MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 24th April 2024
at 7pm at The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

1. Present Councillors:
In Attendance:
Apologies Received:

2. Declarations of any Interest:

3. Open Period:

4. Confirmation of the Minutes: Parish Council Meeting 27th March 2024 and planning meeting of 10th April

5. Clerk's Report – to be acknowledged

6. Finance
6.1 **Financial Summary -** to be agreed
6.2 **Invoices for Payment -** to be agreed
6.3 **Donation request** to be considered to Michelmersh Church

7. Planning

8. Village Issues:
8.1 **Village Sign –** receive an update on progress.
8.2 **Jubilee Hall Garden –** receive an update of current position.
8.3 **Lengthsman** Tasks – to be agreed.
8.4 **Tesla Powerwall and Ipad -** agree gifting to J. Hall

9. Correspondence

10. Consultations

11. Governance
11.1 Letter of Engagement (Auditor) – to be agreed and signed.
11.2 Contract for Lengthsman Services to be agreed and signed.
11.3 Insurance: Zurich – discuss quotation/agree action

12. Meetings attended / to be attended
Cllr Steve Carley – Councillors Update (Auditing) 16th April 2024

13. Chairman's Mandate

14. Agenda items to be included in next Parish Council Meeting:

15. Dates of next meeting – Wednesday 24th April 2024

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com
20th March 2024

Clerk's Report – April 2024

1.Planning Decisions

None recorded

2.Correspondence

2.1 Request for donation Michelmersh Church

Dear Ms Sansome and the Michelmersh and Timsbury Parish Council,

I am writing on behalf of the PCC for St Mary's Church, Michelmersh.
The PCC would like to request that once again the Churchyard at St Mary's Michelmersh be considered for a Churchyard maintenance grant.
The maintenance of the Churchyard is in the interests of the inhabitants of Michelmersh, as well as surrounding parishes. The Church and surrounding Churchyard are of both historic and cultural importance, they continue to provide a space for the villagers to come together, facilitating worship and a social support network as well as being instrumental in achieving a strong sense of community. The Church and Churchyard are also a local tourist attraction, inviting visitors at any time of day.
We believe that the upkeep of the Churchyard is an incredibly worthwhile project and hope that the Parish Council is in agreement.

Yours Sincerely, Lucinda Harvey-Godwin (Secretary)

3. Miscellaneous

3.1 Precept received into UNITY TRUST £10,750 15th April

3.2 Sportsclub Survey Report received 22nd April

Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting
Wednesday 24th April 2024 - 7pm at The Jubilee Hall, Timsbury.

1. Present Councillors:
Bob Davis, Steve Langford, John Rhodes, Steve Carley, Helen Palmer.

In Attendance:
Tracy Sansome (Clerk), Cllr Nick Adams-King,

Apologies received:
Cllr Nick Bone

2. Declarations of Interest
Cllr John Rhodes declared that he is a member of the Sports Club.

3. Open Period (Standing Orders suspended)
Cllr Nick Adams-King presented a brief report:

- There are potential grants available that may cover up to 2/3 of the cost of expenditure. Cllr Davis suggested if this may cover potential projects such as replacing the Defib cabinet and contribution to village hall garden work.
- Response from Test Valley Future Services 2040 was positive with over 20k responses. Decisions (which will also affect Bunny Lane Recycling Centre) are expected around June time)
- Kimbridge Lane road works are taking place to repair broken barriers.
- Work on Pauncefoot Hill is due to start very soon.

