MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 28th June 2023
at 7.30pm The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

1. Present Councillors:
In Attendance:
Apologies Received:

2. Declarations of any Interest
3. Open Period
4. Confirmation of the Minutes from Parish Council Meetings of 24h May 2023
5. Clerk's Report
6. Finance
6.1 **Financial Summary – to be agreed**
6.2 **Invoices for Payment – to be agreed**

7. Planning
7.1 **Application No: 22/00818/FULLS**
Appeal Reference: APP/C1760/W/22/3313587
SITE AT: Unit B2 - B3, Manor Nursery, Stockbridge Road, Timsbury
PROPOSAL: Change of use of units B2 and B3 to use as a boxing gymnasium within Use Class E(d)
Appellant: Mr David Salter
Appeal Starting Date: 26.05.2023

7.2 **APPLICATION NUMBER: 23/01453/VARS**
PROPOSAL: Remove condition 5 of TVS.01104/11 (Erection of one 4-bedroomed dwelling with office and detached double garage with store for use of agricultural worker) to allow occupation by non- agricultural workers
SITE: Choice Plants Garden Centre, Stockbridge Road, Timsbury, Romsey

7.3 **APPLICATION NUMBER: 23/01459/OBLS**
PROPOSAL: Discharge Section 106 Legal Agreement dated 4th March 1994 to remove restriction on dwelling occupation
SITE: Choice Plants Garden Centre, Stockbridge Road, Timsbury, Romsey

8. Village Issues
8.1 Lengthsman - update
8.2 Speed Sign – update
8.3 Village Sign – update
8.4 Jubilee Hall and Garden – update

9. Correspondence
9.1 Community Resilience Fund – decision on applying for funding.

10. Governance
10.1 **Audit –** Update
10.2 **Co-opting Policy** – agree

11. Chairman's Mandate
12. Agenda items to be included in next Parish Council Meeting:
13. Dates of future meetings – Wednesday 26th July 2023

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com

Clerk's Report – 28th June 2023

1.Planning Decisions

1.1
MICHELMERSH AND TIMSBURY 23/00720/CMAS 14.03.2023
Variation of condition 4 of planning permission 22/01803/CMAS to change the colour of the roofing and wall cladding from RAL 6009 (dark green) to RAL 100 30 20 (olive green; BS12B27) -
Unit 6B 7 And 8, Casbrook Park, Bunny Lane
PERMISSION subject to conditions & notes 26.05.2023

1.2
MICHELMERSH AND TIMSBURY 23/00814/VARS 03.04.2023
Vary condition 2 of 21/01505/FULLS (Construction of 3 dwellings) - to allow for amendments to the floor plans and elevations for plots 1, 2 and 3 –Smallberry Hill, Haccups Lane, Michelmersh
PERMISSION subject to conditions & notes 25.05.2023

1.3
MICHELMERSH AND TIMSBURY 22/02373/CLES 12.09.2022
Application for lawful development certificate for the erection of 3 buildings. -
Choice Plants , Stockbridge Road, Timsbury
ISSUE CERTIFICATE 01.06.2023

1.4 Appeals
MICHELMERSH ANDTIMSBURY 22/00818/FULLS
Change of use of units B2 and B3 to use as ab g gymnasium within Use Class E(d)
Unit B2 - B3, Manor Nursery,

2. Correspondence

Jun 6, 2023, 6:42 PM
(3 days ago)

2.1 Council Audits

Dear Ms Sansome

Thank you for submitting your AGAR 3 and supporting information for Michelmersh and Timsbury Parish Council

We will undertake the audit in July and the following will take place:

- If we have any questions or require any further information a member of the team will make contact.
- Once the audit is completed and passed to the partner for review and sign off we will notify you.
- On occasions the partner may require further clarification, at this point a member of the team will make contact. Otherwise the AGAR will be signed.
- A member of the team will then issue our completion documents and invoice.
- We cannot complete the audit until public rights has ended at the earliest.

At any point if you would like to know what stage your audit is at, please do not hesitate to make contact.

