MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 25th September 2024
at 7pm at The Barns, Michelmersh.

Members of the public and press are most welcome to attend.

AGENDA

1. Present Councillors:
In Attendance:
Apologies Received:

2. Declarations of any Interest:

3. Open Period (Standing Orders suspended):

4. Confirmation of the Minutes: Parish Council Meeting 31st July, Planning meeting 9th August and signing of agreed PC minutes from 3rd July 2024

5. Clerk's Report – to be acknowledged

6. Finance
6.1 **Financial Summary -** to be agreed
6.2 **Invoices for Payment -** to be agreed

7. Planning
7.1 APPLICATION NO: 24/02082/CLPS
PROPOSAL: Application for a certificate of lawfulness for proposed single storey rear extension
SITE: 2 Redwood, Stockbridge Road, Timsbury

7.2 APPLICATION NUMBER: 24/01947/FULLS
PROPOSAL: Erection of accessible lavatory with connection to utilities
SITE: St Andrews Church, Manor Lane, Timsbury, Romsey

7.3 APPLICATION NO: 24/02138/TPOS
PROPOSAL: Group no. G1 - Common Alder - Re-pollard to immediately above pollard knuckles upto 3 metres above ground level; (T2) Common Oak - Lift and reduce crown as necessary to create upto 2 metre clear space between fabric of nearby industrial unit and crown edge of tree trunk; (T3) Common Ash - Re-pollard to immediately above the pollard knuckle at upto 3 metres above ground level
LOCATION: Choice Plants, Stockbridge Road, Timsbury,

8. Village Business:
8.1 Lengthsman Tasks – to be agreed
8.2 Overgrown footpaths/volunteers – discuss possible solutions
8.3 Defib cabinet – agree action on maintenance
8.4 Speed sign Repairs – receive report on progress
8.6 Village Sign – to receive update
8.7 Dog Fouling signs – to review signage requirements
8.8 Playground Improvements – discuss potential proposals
8.9 Jubilee Hall/Garden – discuss proposals for future improvements
8.10 Discuss potential proposal for Village Shop/Community Hub

9. Waltet –
Consider current arrangements at the Plant and potential response.

10. Correspondence

11. Governance
11.1 Update on conclusion of External Audit

12. Meetings attended / to be attended
*** Clerk attended Budgeting Training TVBC on 12th September**
*** Chairman to attend Liaison Meeting with Waltet on 19th September**

13. Dates of next meeting – Wednesday 23rd October 2024
Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com

Clerk's Report – September 25th 2024

1.Planning Decisions

1.1 24/00528/VARS 05.03.2024 Vary conditions 6 and 17 of 23/00814/VARS (Vary condition 2 of 21/01505/FULLS (Construction of 3 dwellings) - to allow for amendments to the floor plans and elevations for plots 1, 2 and 3) to reduce the height of the required banking - Smallberry Hill, Haccups Lane, Michelmersh
PERMISSION subject to conditions& notes 26.07.2024

1.2 24/01500/FULLS 02.07.2024 External alterations including the replacement of all external windows and doors -
Dancing Green, Haccups Lane, Michelmersh
PERMISSION subject to conditions & notes 21.08.2024

1.3 24/00786/FULLS 03.04.2024 Demolition of agricultural buildings and erection of four detached houses with associated parking and landscaping -
Land Adjacent To, Staff Lane Cottage, Staff Road
PERMISSION subject to conditions & notes 24.07.2024

1.4 24/01220/FULLS 29.05.2024 Erection of dwelling (Retrospective) -
Lodge Farm, Stockbridge Road, Timsbury
PERMISSION subject to conditions & notes 24.07.2024

1.5 24/01483/TPOS 27.06.2024 TPO.TVBC.0158 - x12 Poplars - Fell -
Trees Behind Tilebourne Close, Upper Timsbury, Romsey
CONSENT subject to conditions and notes 20.08.2024

2.Correspondence

2.1 From R Goodland

Hedge against the A3057:

Would the Parish Council like the Club to quote to cut back the roadside face [and possibly top] of the hedge at the bottom of the Recreation Ground? The hedge has overgrown more than half the width of the cycle-path in places, and over-hanging branches and brambles are dangerous to cyclists in the dark.

