Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting held on Wednesday 26th February 2025 at The Jubilee Hall, Timsbury.

1. Present Councillors:
Bob Davis, John Rhodes, Steve Carley, Helen Palmer.

In attendance::
T Sansome (Clerk)
1 member of the public

Apologies received:
Cllr Nick Bone, Cllr Steve Langford, Cllr Nick Adams-King

2. Declarations of Interest
Cllr John Rhodes declared he is a member of the Sports Club.

3. Open Period (Standing Orders suspended)
A local resident of the parish was present and asked to speak about the issues that some of the properties of Haccups Lane are experiencing.
It was reported that the lane has an issue with water and localized flooding not helped by the ditches appearing to be blocked at places. There is concern that the new building works locally and debris from this, is compounding the situation as well as run off from the brickworks. Cllr S Carley will provide a contact name and number for the brickworks to enable them to be contacted with regards to potential issues arising from the site.
It was also reported that the fire hydrant is also potentially inaccessible.
The parish agreed that this is an on-going problem and will endeavour to report to TVBV and HCC Highways again. It was also agreed to add the reinstatement of grips and ditches to the Lengthsman worksheet.

4. Confirmation of Minutes
The amended minutes from the meeting 27th November 2024 were agreed and signed by Cllr B Davis. The minutes from the previous meeting of 22nd January 2025 were also agreed and signed by Cllr B Davis. **RESOLVED**

5. Clerk's Report
This was acknowledged. The issue of the mud, clay and damage to verges in Haccups Lane (left by contractors) was discussed. It was agreed that the PC will bring to the attention of TVBC. **TS**

6. Finance
6.1 Financial Summary – this was approved and agreed. **RESOLVED**
6.2 Invoices for Payments – were approved and agreed. **RESOLVED**
6.3 Dog Bin Emptying quote from TVBC (£726) was accepted. **RESOLVED**

7. Planning

None received

8. Village Issues

8.1 Lengthsman

New task requested – to reinstate grips along Haccups Lane.
Lengthsman to finish outstanding cycle path clearance along Stockbridge Road where necessary. Clerk to action in absence of Cllr S Langford. **RESOLVED** TS

8.2 Speedsign Update

It was reported to the PC that the Speed sign is now working well with the support of Solar Panels. The PC has also received positive comments from residents that the sign is having an effect on the speed of the traffic which is slowing down accordingly. TS
It was agreed that the clerk will organise a quote for a further solar panel speed sign for a second (to be agreed) location. **RESOLVED**

8.3 Village Sign Update

It was agreed to contact K Nimmin again to see how this is progressing. Cllr B Davis to make contact. **RESOLVED** BD

8.4 Jubilee Hall and Sports Pavillion Renovation Project

J. Boswell (Architect) has been formally instructed to provide initial plans for a potential new building.
A grant has been received from Cllr Nick Adams-King for £530 towards the architect planning fees.
RESOLVED

TS

8.5 Haccups Lane Speed Limit.

It was agreed that the clerk will put in a formal request for the speed limit to be changed to 20mph.
RESOLVED

8.6 NDP

Cllr B Davis gave a brief update. The NDP Housing needs survey is due to be received from TVBC. Housing will need to increase to meet new projected figures and so we await new housing targets.

9. Governance

9.1 Financial Risk Assesment Policy Update was agreed and accepted.
9.2 Risk Assessment Policy Update was agreed and accepted.
As identified by policy – it was agreed to purchase a new lockable cabinet for the storage of archived material to be stored at the Jubilee Hall.
9.3 Internal Auditor (E. Greene) appointed to carry out internal audit 2025
Clerk to update website with policies.
RESOLVED

10. Meetings attended or to be attended.

None recorded

11. Dates of future Meetings:
Wednesday 26th March 2025

Meeting Closed at 8:30pm

Signed by ……..

Date ……

FINANCIAL SUMMARY **24th February 2025 2025**

INCOME		
HMRC	VAT Refund	1,773.44
HCC	Grant	530.00
	Total £	**2,303.44**
INVOICES TO PAY		
TVBC	Jet Washing Playground	374.40
T Sansome	Salary February 25 + HA	481.86
T Sansome	PAYE	59.80
T Sansome	Dog Fouling Sign Refund	24.28
EasyHost	Domain Registration	14.39
Security Signage	Playground Info Sign	30.40
Westcotec	Solar Panel modification/additional	1,734.00
WH Garden Services	Timsbury Rec Road side hedge	130.00
Parish Online	Mapping software	75.60
Awbridge Arborists	Hornbeam Hedge Playpark	810.00
	Total £	**3,734.73**
OTHER PAYMENTS		
	Total £	**0.00**
ALLOTED PROJECTS		
CIL Funds	Village Infrastructure	13,095.00
Replacement of Assets	Village Improvements	10,000.00
NDP	Grant monies	2,505.00
Grant from HCC	Supporting Architect fees	530.00
	Total £	**26,130.00**
Account Balances		
Unity Trust	Main Account	**26,098.85**
Unity Trust	Savings Account	**24,454.34**
	Total £	**50,553.19**

ACTUAL FUNDS Available		
	Less expenditure	3,734.73
	Alloted Projects/CIL	26130.00
	General Reserves	**20,688.46**

Reserve Balances January 2025

CIL

INCOME			EXPENDITURE		
Date	**Amount**		**Date**	**Item**	**Amount**
19/02/2024	17259.00		01/08/2023	Speedsign	3427.00
			01/10/2024	Defib	737.00
					4164.00
Total	17259.00				
less	4164.00				
Balance	**13095.00**				

Section 106

INCOME			EXPENDITURE		

NDP

INCOME			EXPENDITURE		
Date	**Amount**		**Date**	**Item**	**Amount**
13/01/2025	2505.00				
Total	**2505.00**				
Less					
Balance	**2505.00**				

GRANTS

INCOME			EXPENDITURE		
Date	**Amount**		**Date**	**Amount**	
18/02/2025	**530 (HCC)**				

Earmarked Reserves

CIL		13095.00		
Grants		530.00		

NDP		2505.00		
General Reserves		24423.19		
Replacement of Assets		10000.00		
Total	_	**50553.19**	**at 24th February 2025**	