2.2 Re: Jubilee Hall community garden

I was wondering whether you could put forward this request at the next Parish Council meeting.

On 26th April, we had another drainage come out to look at the drainage problem in the Jubilee Hall car park. The findings from this investigation, was that there is a blockage, which is either at the T-pipe, which connects the Sports Club pipe to the car park pipe or from the T-pipe to the reservoir. Dyed water was place down the drain from the carpark and the water was not getting into the reservoir.

The drain company have advised that we have no choice, but to dig up the community garden again to investigate what is going on. We will be investigating where the blockage is and if it is in the same place as last time (between T-pipe and reservoir), why has this happened again so soon after it was cleared last year. We will also be looking into why the ground is so wet and muddy, are the pipes leaking?

Once it has been investigated and fixed, the drainage company have suggested a man-hole chamber above the connector pipe, which means in the future if there are any problems, we can access all three pipe directions.

The drainage company Waterforce have quoted £750 + vat. We have approached the Sports Club, to see whether they are willing to contribute towards this investigation/repair, as they are interested in using the water from the reservoir, to water their field.

The purpose of this email is to see whether the Parish Council would contribute again towards this work. We appreciate that you financially assisted us last year with the same problem, but if you are willing to assist again, that would be greatly appreciated. If Sports Club are going to contribute, would you consider splitting the costs three-ways.

I look forward to hearing from you soon.

Many thanks
Jo Whyton

2.3 Zurich Insurance

Good afternoon Tracy,

Thank you for your email and my apologies for the delayed response. If they are volunteers for the Parish council and are completing jobs for the Parish council this would be covered.

Kind regards,

Matthew Murray
Customer Account Manager
Telephone: 0800 9179531
Email: renewals.team@uk.zurich.com

3. Village Issues

3.1 Latest Inspection Report

PLAYGROUND INSPECTION SHEET

SITE: **MICHELMERSH & TIMSBURY** DATE 12.4.23

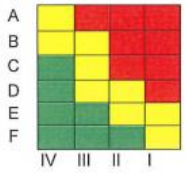
INSPECTED BY PHILIP WOODLE SIGNATURE

TIME INSPECTION STARTED 14.00 TIME INSPECTION FINISHED 14.20

KEY

Red Risks – Require immediate attention
Amber Risks – Review & moderate risk mitigation action - 21 days
Green Risks – No further action & monitor at 6 monthly intervals

ITEM OF EQUIPMENT Enter a tick against items that pass inspection and a cross against items that fail. Faults that are rectified are classed as having passed	MOUNTING	FRAME	STEPS/RAILS	SHUTE	SEATS	CHAINS/ROPES	SHACKLES	BOLTS	BEARINGS	PIVOT	PAINTWORK	RUBBER BASE	BARK BASE	GRAFFITI	GREASED	SELF CLOSING	BINS EMPTY	LITTER PICK	VANDALISM	ACTION REPORT immobilisation, removal or failure	RISK	ACTION
Flat Seat Swings	✓	✓			✓	✓	✓	✓			✓	✓		✓				✓	✓			
Cradle Seat Swings	✓	✓			✓	✓	✓	✓			✓	✓		✓				✓	✓			
Bank Slide	✓	✓						✓				✓		✓				✓	✓			
Lookout tower	✓	X	✓					✓				✓		✓				✓	✓	POST LOT IN GROUND REPLACE A.S.A.P.	C.II	BARRIER TAPED OFF
Savannah multi-play & Slide	✓	X	X	✓		✓	✓	✓				✓		✓				✓	✓	2 X CLIMB POLE HANDLES MISSING POST LOT IN GROUND REPLACE A.S.A.P.	C.II	DIM BY PARISH COUNCIL
Basket Swing	✓	✓			✓	✓	✓	✓				✓		✓				✓	✓			
Forest Giraffe	✓	✓			✓	✓	✓	✓				✓		✓				✓	✓			
Trampoline	✓	✓						✓				✓		✓				✓	✓			
Mini Spinning Dish	✓	✓			✓			✓	✓			✓		✓				✓	✓			
Balance Beam	✓	✓						✓				✓		✓				✓	✓			
BIN																						
SEAT	✓	✓			✓			✓						✓				✓	✓			
SIGN	✓	✓						✓						✓				✓	✓			
FENCE/GATES																						



