MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on Wednesday 27th November 2024 at 7pm at The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

1. Present Councillors:
In Attendance:
Apologies Received:

2. Declarations of any Interest:

3. Open Period (Standing Orders suspended):

4. Confirmation of the Minutes: Parish Council Meeting 23rd October 2024

5. Clerk's Report – to be acknowledged

6. Finance
6.1 **Financial Summary -** to be agreed
6.2 **Invoices for Payment -** to be agreed

7. Planning
7.1 23/02231/CMAS Waltet Materials, Bunny Lane.
Review additional information submitted to support application to permit greater stockpiles and agree response.

8. Village Business:
8.1 Lengthsman Tasks – to be agreed
8.2 Speedsign – receive update
8.3 Village Sign – receive update
8.4 Community Garden – update
8.5 Pavilion renovation/replacement – update
8.6 HCC Consultation 'Barriers to Cycling and walking – agree any action
8.7 Dog Fouling Signs- Update
8.8 Neighbourhood Development Plan – Housing Needs Assessment (community Survey – update

9. Correspondence
9.1 Appointment of HCC Community Access Ranger
9.2 New Police and Crime Plan 2024 - 2025

10. Governance

11. Meetings attended / to be attended

12. Dates of next meeting – Wednesday 22nd January 2025

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com

Clerk's Report – 27th November 2024

1.Planning Decisions

1.1 24/01947/FULLS 03.09.2024

Erection of accessible lavatory with connection to utilities -
St Andrews Church, Manor Lane, Timsbury
PERMISSION Subject to conditions& notes29 .10.2024

1.2 24/02082/CLPS 09.09.2024

Application for a certificate of lawfulness for
proposed single storey rear extension -2 Redwood, Stockbridge Road, Timsbury
ISSUE CERTIFICATE 01.11.2024

2.Correspondence

2.3. **Solar Speed sign - quote to upgrade with solar .**
The cost is £875 + VAT which includes two new batteries, a 10W solar panel with bracket se, solar controller, cables, labour and carriage both ways.
An additional solar panel with brackets set would cost £500.00 + VAT

3. Miscellaneous

3.1 Sportsclub

The Club has arranged for the hedgerow by s/club roadside to be cut back. The invoice for this will be sent to the Parish Council on completion of works.

Also received is a quotation for next year's maintenance (£1500) previously (£1300).

3.2 Awbridge Arborist

James is due to cut back hedges in January

3.3 Playground Inspections

I have spoken to TVBC – Casbrook was done in error. They now have the contact details for Casbrook Management. The playground report recently received is different as they have gone digital. This is how it will be presented going forward.

3.4 DEFIB

Electrician in Jubilee Hall connecting DEFIB cabinet and LED Lights 11th and 15th November. The Defib Cabinet has been delivered to the Committee room in the Jubilee Hall.

Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting held on Wednesday 27th November 2024 at The Jubilee Hall, Timsbury.

1. Present Councillors:
Bob Davis, John Rhodes, Steve Carley, Steve Langford,

In attendance:: T Sansome (Clerk) and 1 member of the public. Community Engagement Ranger (CER) Gemma Clinch from TVBC also present

Apologies received:
Cllr Nick Adams-King, Cllr Helen Palmer, Cllr Nick Bone

2. Declarations of Interest
Cllr John Rhodes declared he is a member of the Sports Club.

3. Open Period (Standing Orders suspended)
Gemma Clinch (Community Engagement Ranger) introduced herself and explained her role within Test Valley and how she is available to support Parish Councils. With budgets in Hampshire County Council and Test Valley Borough Council facing pressures to cut costs – her role is focused on supporting the set up of local volunteer groups to carry out tasks within their communities themselves. For example, her role includes preparing, organising and running volunteer tasks on our Public Rights of Way, promoting volunteering to different audiences and managing Path Wardens. She is supporting and enabling local communities to be more 'self sufficient' and has access to enable training within the community to carry out tasks safely. The Parish Council agreed to promote this concept using the posters that Gemma has provided.