Dog-fouling:
The chairman of the Club's Junior Football Section has written "Is there anything we can do with the Council regarding more signage etc. for dog walkers and picking up mess? It's getting quite bad recently. I am having to remove about 4 or 5 piles every training session. A few times we have missed the piles at the beginning and kids have ended up with it on them." Most dog-walkers enter the Ground between pavilion and Jubilee Hall or from the A3057, and so don't see the "dog-fouling" notice in the car-park.

Timber-bollards along edge of car-park:
At least three of these have been broken off and all need replacing. Additionally, to complete the barrier one or two are needed between pavilion and Jubilee Hall.

2.2 From Tim Ellison

Hello Tracy.
It's probably time to start the process of replacing the Jubilee Hall defib cabinet to ensure it is completed before the frosts.
There are a few options to choose from, but I suggest something like this:
https://www.defibstore.co.uk/defib-store-4000-outdoor-defibrillator-cabinet-keypad-lock-heater-and-led-light-yellow.html
which is designed as an outdoor cabinet, with heater. I have confirmed that our defib will fit comfortably in this cabinet.
Besides acquiring the cabinet, replacement will require removing the old cabinet, affixing the new one, and securing it's electrical connection to the existing supply - so we'll need the services of an electrician to fit it.
Regards,
Tim

(FYI - This is about £500)

2.3

Dear Parish Council

On behalf of the Michelmersh and Timsbury Jubilee Hall Committee we would like to thank you for the gifting of the Tesla Powerwall and iPad. We are aware that we need to have a meeting to arrange the handing over of the iPad and if you can let us know a suitable date and we will try and get as many of the committee members around to go through the app.

We are also aware that there is £3355 remaining from the Resilience Fund project. This is an official request to ask whether the Jubilee Hall committee could be granted this remaining fund to replace all the fluorescent lighting at the Jubilee Hall with LED lighting to make the hall more energy efficient.

We have had a quote from our local electrician to replace all of the fluorescent lights throughout the hall, the total quote comes to £4866.00. The short-fall in the cost of this improvement is £1511.00. The Jubilee Hall committee was hoping that the Parish Council would grant this money to us to enable the work to be carried out.

The hall is currently experiencing uncertainty, and despite advertising on social media we have had no groups or organisations interested in hiring the hall during the weekdays. We plan to advertise externally, outside the hall . Owing to this present financial uncertainty, we are therefore requesting a total of £4866 from Parish Council .

If the grant was granted, then we would look to carry out the work as soon as possible.

Signed on behalf of the Jubilee Hall committee

t

Traffic Management Team

Tue, Sep 10, 11:32 AM (3 days ago)

to me

Hello Tracy,

Thank you for raising your concern. Regrettably, I could not find your earlier request however I hope the following helps.

We review all enquiries for new traffic and parking measures against our safety-led criteria and professional judgment to decide where further investigation can be prioritised. Unfortunately demand for new traffic and parking measures, far outweighs our annual traffic and parking budgets. This has resulted in the County Council having to prioritise our limited resources towards issues where highway safety is severely compromised. Our current safety-led policy targets casualty reduction and we prioritise locations with treatable recurring patterns or clusters of reported injury accidents. This targeted approach has resulted in significant reductions in the numbers of people injured in collisions on Hampshire roads and it would be very difficult to justify directing our resources away from sites where people are currently being injured to locations where road safety is not the main concern, without a treatable injury accident record.

We examined the reported Personal Injury Accident (PIA) data on the Police database for this road and surrounding roads , but there were no existing PIAs that would be successfully mitigated by introducing further changes to the highway.

Although there are no current plans for any safety related improvement works, please be assured that the Police database is continually monitored, and any emerging or worsening trends will be reviewed.

I appreciate this may not be what you had hoped for, but I hope this information clarifies the situation.