Likelihood:
A Very high
B High
C Significant
D Low
E Very low
F Almost impossible

Impact:
I Catastrophic
II Critical
III Marginal
IV Negligible

COMMENTS PARTS TO BE ORDERED

3.2 Jubilee Hall Rent

Dear Tracey

The Michelmersh & Jubilee Hall Management Committee have recently reviewed all income and expenditure and given due consideration to the rising cost of inflation including significant increases in the cost of services and utilities to the Hall.

Taking into account these factors I write to give notice of a rent review which would start from 1st September 2023.

We will be increasing your hourly hire fee of the Committee Room from £6.00 to £ 8.50.hr.

We appreciate and value your loyal custom at the Jubilee Hall and hope to continue a happy and beneficial agreement for both parties.

Yours sincerely

Maree Welch

FINANCIAL SUMMARY **24th May - 26th June 2023**

INCOME		
TVBC	Coronation Grant	500.00
	Total £	**500.00**
INVOICES TO PAY		
S Medley	Grasscutting May	88.00
T Sansome	Salary and Admin expenses	601.32
HALC	S. Carley Training	117.60
HALC	N. Bone Training	117.60
Jubilee Hall	Hall Hire April-June23	70.00
	Total £	**994.52**
OTHER PAYMENTS		
	Total £	**0.00**
ALLOTED PROJECTS		
Village Improvements		5,000.00
Replacement of Assets		10,000.00
Neighbourhood Plan		0.00
	Total £	**15,000.00**
Account Balances		
Unity Trust	Main Account	**16,082.47**
Unity Trust	Savings Account	**15,000.00**
	Total £	**31,082.47**
ACTUAL FUNDS Available		
	Total less allotted Projects/Invoices	
	£	**15,087.95**

Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting
Wednesday 28th June 2023 - 7.30pm at The Jubilee Hall, Timsbury.

Present Councillors:
John Rhodes, Helen Palmer, Steve Carley, Nick Bone.

In Attendance:
Tracy Sansome (Clerk), Cllr Nick Adams- King (TVBV) and 2 members of the public.

Apologies received:
Steve Langford, Bob Davis.

1. Declarations of Interest
None Declared

2. Open Period (Standing Orders suspended)
A representative from Manor Nursery Site/Boxing Gym requested to speak in support of the Planning Appeals notice APP/C1760/W/22/3313587
as stated in the agenda. They was stated that with respect of parking at the site – there are no issues at all and is not as busy as the Garden Centre next door. The Gym is reasonably small and accommodates around 15/20 max at any one time but is usually much quieter. It was accentuated that the facility provides an excellent opportunity for local people and caters for a high number of children who have benefited from the discipline of the sport and its training provision. It fully supports and embraces being part of the community and wishes to continue with this well supported local business as well as provide employment opportunity to those that work here. Cllr Nick Adams-King advised them to take these verbal points and submit in writing to TVBC planning inspectors for re-consideration.

A representative from Choice Plants re: Application 23/01453/VARS and 23/01459/OBLS as per agenda was invited to speak in support of the removal of agricultural ties. This would enable the opportunity for the separation of the dwelling and the business which would be more in line with modern practice. The Parish Council commented on the inappropriateness of the agricultural tie system in the modern era.

Cllr Adams-King made the following points:

a. Letters will go to all houses (hand delivered) who will be affected by road works and resurfacing which will be happening from now to the Autumn.
b. He joined Cllr John Rhodes to the panel meeting at Yokesford Hill regarding the new washplant. His view was that this is an impressive facility however may not be completed by October when the temporary planning permission for raised stockpiles runs out. This will be reviewed then. Permission has been previously given based on there was no increase in traffic and the site is relatively obscured.
c. Finally permission has been given for Travellers Site in Barton Stacey and there is a possibility of this being seen in other areas.