Clerk will post these on relevant platforms on receipt of the PDF's from Gemma. **RESOLVED**

4. Confirmation of Minutes
The minutes from the previous meeting 23rd October 2024 were agreed and signed by Cllr B Davis. **RESOLVED**

5. Clerk's Report
This was acknowledged.
The Clerk has received a quotation from the Sports Club for 2025 showing an increase of £200. The Parish Council agreed that the clerk would write to the Club to ask for a breakdown of increasing costs as this is more than an acceptable raise of 5% **RESOLVED** TS

6. Finance
6.1 Financial Summary – this was approved and agreed. It was agreed that the Clerk's Salary for December would be authorized now but paid on 23/12/24 in order to keep HMRC/PAYE payments correct. **RESOLVED**
6.2 Invoices for Payments – were approved and agreed. **RESOLVED**

7 Planning

7.1 23/02231/CMAS Waltet Plant
The additional information was reviewed. The Parish Council has previously objected to this application that would change the current planning conditions and allow stockpiles to reach up to 7metres. The PC has agreed to continue to object based on the landscape and visual impact of the change and potential for increased noise levels. Cllr Bob Davis to prepare response and clerk will submit. **RESOLVED** BD

8. Village Issues
8.1 Lengthsman
Tasks have been completed to date. Cllr S Langford to prepare request for December to include tidying of cycle paths on the Stockbridge Road going North. **RESOLVED** SL

8.2 Speedsign Update.
The PC discussed some technical issues that have been raised with the manufacturer with regards to converting the speed sign to be supported by Solar. It was agreed that when the technical questions are resolved – the PC would go ahead with the conversion of the current sign and the purchase of two extra solar panels. **RESOLVED** BD/ TS

8.3
Village Sign
Cllr Bob Davis and Cllr Steve Carley met with K Nimmin who will begin the manufacture of the sign after Christmas.

8.4
Community Garden
It was reported that the shed has now been emptied.

8.5
Pavillion Renovation/replacement
Cllr Bob Davis and Cllr Steve Carley have met with the Sports Club to outline a brief overview of what is required/desirable with respect to the potential renovation of the Pavillion/Jubilee Hall. A similar meeting would be helpful with the Jubilee Hall to ascertain their potential needs going forward. Cllr BD and Cllr SC to set this up. The PC agreed to commission the architect to produce the initial plans after consultation with Jubilee Hall. **RESOLVED**

8.6
HCC Consultation Barriers to Cycling and Walking
It was agreed that keeping the cycleway clear of weeds, undergrowth and overhanging branches is a priority. Cllr BD will respond to this. BD

8.7
Dog fouling signs.
Some suitable signs have been considered however, the PC would prefer more substantial metal signs rather than plastic. The clerk will look at potential signs/manufacturers before the next meeting. **RESOLVED** TS

8.8 Neighbourhood Development Plan – Housing Needs Community Survey.
After meeting with the Housing Officer, Cllrs BD and SC will be circulating details to the public to engage responses. This will involve:

Housing Needs Survey – this is a draft copy of the printed survey template.
Include the Survey Monkey link should respondents wish to complete the survey online.
Useful Information to provide more information and definitions around some of the affordable housing terminology that the survey refers to.

9. Correspondence

9.1 Community Access Range (CER) Gemma Clinch – it was agreed to work with Gemma to promote this within the village. Clerk to use PDF's from CER. **RESOLVED**

9.2 New Police and Crime Plan

The Commissioner's new Police and Crime Plan 2024–2028 was formally approved by the Police and Crime Panel on 18th October and has officially launched.
This can be seen http://www.hampshire-pcc.gov.uk/commissioner/police-crime-plan

10. Governance

None noted

11. Meetings attended or to be attended.

Cllr John Rhodes attended Ace Lift Away Liaison Panel Meeting 6/11/24.
Clerk to attend Update Training Meeting (3/12/24)

12. Dates of future Meetings:

Wednesday 22nd January 2025

Meeting Closed at 8.50pm

FINANCIAL SUMMARY **Nov-24**

INCOME		
	Total £	**0.00**
INVOICES TO PAY		
S Medley	Grasscutting Oct	189.00
T Sansome	Salary November 2024	481.86
HMRC	PAYE	59.80
T Sansome	Salary December 2024 (23/12/24)	481.86
HMRC	PAYE (23/12/24)	59.80
TVBC	Clerk Update Meeting	18.00
Sports Club M&T	Grounds Maintenance	1,300.00
Jubilee Hall Management	Hire of Hall Committee Room	42.50
Jubilee Hall Management	Hire of Hall Committee Room (NDP)	51.00
	Total £	**2,683.82**
OTHER PAYMENTS		
Unity Trust Bank	Service Charges	5.40
	Total £	**5.40**
ALLOTED PROJECTS		
CIL Funds (Feb 24) Replacement of Assets	Village Infrastructure	17,259.00
	Total £	**17,259.00**
Account Balances		
Unity Trust	Main Account	**27,569.49**
Unity Trust	Savings Account	**21,803.32**
	Total £	**49,372.81**
ACTUAL FUNDS Available		
	Less expenditure	**2,683.82**
	Alloted Projects/CIL	**17259.00**
	£ Available Funds	**29,429.99**