3. Miscellaneous

3.1 Hall Committee agreed to Speaking Space using the hall car park as an emergency evacuation point.

3.2 I am still waiting for Environmental Services to respond to our request for pressure washing of playground equipment and cutting of grass by the village sign.

3.3 Playground Inspection Aug 24 (see below)

3.4 P Woodley has completed work on the bollards to the field.

PLAYGROUND INSPECTION SHEET

SITE: **MICHELMERSH & TIMSBURY** DATE 11.10.23

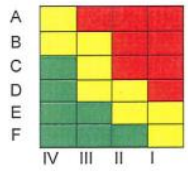
INSPECTED BY Phil Woodley SIGNATURE

TIME INSPECTION STARTED 07.15 TIME INSPECTION FINISHED 07.35

KEY

Red Risks – Require immediate attention
Amber Risks – Review & moderate risk mitigation action - 21 days
Green Risks – No further action & monitor at 6 monthly intervals

ITEM OF EQUIPMENT Enter a tick against items that pass inspection and a cross against items that fail. Faults that are rectified are classed as having passed	MOUNTING	FRAME	STEPS/RAILS	SHUTE	SEATS	CHAINS/ROPES	SHACKLES	BOLTS	BEARINGS	PIVOT	PAINTWORK	RUBBER BASE	BARK BASE	GRAFFITI	GREASED	SELF CLOSING	BINS EMPTY	LITTER PICK	VANDALISM	ACTION REPORT immobilisation, removal or failure	RISK	ACTION
Flat Seat Swings	/	/			/	/	/				/	/		/				/	/			
Cradle Seat Swings	/	/			/	/	/				/	/		/				/	/			
Bank Slide	/	/						/				/		/				/	/			
Lookout tower	/	/	/			/		/				/		/				/	/			
Savannah multi-play & Slide	/	/	/	/		/	/	/				/		/				/	/			
Basket Swing	/	/			/	/	/	/				/		/				/	/			
Forest Giraffe	/	/			/	/		/				/		/				/	/			
Trampoline	/	/						/				/		/				/	/			
Mini Spinning Dish	/	/			/			/	/			/		/				/	/			
Balance Beam	/	/						/						/				/	/			
BIN	/	/						/						/				/	/			
SEAT	/	/			/			/						/				/	/			
SIGN	/	/						/						/				/	/			
FENCE/GATES																						



Likelihood:
A Very high
B High
C Significant
D Low
E Very low
F Almost impossible

Impact:
I Catastrophic
II Critical
III Marginal
IV Negligible

COMMENTS HORNBEAM HEDGE ENCROACHING PLAY AREA PARTS TO BE ORDERED

(Note – should state 2024)

Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting held on Wednesday 25th September 2024 at The Barns, Michelmersh.

Present Councillors:
Bob Davis, John Rhodes, Steve Carley, Steve Langford, Helen Palmer.
County Councillor Nick Adams-King,

Present: T Sansome (Clerk) and 4 members of the public.

Apologies received:
Cllr Nick Bone

1. Declarations of Interest
None noted

3. Open Period (Standing Orders suspended)
Two members of the public gave a short presentation to the PC to explain and share their plans for submitting a formal planning application for the development of 'Elmwood'. The new building potentially will be eco-friendly with the inclusion of solar panels and a green roof. Photos (before/after) were shared. The PC had the opportunity to ask some questions around the concept of 'eco-friendly' and it was made clear to the potential developer that the PC are not in the position to comment or share opinion until a formal planning application is submitted.

