MICHELMERSH & TIMSBURY PARISH COUNCIL

A Meeting of the Parish Council will be held on
Wednesday 23rd April 2025
at 7pm at The Jubilee Hall, Timsbury.

Members of the public and press are most welcome to attend.

AGENDA

1. **Present Councillors:**
   In Attendance:
   Apologies Received:

2. **Declarations of any Interest:**
3. **Open Period** (Standing Orders suspended):
4. **Confirmation of the Minutes:**
   To agree the minutes from the Parish Council Meeting 26th March 2025

5. **Clerk's Report incl Correspondence**

6. **Finance**
6.1 **Financial Summary -** to be agreed
6.2 **Invoices for Payment -** to be agreed

7. **Planning**
None received

8. **Village Business:**
8.1 Lengthsman Tasks – to be agreed
8.2 Speedsign – to receive update
8.3 Jubilee Hall and Pavilion renovation – to receive update
8.4 Village Sign – to receive update
8.5 Application for 20mph speed limit on village roads – update

9. **Governance**
9.1 Agree recruitment process for new Clerk
9.2 Annual Parish Meeting – agree programme

10. **Dates of next meetings –**
***Annual Parish Assembly and Annual meeting of the Parish Council – Monday 19th May 2025**

Tracy Sansome, Parish Clerk Tel: 07496450004 email: parishclerkmt@gmail.com

16th April 2025

FINANCIAL SUMMARY **22nd April 2025**

INCOME		
UNITY Trust Bank	Interest	151.82
TVBC	Precept 1	10,750.00
	Total £	**10,901.82**
INVOICES TO PAY		
TVBC	Land at Mannyingham Way	20.00
T Sansome	Salary April 2025	515.33
T Sansome	PAYE	68.00
S Medley	Grasscutting	166.00
HALC	Affiliation Fees	430.00
	Total £	**1,199.33**
OTHER PAYMENTS		
	Total £	**0.00**
ALLOTED PROJECTS		
CIL Funds	Village Infrastructure	13,095.00
Replacement of Assets	Village Improvements	10,000.00
NDP	Grant monies	2,505.00
Grant from HCC	Supporting Architect fees	530.00
	Total £	**26,130.00**
Account Balances		
Unity Trust	Main Account	**29,553.55**
Unity Trust	Savings Account	**24,606.16**
	Total £	54,159.71
ACTUAL FUNDS Available		
	Less expenditure	**1,199.33**
	Alloted Projects/CIL	**26130.00**
	General Reserves	26,830.38

Michelmersh and Timsbury Parish Council

Minutes of The Parish Council Meeting held on Wednesday 23rd April 2025 at The Jubilee Hall, Timsbury.

1. Present Councillors:
Cllr Bob Davis, Cllr Helen Palmer, Cllr Nick Bone, Cllr Steve Langford
In attendance::
K Hardy (Minute Taker)

Apologies received:
Cllr John Rhodes, Cllr Steve Carley, Cllr Sally Yalden, Cllr Nick Adams-King

2. Declarations of Interest
None declared

3. Open Period (Standing Orders suspended)
Louise Cutts (planning consultant) spoke about a proposed housing development north of the Malthouse (adjacent to Linhay Meads Cottages).
Ms Cutts informed the meeting that the developer has submitted a pre-application to TVBC. Ms Cutts stated that the initial response from TVBC indicated that this is a potential site for development. Ms Cutts acknowledged that the design details should be sympathetic to the housing characteristics identified in the local village design statement.

4. Confirmation of Minutes
The minutes from the meeting 26th March were agreed and signed by Cllr B Davis. **RESOLVED**

5. Clerk's Report

This was acknowledged.

Ref: Email from parishioner regarding wooden structure in the garden of the Malthouse Pub.
Action: It was agreed that the Parish Council will ask TVBC Planning if planning permission is required. BD

Playground Inspection
Actions: Cut back hedge – **RESOLVED**
Actions: Debris on play equipment – **RESOLVED**

6. Finance
6.1 Financial Summary – this was approved and agreed. **RESOLVED**
6.2 Invoices for Payments – were approved and agreed. **RESOLVED**

7. Planning
No applications had been received.

Concern was raised about a new access point through the hedgerow on the Smallberry Hill development site on to Haccups Lane. BD
Action: It was agreed that the Parish Council will contact TVBC Planning to question whether this temporary access point to the site and removal of the length of hedge is in compliance with the planning conditions.

8. Village Issues
8.1 Lengthsman Tasks
Action: Dig out corner curb on Hillview Road to help drainage SL
Action: Cut back overgrown foliage along the footpath adjacent to Bunny Lane, NE of the entrance to the Waltet site.

8.2 Speedsign Update
Sign has been ordered and will be delivered in May. Payment details to Nigel Stote for speed sign administration to be discussed at the May Parish Council meeting.

8.3 Jubilee Hall and Pavilion Renovation
Cllr Bob Davis informed the meeting that architectural drawings are currently being compiled. Designs should be viewable at the Annual Parish Meeting in May.

8.4 Village Sign Update
No update

8.5 Haccups Lane Speed Restriction Application
Cllr Bob Davis will contact HCC to identify the costs and the process involved. BD

9. Governance
9.1 Agree Recruitment Process for new Clerk
Advertisements have been placed on the HALC website, on the noticeboards and on the two village Facebook sites. Cllr. Bob Davis informed the meeting that he has contacted HALC regarding a locum clerk to provide cover while a new permanent clerk is found (or possibly for an 'overlap' period with a new Clerk). It was noted that locum clerks can also be located via SLCC. More extensive advertising would be carried out if insufficient local response. **RESOLVED**

9.2 Annual Parish Meeting – Agree Programme
- Proposed development sites on Stockbridge Road
- Jubilee Hall and Pavilion renovation designs
- Neighbourhood Plan update
- Guest Speaker – Cllr Nick Adams-King

10. Dates of future Meetings:
Annual Parish Assembly – Monday 19th May 2025
Annual Parish Council Meeting – Wednesday 28th May 2025

Meeting Closed at 8.45pm

Signed by .....Date 25/6/25