3. Confirmation of Minutes

The minutes from the previous meeting (May 24th 2023) were approved and signed by Cllr John Rhodes.

4. Clerk's Report

This was acknowledged.

It was noted that the Playground Inspection Report was carried out BEFORE the repairs therefore we expect the next one to show no issues.

It was also noted that Zurich Ins have confirmed that any volunteers working within the Parish for Parish purposes would be covered by insurance.

5. Finance

5.1 Financial Summary – this was approved and agreed.

5.2 Invoices for Payments – were approved and agreed.

6. Planning

6.1 **Application No: 22/00818/FULLS**
Appeal Reference: APP/C1760/W/22/3313587
SITE AT: Unit B2 - B3, Manor Nursery, Stockbridge Road, Timsbury
PROPOSAL: Change of use of units B2 and B3 to use as a boxing gymnasium within Use Class E(d)
Appellant: Mr David Salter
Appeal Starting Date: 26.05.2023
No Objection

6.2 **APPLICATION NUMBER: 23/01453/VARS**
PROPOSAL: Remove condition 5 of TVS.01104/11 (Erection of one 4-bedroomed dwelling with office and detached double garage with store for use of agricultural worker) to allow occupation by non- agricultural workers
SITE: Choice Plants Garden Centre, Stockbridge Road, Timsbury, Romsey
No Objection but agreed to comment on the inappropriateness of the agricultural tie system in the modern era.

6.3 **APPLICATION NUMBER: 23/01459/OBLS**
PROPOSAL: Discharge Section 106 Legal Agreement dated 4th March 1994 to remove restriction on dwelling occupation
SITE: Choice Plants Garden Centre, Stockbridge Road, Timsbury, Romsey
No Objection but agreed to comment on the inappropriateness of the agricultural tie system in the modern era.

7. Village Issues

7.1 **Lengthsman and Speedsign**

Speedsign is on order and we are awaiting delivery of this. Cllr. Helen Palmer requested that Highway Training (if needed) be provided for volunteers who are likely to be moving sign. Clerk to enquire. **TS**

Lengthsman – urgent work identified along Cycle path which needs to be prioritized. Clerk to update latest spreadsheet and ask Stockbridge Co-ordinator to organize. **TS**

7.2 **Village Sign**

Awaiting mutually agreed date for discussions between S. Winder (designer) and K. Nimmin. The Parish would like to see this actioned and completed in the very near future. Cllr Nick Bone suggested that the area around the village sign be tidied up and superfluous signage **BD**

removed. It is hoped that the area can be made more attractive for those visiting and passing through. BD to action asap.

7.3 **Jubilee Hall and Garden**
A discussion took place again concerning the garden, its maintenance and update of facilities. It was agreed that the Pre-school committee, Jubilee Hall committee and the Parish Council would need to meet to move this forward. Cllr Helen Palmer to approach individuals to try to organize. Awaiting bushes and overgrowth to be tidied up hopefully during school vacation. Additionally, it was agreed by the Parish that we would contribute **£250** to the recent request for contribution to drainage repairs.

HP

8. Correspondence
8.1 Community Resilience Fund
The Parish Council reviewed the information again sent from the Funding Authority and discussed the potential benefits and possible use of items such as an emergency generator in the event of a complete power outage.
It was agreed that battery power units at the Jubilee Hall would provide a real help in this situation.
It was agreed that Cllr. Nick Bone would contact the Resilience Fund and find out the process for applying for funding.

NB

9. Governance
9.1 **Audit**
The Clerk is awaiting on external auditor (BDO).

9.2 **Co-opting Policy**
It was agreed that this newly written policy would be duly accepted and this was then adopted formally. Clerk will update the website with these details.
It was noted that we are still one Parish Councillor short of requirements.

TS

10. Chairman's Mandate
Agreed.

11. Agenda Items to be included in next meeting:
Community Resilience Fund.
Village issues.
Social Media Policy.

12. Future Meetings:
26th July, 27th September, 25th October, 29th November 2023

Meeting Closed at 9.45pm

Tracy Sansome (Parish Clerk)
Parishclerkmt@gmail.com
07496450004