Report from County Councillor Nick Adams-King
Report from County Councillor Nick Adams-King
Cllr NA-K gave a short report which covered the following points:

- The results and decisions of the Consultation into Public Services is due to be made in mid October. Councillors in HCC have voted not to accept 3 of the proposals such as school crossing patrols. They did agreed to accept 9 proposals to save on future costs. Although no final decision has yet been made there is a likelihood that The Bunny Lane recycling site will be closed. The cost of social care and funding for SEND and associated transport requirements has increased and has impacted budgets. Council Tax is predicted to increase next year to cover some of potential increases in costs and demands on the County Council budget. The County Council are scrutinising where savings can be made to balance the books within the constraints of Central Govt policy. Cllr N A-K expressed that the budget for HCC this year is balanced with no deficit.
- The Government has published proposals to revise the National Planning Policy Framework (NPPF) and revised housing targets for Test Valley, with an increase of 75% above the numbers on which the draft 2040 Local Plan was based. The consultation period for the proposed changes ended on 24 September. In the absence of a Local Plan which provides for the new housing numbers it will be easier for developers to obtain planning permission for sites not previously allocated for development.
- TVBC and Sustrans would welcome village involvement in discussions with landowners in further attempts to secure land for a Timsbury to Romsey cycleway alongside the A3057.

4. Confirmation of Minutes

The minutes from the previous meeting July 3rd 2024 were signed by Cllr B Davis. The planning meeting minutes of the 9th August were agreed and signed by Cllr B Davis. The minutes from the meeting of 31st July were agreed and signed by Cllr B Davis. **RESOLVED**

5. Clerk's Report

This was acknowledged.

Discussion arose around the need to cut down and trim up some of the hedges at the Recreation Ground. It was agreed to request quotes to reduce the hedge between the playground and the Ground. The Sports Club had offered to quote for trimming the hedge along the A3057: it was agreed to request this quote, but also to ask whether the Lengthsman could do this work. Clerk to organize. **RESOLVED**

TS

6. Finance

6.1 Financial Summary – this was approved and agreed. **RESOLVED**

6.2 Invoices for Payments – were approved and agreed. It was noted that the invoice for £1992 has already been agreed and paid earlier to this meeting. **RESOLVED**

7 Planning

7.1 APPLICATION NO: 24/02082/CLPS

PROPOSAL: Application for a certificate of lawfulness for proposed single storey rear extension
SITE: 2 Redwood, Stockbridge Road, Timsbury

NO OBJECTION. RESOLVED

7.2 APPLICATION NUMBER: 24/01947/FULLS

PROPOSAL: Erection of accessible lavatory with connection to utilities
SITE: St Andrews Church, Manor Lane, Timsbury, Romsey

OBJECTION The Council supported the installation of a lavatory for the benefit of those attending church functions but considered that the rectangular steel building proposed would present a very stark appearance in its position near the church and Church House. It was suggested that adding timber panels, or a timber screen, could resolve this issue. BD to construct a response and circulate for approval/comment prior to submission to TVBC. **RESOLVED**

7.3 APPLICATION NO: 24/02138/TPOS

PROPOSAL: Group no. G1 - Common Alder - Re-pollard to immediately above pollard knuckles up to 3 metres above ground level; (T2) Common Oak - Lift and reduce crown as necessary to create up to 2 metre clear space between fabric of nearby industrial unit and crown edge of tree trunk; (T3) Common Ash - Re-pollard to immediately above the pollard knuckle at up to 3 metres above ground levels
LOCATION: Choice Plants, Stockbridge Road, Timsbury,

This Planning application was withdrawn shortly before the meeting.

8. Village Issues

8.1 Lengthsman

Tasks have been listed on the Lengthsman spreadsheet for October.

This incudes grips on Haccups Lane, Rudd Lane and New Road. Also trimming of hedges and cycle paths along Stockbridge Road.

RESOLVED

SL

8.2 Overgrown Footpaths/Volunteers

After discussion – some of the tasks have been requested to the Lengsthman sheet. Whilst the PC is grateful for voluntary help, it is unable to organise this itself and there are implications for iinsurance if volunteers are working with tools or on/near to the highways. **RESOLVED** TS

8.3 Defib Cabinet

The clerk will liaise with T Ellison who has offered to organise the replacement cabinet unit that houses the Defib equipment. It was agreed to go ahead with the purchase of a new unit at the cost of £600. TS

RESOLVED

8.4 Speed Sign Repairs

Cllr H Palmer reported that the battery appears to have a short life when in situ and needs regular charging/changing. It was agreed to look at the cost of solar panels again for this as a potential solution. Going forward it was agreed that the PC will make a regular payment to cover the cost of moving and charging the sign. Clerk to set this up. **RESOLVED** TS

8.5 Village Sign update

Cllr B Davis updated the PC that the sign is ready for manufacture: details of the backplate and fixings are to be resolved. Cllr B Davis and Cllr J Rhodes will meet with K Nimmin again to agree details.