4. Confirmation of Minutes
The minutes from the previous meeting (March 27th 2024) were approved and signed by Cllr Bob Davis. **RESOLVED**

5. Clerk's Report
This was acknowledged.

6. Finance
6.1 **Financial Summary** – this was approved and agreed with the next report to show the allocation of funds for CIL and Grants monies. **RESOLVED**
6.2 **Invoices for Payments** – were approved and agreed with the exception of two invoices where we are waiting for further information and clarification of some of the points in the reports. **RESOLVED**
6.3 **Donation Request on correspondence –** It was agreed to donate £600 to St. Mary's Church Funds .**RESOLVED**

7. Planning

None to consider

8. Village Issues

8.1 **Village Sign** -

After discussion – it was agreed that the sign be finished with a circular backplate. Cllr BD to instruct K Nimmin to proceed with the construction of sign. **RESOLVED** **BD**

8.2 **Jubilee Hall/Garden –** Cllr HP to make contact with the Jubilee Hall to agree a way forward / plan. **RESOLVED** **HP**

8.3 **Lengthsman**

Cllr Steve Langford continues to work with organising tasks for the Lengthsman. He reported that the work around the Village Sign area has been completed. Brambles have been cleared and branches/overhang tidied and trimmed. There was some discussion about keeping the corner plot cut regularly. Clerk to ask TVBC if it is suitable for them to carry out regular grass cutting. **SL/TS**

To further enhance the area – it was agreed to obtain a quote for new benches for this area. Clerk was also asked to obtain a quote for pressure washing of playground equipment,
RESOLVED

8.4 **Tesla Powerwall** and IPAD – after discussion this will be formally gifted to the Jubilee Hall after maintenance and any other costs have been clarified. **RESOLVED** **BD**

9. Correspondence

No other correspondence to discuss.

10. Consultations

None to discuss.

11. Governance

11.1 **Letter of Engagement from Auditor** from E. Greene accepted and signed by Cllr B Davis. **RESOLVED**

11.2 **Contract for Lengthsman Services** agreed and signed by Cllr Bob Davis. **RESOLVED**

11.3 **Insurance policy (Zurich)** – after discussion it was agreed that due to the high cost of reinsuring – we would endeavour to obtain other quotes. Cllr SC to contact Broker and clerk to ask HALC for recommendations. Cllr SC queried some aspects of the insurance and it was agreed that the Asset Register would be reviewed in order to understand the appropriate cover needed. **SC/ TS**

12. Meetings attended/to be attended.

Auditor and Clerk are meeting on 17th May 2024

13. Chairman's Mandate.

Agreed.

14. Agenda Items to be included in next meeting:

15. Dates of future Meetings:

Monday 20th May 2024 –
Annual Meeting of the Parish Council and Annual General Assembly

Meeting Closed at 9.25pm

Tracy Sansome (Parish Clerk)
Parishclerkmt@gmail.com
07496450004

FINANCIAL SUMMARY **To 23rd April 2024**

INCOME		
TVBC	Precept 1st Instalment	10,750.00
UNITY Bank	Credit Interest	131.84
	Total £	**10,881.84**
INVOICES TO PAY		
Infinity Energy Services	Tesla Wall Battery balance	4,244.00
T Sansome	Salary/Printerland Toner	534.23
PAYE	Tsansome April 24	59.80
HALC	Affiliation Fees	393.00
HALC	Councillor Update Training	12.00
S. Medley	Grasscutting March 24	126.00
Groundwork UK	Payback of unused funds	2,632.00
Cllr Nick Bone	Refund for IPAD purchase	279.00
	Total £	**8,280.03**
OTHER PAYMENTS		
Grant paid to	Michelmersh Church	600.00
	Total £	**600.00**
ALLOTED PROJECTS		
CIL Funds (Feb 24)	Village Infrastructure	17,259.00
Replacement of Assets		5,000.00
Bluestone Planning	Neighbourhood Plan	4,161.60
Resilience Projects		3,355.00
	Total £	**29,775.60**
Account Balances		
Unity Trust	Main Account	**43,256.23**
Unity Trust	Savings Account	**21,505.78**
	Total £	**64,762.01**
ACTUAL FUNDS Available		
	Less expenditure Allotted Projects/Invoices/Payments	**55,881.98**
	£ Available Funds	**26,106.38**