerous and in no way should anyone attempt to walk.

I'm sure you are well aware of this situation but wondered what would be the best way to attempt to get the Council to consider extending the canal walk or some form of pavement from the end of the Canal Walk at the Stockbridge Road.

I understand there is a possibility of some new houses being built in the local area and wondered whether any planning approval could include the developers also developing the footpath.

With the current climate and environmental issues I believe it is something which should be seriously considered by the Council. This would potentially cut down on some traffic with Michelmersh and Timsbury residents hopefully chosing to walk into Romsey rather than drive. I also understand the local buses have also stopped since 31 March 23, which would also cause more traffic to be on the road or non driving residents completely cut off. Being able to walk to Romsey would enable non drivers to get to shops, banks etc.

I have been advised this may have been attempted previously however with developers potential submitting a planning application for a number of houses, I see this as an ideal opportunity.

I did intend to attend the recent Parish Council meeting to bring up this matter however unfortunately due to work issues I was unable to attend.

I look forward to hearing from you and really do hope we can take this issue forward in some way.

Kind Regards

Mark Kerr
07765 901955

3. Governance

3.1 **Co-opting a new councillor**

Hi Tracy,

Is this the remaining vacancy from the elections? If that is the case, then you do not need to advise us of this as you are able to seek expressions of interest and co-opt to those vacancies now that we are past the 9th May.

Therefore we can agree a notice period for Councillor Vacancy

3.2
Audit – was completed successfully 22nd May by Internal Auditor. We now need to complete documentation for External Auditor BDO.

John Murray
to me

Tracey
Lovely to see you today and WELL done – your hard work is paying off!!!!
Attached as promised. I will get the hard copies in the post tomorrow.
John
John K. Murray, DMS., FCPFA
Taxation & Accountancy Services
9 Burley Road
Winchester, SO22 6LJ

4. Village Issues
Yes, please ask if your speed sign person can do ours too.
I will contact Tim Lawton and see what he can offer.
Kindest regards. Ian

I have received the above correspondence from Awbridge Clerk.
FAO: Cllr Helen Palmer

Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting
Wednesday 24th May 2023 - 7.30pm at The Jubilee Hall, Timsbury.

Present Councillors:
Bob Davis (Chairman), Steve Langford, Steve Carley, Nick Bone.

In Attendance:
Tracy Sansome (Clerk), Cllr Nick Adams- King

Apologies received:
John Rhodes (Vice Chair), Helen Palmer

1. Declarations of Interest
None Declared

2. Open Period (Standing Orders suspended)
CIL Levy. Borough Councillor Nick Adams-King updated the meeting that he is working with other parishes to explore the application of CIL Levies on Self Build New properties. A discussion arose around the process of checking applications to ensure that a fair CIL levy is applied where applicable on new development. Nick Adams-King assured the parish council that other parishes are affected by potential loss of income which could be used to support local infrastructure. Cllr Bob Davis will also be constructing a letter to local MP Caroline Nokes in order to bring this issue to her attention and request support to close any potential loopholes.
It was suggested that a register may be kept by the Parish Council to monitor new developments/buildings and ensure the correct process has been followed regarding CIL levies.
Cllr Adams-King also reminded the meeting that any potential non-compliance regarding highways around and during new buildings is reported TVBC. This will be followed up to ensure any developments taking place are adhering to planning and highway regulations.
He finished by assuring the Parish Council that he will support any issues or concerns about new buildings/developments.

Footpath from M&T to Romsey. A discussion arose due to queries about potential walkways from Michelmersh and Timsbury to Romsey town, in light of the fact that the village has no bus route or direct cycleway/footpath. Nick Adams-King responded that TVBC are aware of this however, it is difficult to find an immediate solution. It would remain an item of interest for future plans and discussions.

3. Confirmation of Minutes
The minutes from the previous meeting (May 15th 2023) were approved and signed by Cllr Bob Davis.