8.6 Dog fouling signs.

It was agreed that these need to be replaced. Clerk to request quotes from TVBC (standard signage) and local sign making company. **RESOLVED** TS

8.7 Playground Improvements.

It was agreed to move this item to next month due to time constraints.

8.8 Jubilee Hall/Garden.

This was discussed within the following item point (8.9)

8.9 Potential Proposal for Village shop and development of hall/pavilion.

Two members of the public voiced their support for the potential idea of a village shop and were interested in what the PC would discuss around this. Several ideas were discussed such as space inside and part of hall facilities or a separate unit operating from the car park. The general consensus was that potentially, the area of the Jubilee Hall would be more suitable given its central location to the villages. The PC are in support of the concept in principle. BD

Jubilee Hall and Sports Pavilion:

It was also agreed to instruct an architect to complete some preliminary drawings to show potential of what could be achieved on site with the update of the facilities and understanding the needs of the sports club and hall. Cllr B Davis to liaise with architect with details. **RESOLVED**

9. Waltet

Cllr B Davis attended a liaison panel meeting on 19th September. The PC still have concerns about non-compliance with planning conditions and will raise this with County Councillor Nick Adams-King formally. BD to draft an outline of concerns. **BD**

10. Correspondence

- A letter was received from The Jubilee Hall Committee to thank us for the gifting of the Powerwall.
- The PC agreed to transfer the rest of the SSEN Resilience Grant (£3355) to meet the costs of the LED Lighting for the hall. The request for a further £1511 cannot be met at this time but Cllr N Bone has spoken to the JHC and suggested that they start to plan/enquire about solar panels for application in 2025 (2024 closed in August) and remaining LED lighting and to apply for SSE fund directly.
- TVBC Traffic Management Team have responded to our request to lower speed restrictions in Haccups Lane and are unable to process due to little/no history of incidents/accidents on this road. The PC asked Cllr Nick Adams-King if we could pay for new signs and the process to change limits. He suggested that we formally request this to HCC.

11. Governance

11.1 The external Audit has been completed successfully and the Conclusion of Audit notices have been posted.

12. Meetings attended or to be attended.

Clerk (TS) attended BUDGET training with HALC on 17th September.
Chairman (BD) attended Waltet Liaison Panel Meeting on 19th September.
Chairman also attended Test Valley Association of Local Councils meeting on 21st September.

13. Dates of future Meetings:

Wednesday 23rd October 2024

Meeting Closed at 9.55pm

FINANCIAL SUMMARY **23rd September 2024**

INCOME		
TVBC	Precept 2	10,750.00
	Total £	**10,750.00**
INVOICES TO PAY		
BDO	External Audit Fee	378.00
S. Medley	Grasscutting August	126.00
S. Medley	Grasscutting July	189.00
T Sansome	Salary September	481.86
HMRC	PAYE Ref 2503	115.69
HMRC	PAYE Ref 2506	59.80
T Sansome	Microsoft Licence	59.99
	Total £	**1,410.34**
OTHER PAYMENTS		
Above and Beyond	Invoice paid for Ground works £1,992	
	Total £	**0.00**
ALLOTED PROJECTS		
CIL Funds (Feb 24)	Village Infrastructure	17,259.00
Replacement of Assets		5,000.00
Resilience Projects		3,355.00
	Total £	**25,614.00**
Account Balances		
Unity Trust	Main Account	**33,737.69**
Unity Trust	Savings Account	**21,653.23**
	Total £	**55,390.92**
ACTUAL FUNDS Available		
	Less expenditure	**1,410.34**
	Alloted Projects	**25614.00**
	£ Available Funds	**28,366.58**