4. Clerk's Report
This was acknowledged.

- It was agreed to resechedule Cllr Yalden's visit from June to July due to other commitments from some of our Councillors. **TS**
- Letter regarding Footpath to Romsey. Cllr Nick Bone to respond to this. **NB**

5. Finance
5.1 Financial Summary – this was approved and agreed.
5.2 Invoices for Payments – were approved and agreed.

6. Planning
6.1 Application Number: 23/01135/FULLS
Proposal: Erection of two dwellings
Site: Haccups Lane, Michelmersh, Romsey **BD**

OBJECTION:
The Council objected to this application on a number of grounds: this would be tandem (backland) development and out-of-character with this part of Haccups Lane, there would be adverse effects on the existing house by way of overlooking, and adverse visual impact on the local landscape when viewed from Haccups Lane and the public footpath to the rear of the site. The proposed houses were judged to be two large and closely-spaced, presenting a cramped appearance, and would not respect the character of the area.
It was agreed that Cllr. Davis would draft a response to TVBC, to be circulated to those present at the meeting before submission.

7. Village Issues
7.1 **Lengthsman and Speedsign**
It was noted that Cllr Steve Langford attended a Zoom Call today to discuss the Lengthsman scheme with the Co-ordinator. He informed the Parish meeting that the villages have a roll over spend from last year that was unused and therefore we have potentially around 28 hours a year to allocate to tasks. It was agreed that we would collectively identify tasks that could then be collated by Cllr Steve Langford in partnership with the clerk (TS).
The Speedsign is awaiting delivery and we are currently talking to potential sources for how this can be moved, maintained and recharged.
It was agreed that the clerk would ascertain that our current insurances (liability) covers potential volunteers concerning speed sign movements. **TS**

7.2 **Village Sign**
Awaiting mutually agreed date for discussions between S. Winder (designer) and K. Nimmin.

7.3 **Jubilee Hall and Garden**

A discussion took place concerning the garden, its maintenance and update of facilities. It was agreed that the Pre-school committee, Jubilee Hall committee and the Parish Council would need to meet to move this forward. Cllr Bob Davis would write again to organize a mutually agreeable time and date for discussion.

BD

8. Correspondence

8.1 Community Resilience Fund

The Parish Council reviewed the information sent from the Funding Authority and discussed the potential benefits and possible use of items such as an emergency generator in the event of a complete power outtage.

It was agreed that Cllr. Nick Bone would contact the Resilience Fund and find out some more detail.

NB

9. Governance

9.1 **Audit**

The Chairman (BD) and Clerk (TS) have approved and signed off the AGAR.
This was submitted on Monday 22nd May to our Auditor J Murray.
The comments from the audit have been noted by the Parish Council.
The Clerk is now preparing for external auditor (BDO).

9.2 **Co-opting Councillor Vacancy**

It was agreed that a notice would be prepared by the clerk to promote and advertise the co-opting of a new councillor. We have one vacancy.

TS

10. Chairman's Mandate

Agreed.

11. Agenda Items to be included in next meeting:

Community Resilience Fund, Village issues.

12. Future Meetings:

28th June, 26th July, 27th September, 25th October, 29th November 2023

Meeting Closed at 9.55pm

Tracy Sansome (Parish Clerk)
Parishclerkmt@gmail.com
07496450004

16th May - 23rd May 2023

FINANCIAL SUMMARY

INCOME		
	Total £	**0.00**
INVOICES TO PAY		
Zurich Insurance	Yearly Liability Ins	862.57
John Murray	Professional Fees	255.00
T Sansome	Salary and Admin expenses	549.03
	Total £	**1,666.60**
OTHER PAYMENTS		
	Total £	**0.00**
ALLOTED PROJECTS		
Village Improvements		5,000.00
Replacement of Assets		10,000.00
Neighbourhood Plan		0.00
	Total £	**15,000.00**
Account Balances		
Unity Trust	Main Account	**17,249.07**
Unity Trust	Savings Account	**15,000.00**
	Total £	**32,249.07**
ACTUAL FUNDS Available		
	Total £	**30,582.47**
	Total less allotted Projects	**15,000.00**
	£	**15,582.47**